

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON 1<sup>ST</sup>  
DECEMBER 2016 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.30PM**

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**PRESENT:** Cllr Mrs K Talbot (Chair)  
Cllr C Hopkinson  
Cllr D McIntosh  
Cllr A Ratcliffe  
Cllr G Soar  
Cllr J Williams  
Cllr I Wilkinson

**APOLOGIES:** Cllr I Prout

**165/15**      **DECLARATIONS OF INTEREST**

Cllrs I Wilkinson, Talbot and McIntosh and T Ensom declared an interest in agenda item 10 relating to the Community Hall.

**166/16**      **MINUTES OF THE LAST MEETING**

Minutes were proposed and seconded as a true record apart from adding the name of Cllr I Wilkinson to the list of those present.

**167/16**      **MATTERS ARISING**

The following matter was raised:

**154/16** The Ecological Survey had been received and showed nothing of concern in relation to the planning application. The clerk was asked to write to Sian to let her know that it is acceptable. The planning application can now proceed and it was agreed to pay her invoice.

**168/16**      **PLANNING APPLICATIONS**

The following planning application was considered:

a) **16/0739/PA:** Erection of dwelling and erection of garage to No 2 West View, Kingsmoor Road, Kilgetty. – **SUPPORT**

**169/16**      **PLAY AREAS**

**East Williamston:** The Quarterly inspection report had been received. The clerk was asked to speak to Neil McCarthy as there are items still on the report from January 2016 which have been rectified and these are causing confusion.

**Broadmoor:** Quarterly inspection received resulting in the same situation as above as items that have been rectified are still included. The Clerk agreed to see Neil McCarthy at earliest opportunity.

**Pentlepoir:** Quarterly inspection report received and also the same as above with old items still listed.

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**PLAY AREA MAINTENANCE**

The clerk was asked to find out why Adam from The Cutting Hedge had not carried out the work on the kissing gate and the wooden bridge despite promising to do it in November. Also Colin Phillips has not put in an invoice for the work on the gateposts although the parts have been purchased. The clerk was asked to find out when he will do it. It was agreed that a new job description for a person to carry out all the maintenance at the parks be drawn up.

The Council is now financially responsible for the majority of the work at the parks and some Members are not happy with this situation. They consider that too much money is spent on the Jubilee Community Park and that more control is needed over the contractor and handyman to ensure that they carry out the work they are asked to do. The Clerk will ensure that contractors do the work they are asked to do.

Cllr Doug McIntosh had met with representative from Sovereign, a play equipment provider and they have agreed to prepare a report on the three play areas, assessing the existing equipment and advising what items could be purchased.

**RESOLVED:**                   **That the clerk finds out why work has not been carried out on the parks by both Adam and Colin and that in future all works are carried out when requested.**

**That a new job description be drawn up for the person who carries out the maintenance on the parks.**

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**CORRESPONDENCE**

The following correspondence had been received:

- a) Agenda for PCC Standards Committee of 1<sup>st</sup> Dec 2016 – noted.
- b) Clerk & Councils Direct Magazine – noted.
- c) LDBCW Electoral Reviews: Policy and Practice – noted.
- d) Natural Resources Wales new contact details – noted.
- e) Hywel Dda Community Health Council – Annual Planning Review – noted.
- f) PCC – Have Your Say on Future Plans Workshops – noted.
- g) Future Generations Comm for Wales – report on stakeholder events – noted.

h) PCC Bus Services Consultation Questionnaire – noted.

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i) Pembs Funding Portal Orientation Sessions – noted.

j) WAG – Amendment to Draft Account & Audit Regs 2016 – noted.

k) Play for Wales Magazine – noted.

l) PCC Changes to waste and recycling collections over the Christmas period – posters to be displayed locally.

m) Community Energy in Pembs – Wind Turbine at East Williamston – clerk to respond as directed.

n) WAG – information on Landfill Disposals Tax – noted.

o) Warm Wales Conference on supporting the most vulnerable in the community.

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**COMMUNITY NEWSLETTER**

Thomas Couriers have quoted £200 for distributing the leaflets and it was agreed that this quote be accepted and that they be asked to carry out the distribution.

