

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the Meeting Held In the Regency Hall, Saundersfoot On the 5th January at 6.30pm

Present: Cllrs: S Boughton-Thomas (Chair), A Mattick (Vice Chair), M Allsop, R Hayes MBE, D McDermott, P Baker, W Cleevely, D Poole and M Williams BEM

In attendance: Melanie Priestley - Clerk

1) **Apologies:** Cllrs T Pearson, M Cavell and S John.

2) **Chairman's Report:**

Firstly, on behalf of the Council, I would like to congratulate Councillor Martyn Williams on being awarded the British Empire Medal in the Queens New Years Honours List, for his services to charity through his work with the NYDS. I would imagine that the Williams' family is a very proud family having had the BEM awarded to both father and son.

This month has been a very busy month in the village, and Saundersfoot has once more been a hive of activity with visitors and residents enjoying all the activities provided by our very enthusiastic team of volunteers and village committees. On the first weekend of December, the Chamber of Tourism held their annual Christmas Market, on the Friday night I was proud to be part of the lantern parade through the village with children and Father Christmas, followed by the turning on of the lights on the Christmas tree on the harbour and carol singing. The market was hugely successful and was no doubt helped by the lovely weather over the whole weekend.

On Sunday 18th, we held our annual Senior Citizens Christmas Dinner at the Regency Hall, supported by this Council and Tenby Lions. After a superb meal for 100 residence, our very own Butch entertained us with songs and carols ably aided by Wally Marr.

On new years eve, the firework display, contributed by Saundersfoot Community Council, once again was superb and lit up the sky for miles. At 12:30pm on New Year's Day over 1800 swimmers went into the water for the NYDS. This year the weather was kind to us, and our local MP Simon Hart and Tony Brinsden, Chair of PCC, came in to help hand out the medals. It was a fantastic day, the village was buzzing and all credit should go to the Festivities Committee and the ever-expanding band of volunteers and helpers for producing such a well organised and successful event in our village.

3) **Declaration of Interest:**

Cllrs Baker and McDermott declared an interest in any discussions taking place on the Harbour issues.

4) **Minutes of the Meeting on the 1st December 2016 Received.**

It was proposed by Cllr Allsop and seconded by Cllr McDermott with all members in agreement that these minutes be signed as a true record.

5) **Matters Arising from the Minutes:**

a. **Bus Service Tenby – Haverfordwest (5a)**

Cllr Baker advised the Council he is still awaiting contact from Owen Roberts.

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b. **Internal Audit (5c)**

Contact from Alan Marsh is still awaited by Cllr Boughton-Thomas. It was put forward by Council that Cllr Boughton-Thomas writes to Mr Alan Marsh requesting urgent contact.

**c. Oak Tree adjacent to the former Sands Night Club/
Entrance to the Regency Hall Car Park (5e)**

Cllr Baker has arranged for Mr Mike Higgins to liaise with Mr Booth and move this matter forward.

d. Diminution of Services from PCC without Consultation (5h)

Cllr Baker informed the Council that Pembrokeshire County Council's Policy is to remove certain broken or lights which cease working and not to replace/repair them. Cllr John requested that the reinstatement of street lights which the Pembrokeshire County Council remove be discussed at either the Precept meeting or to be added to the February agenda, and perhaps the use of sola lighting might be a way forward.

e. Cliff Fall on the Strand (5i)

This matter was discussed again in great detail with Cllr Hayes MBE proposing that following a talk with Cllr John about the recent changes in the Law, the Clerk would write a letter to Pembrokeshire County Council's legal team requesting their response on the information provided to them within the letter. This was seconded by Cllr Allsop.

f. Christmas Tree Christmas Lighting (5j)

It was reported to the Council that all the lights have been disconnected and ready for removal. Cllr Poole requested Melanie to contact Mr Alwyn Lewis tomorrow and ask him to remove the lights and store them away in the appropriate place.