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**FUTURE FUNDING OF EAST WILLIAMSTON COMMUNITY HALL**

A report had been received from the Treasurer of the East Williamston Community Hall Committee advising that the hall was in financial difficulty as expenditure had exceeded income. This Council was asked if it feels there is a need for a hall in this area and if so how will it be funded? It was agreed that the budget be examined to see if we can work sufficient funds per year into the budget to assist with the running costs of the Hall. A decision will be made once the budget has been set.

**RESOLVED:                    A decision be made once the budget for 2017-2018 has been considered and set.**

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**SOUTH HOOK LNG FUNDING**

It was agreed that this be discussed at the next meeting.

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**UPDATE ON ACCOUNTS**

The clerk gave an update on the accounts to the 30<sup>th</sup> November 2016 and the following documents were circulated:

a) The Financial Statement – Cashbook showing expenditure of £11,460.76 (gross) and income of £15,837.39.

b) The Bank Account Reconciliation Statement confirming the bank balances of Current Acct - £16,032.21; Deposit Acct - £6,085.85 and Park Acct - £13,046.27.

c) The Budget Heading Monitoring Report showing budgets with actual figures to date and balance remaining under each heading.

**RESOLVED:** That the above financial information be accepted and agreed.

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**DRAFT BUDGET FOR 2017-2018**

The County Council had advised that the Council Tax base for the year 2017-2018 would be 904.91. The clerk had circulated a Draft Budget with a total income of £ 23,430.00 and expenditure of £22,000 as per Appendix 1.

The figures were slightly amended by reducing the budget for s137 payments and donations and it was agreed to add a new budget heading for the Community Hall with a budget of £2,000 giving expenditure of £23,350. Therefore a standstill precept at £25.00 per household was agreed which would bring in a precept of £22,622.75.

**RESOLVED:** That a precept be set of £25.00 per household which equates to an annual income of £22,622.75.

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**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – November	£191.09
b) PAYE for November	£47.60
c) Clynderwen & Cardiganshire Farmers – gate post and hangers	£33.69
d) The Cutting Hedge – grasscutting for Oct.	£392.00
e) Kite Ecology- Survey on site north of Jubilee Community Park	£345.00
f) Colin Phillips – Maintenance work on play areas and Park	£240.00
g) East Williamston Hall Assoc for hire of hall for 2016	£180.00
h) Bizzy Play for repairs at Broadmoor	£246.00
i) Clynderwen & Card Farmers – items for maintenance on park	£116.15
j) Mr D Beynon – reimb for items purchased for council	£34.67
k) Frosts - Fencilife for Pentlepoir	£35.93

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**CTY CLLR JACOB WILLIAMS' REPORT**

Cty Cllr Jacob Williams submitted the following report:

Cllr Williams was successful in his attempt to call-in the latest plans to redevelop the former Pentlepoir school site to the county council's planning committee. This means the proposal, to use the land for the sale of caravans and mobile homes will be considered and determined by councillors rather than planning officers under delegated powers.

PCC was conducting a consultation which could see changes to waste collection, including the way recycling is sorted by residents and black bag collections once every three weeks.

In another PCC development, following the shelving of plans earlier in the year which could have closed the facility down, the future of the Tenby Avenue Centre for disabled adults has been brought back onto the cabinet's

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agenda, as part of its development of a draft learning disability strategy. Cllr Williams said this was one to keep a close eye on as it benefits vulnerable citizens covering a wide area including the East Williamston electoral division.

Cllr Williams had been contacted about the build-up of leaves in the area along the walkway to the Pentlepoir play area on Templebar Road. The leaves were also thought to have contributed to the blockage of the roadside drain near the junction with the main Tenby road, which led to some water build-up during heavy rainfall. He has reported this matter to the local area maintenance team.

**RESOLVED: That Cty Cllr Williams be thanked for his report.**

\*Cllr Ian Wilkinson left the meeting at 8.15pm.

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**ITEMS FROM CLLRS**

The following matters were raised:

- a) Cllr Geoffrey Soar reported on PACT meeting of oil stolen from domestic tanks, speeding and other items.
- b) Cllr Kathy Talbot advised that the Jubilee Community Park had won an award under the Fields in Trust partner awards and Cllr Tony Ensom had travelled to Lords to collect it.

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**DATE OF NEXT MEETING**

The next meeting will be held on Thursday 5<sup>TH</sup> January 2017 at 7.00pm.

Meeting closed at 9.55pm.

Signed.....Chair.....Date

Signed.....Clerk