Council also requested Melanie to approach Oakfield Garden Services to remove the tree, dispose of it in the appropriate manner and state it is not to be cut on site.

g. Pembrokeshire County Council – Bike/Walk (9a)

Cllr Baker informed the Council that the footpath known as 22/7 had been removed from the programme (access to schools) several years ago and the Pembrokeshire Coast National Parks gave the path to Pembrokeshire County Council (along with several others). Cllr Baker will make further enquiries on this matter and revert back to Council.

h. Defibrillator Training (10c)

Training is arranged for the 11th January 2017 at the Regency Hall for persons requiring to refresh their skills. A further training will be arranged for persons wishing to undertake initial Defibrillator training.

i. St Issells Cemetery - Clive Britton's Proposals (10f)

Cllr Mattick spoke with Mr Britton and explained the Council's thoughts and decisions regarding his proposals. Mr Britton concurred with the Council's decisions.

j. Location of Grit Bins at Sandy Hill Road (12a)

Cllr Baker is to meet with a representative of Pembrokeshire Council to agree on a suitable location for the two grit bins, one at the top of Sandy Hill and the other at the bottom.

Cllrs Allsop and Boughton-Thomas indicated that they both knew of persons that may be willing to take on the responsibility of looking after the bins, they just need clarity of their 'grit bin minding' responsibilities. Cllr Baker will make enquires into this when he meets up with the Pembrokeshire Council's representative.

k. Street Lights Extinguishing at Midnight (12b)

Cllr Baker reported that the lighting was extinguishing at an early time due to the fact that the timers could very well have been set to the wrong timings. There have been no further complaints.

l. Unauthorised Catering Boat Located to The Front of The Captains Table (12d)

Melanie reported to Council that she was still awaiting a response from Caroline Bowen.

6) Accounts Payable

Cllr Poole moved the payment of these accounts with Cllr Baker seconding the motion and all other Councillors in agreement.

7) Planning Applications Received:

Declaration of Interest: Cllrs Baker- Saundersfoot Public Toilets and Cllrs Mattick and Williams – lot 18, Ocean Point

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|---|----------------|-----------------------------|---------------------------------|
| 1 | NP/16/0642/FUL | Plot 18, Ocean Point | - New Dwelling |
| 2 | NP/16/0643/FUL | 12 Ridgeway Close | - Alterations and New Extension |
| 3 | NP/16/0648/FUL | Saundersfoot Public Toilets | - Demolition and Rebuild |
| 4 | NP/16/0613/FUL | 14 Bevelin Hall | - Extension Amended |
| 5 | NP/16/0689/FUL | Upper Hopshill Cottage | - 2 Storey Extension |

The Council had no objections or concerns with the above five planning applications.

8) Licensing Applications Received:

Declaration of Interest: All Councillors declared a Declaration of Interest but all have no objections to this application.

9) Consideration of Correspondence Received:

a) Pembrokeshire County Council –Ironman Wales Contribution

Email received from Cllr Rob Lewis requesting the Saundersfoot Community Council give due consideration to committing to contribute £3,000 per year for the next 5 years in support of Ironman Wales.

Following careful deliberation Cllr Cleevely proposed with Cllr Boughton-Thomas seconding the motion that Saundersfoot Community Council would decline, wishing the event to go well. Melanie to write advising Cllr Rob Lewis of the decision.

b) One Voice Wales – 100 Years of Remembrance

Saundersfoot Community Council is invited to light their beacon again in commemoration and remembrance of the end of the War. A chain of 1,000 beacons is to be lit on the 11th November 2017 at 7pm.

Cllr Poole proposed that this is something that Saundersfoot should do with Cllr Allsop Mr & Mrs Evans St Brides Hotel To add the ability to existing Licence to serve light refreshments from 23.00 to 05.00 7 day per week. seconding. All members were in agreement. Melanie to write a letter advising that Saundersfoot Community are more than happy to join in.

c) Pembrokeshire County Council – Local Development Plan

A questionnaire has been received from Pembrokeshire County Council requesting information of what amenities and services are offered within Saundersfoot Village to enable them to produce a Local Development Plan.

It was agreed by Council for Melanie to complete the survey and return it to the Pembrokeshire County Council for their attention.

10) Agenda Items:

a) Meeting Outcome - Discussion of Ground Works

It was agreed that the Notice of Interest to Tender should be placed in the local newspaper ASAP. Cllr Mattick will finalise the specification of works for approval by the committee at the February meeting, it will then be distributed to the persons who have shown interest, with Tenders being opened and a decision made in the March meeting ready for works to commence in mid March.

This item has been added to the February Agenda.

b) Painting of Playground Equipment

Cllr Baker has confirmed that he has been able to source paint. Council agreed that the event should be held Easter Weekend. Cllr Poole advised the Council that the first job would be a day of preparation ready for painting ie sanding and cleaning the play equipment with a second day being planned for the painting.

Cllr Baker will confirm with Pembrokeshire County Council that we are able to paint the play equipment and if there is anything we should consider.

A draft letter to be presented at the February meeting for Councils consideration, inviting adult members of local groups to have a day helping the village.

This item is diarised for February.

c) Meeting with Price and Kelway Solicitors

It was agreed by the Council that a separate meeting should be called when more information is in hand regarding the assets held by Saundersfoot Community Council. Cllr Baker agreed to source a plan so boundaries can be marked on it.

d) Risk Assessment and Financial Regulations

Cllr Boughton-Thomas proposed that this item should be discussed along side the above item at the same meeting. Cllr Mattick seconded the proposal with all Council in agreement.

e) Christmas Lights

Council are still awaiting the invoice from the Chamber of Trade for the lights purchased on behalf of Saundersfoot Community Council (as agreed in Decembers meeting).

Cllr Boughton-Thomas proposed that monies are allocated in the precept for the enhancement of Christmas lights for December 2017, Cllr Baker seconded the proposal with all Council members in agreement.

f) Christmas Tree

It was Proposed by Cllr Baker and Seconded by Cllr Boughton-Thomas that a donation of £100 should be given in lieu of the purchasing of the Christmas Tree. The Youth Club were nominated for the donation with all Council members in agreement.

g) Senior Citizens Dinner 2017

With consideration being given to the fact that the Regency Hall will be in use the first week of December for Footlights annual pantomime, Cllr Boughton-Thomas proposed that the date for 2017's dinner would be the 17th December. Cllr Poole seconded the motion with all members in agreement on the proviso that the caterers are free that date. Cllr Boughton-Thomas will contact the caterers to confirm or otherwise.

h) Civic Awards

Cllr Mattick put the concept of the Civic Awards to the Council outlining where there were already this type of award in practice and how they were governed. The pros and cons were talked through as a Council.

Following a long discussion Cllr McDermott proposed that the Civic Award was not conducive to the community of Saundersfoot and put to the Council to vote on whether Saundersfoot should have their own Civic Awards. Cllr Cleevely seconded the proposal with the vote going in their favour that the Civic Award would not go ahead.

Cllr Mattick was thanked by Council for his efforts and hard work while preparing a report for the above proposed awards.

11) Reports from Committees including County Councillor's Report:

Cllr Baker's Report to be added when received by Email (please)

No other reports.

12) Any Other Business:

a) Notice Board in Regency Hall Car Park

Cllr Hayes MBE brought it to the Councils attention that the notice board within the car park had blown down. There was a discussion of whose notice board it was either the Regency Hall or the Council's. Cllr Boughton-Thomas agreed to make enquiries with the Hall Committee as to whose it was and arrange a replacement.

b) Dipping Graves within the New Cemetery

Cllr Poole brought it to Councils Notice that several graves are sunken and required more soil being added and then grass seeding. It was put to Council that Mr A Lewis would rectify this but Cllr Mattick suggested that it was a bigger job than first thought and we should seek a quotation for the works. It was left that a quotation would be obtained and discussed at the precept meeting.

c) Poppy Appeal Volunteer

Cllr Poole asked the Council if we could help find a person willing to take on the voluntary role to distribute the Poppies in the Saundersfoot and Kilgetty area. It was agreed that we would place an advert on their behalf in the local paper with enquiries making contact with Melanie. Jeff Pearson will pass on the requisite advert to Melanie.

d) Meeting Minutes

Cllr Baker requested that the Minutes be posted upon our website. Melanie explained that she does not have access yet to the website, but has been passing the minutes onto Cllr John to post them on her behalf.

e) Agenda items for February

Cllr Williams requested that the MUGA and the floor in the tunnels (unsuitable for wheelchair users) be added to February's agenda for discussion by the Council.

Cllr Baker did add that the bat survey results are required before any further action can be taken.

f) Skateboards and Scooters

Cllr Hayes MBE brought to the Councils attention that there were people travelling on skateboards and scooters through the tunnels. It was felt that this could be discussed at the same time as item e) above.

g) Trees on the Road

Cllr John (via an Email) requested whose responsibility it was to remove trees that had blown down in the high winds onto roads.

Cllr Baker agreed to make enquiries regarding this matter.

13) Date of Next Meeting

Thursday 2nd February 2017 at 6.30pm The Regency Hall, Saundersfoot.

The meeting closed at 21.10pm