

WISTON COMMUNITY COUNCIL

Minutes for the Community Council meeting to be held on Monday 21st November 2016 in the Memorial Hall, Clarbeston Road at 20:00hrs.

Present:

Phil Davies (Chairman)	Yvette Bevan
Peter Lewis	Thomas Bevan
Marilyn Lewis	David Howlett (Community Councillor)

1. Chairman's Remarks

The Chairman welcomed everyone to the meeting.

2. Apologies for Absence

Apologies for absence were received from Alan Vaughan and Robert Voyle.

3. Confirmation of Minutes of the Last Meeting

The minutes of the meeting held on 17th October 2016 were read and confirmed as a true record. Proposed by Thomas Bevan and Seconded by Yvette Bevan.

4. Matters Arising There From

(9f) The potholes along the Wiston to Newbridge road were inspected annually and were surface dressed every 15 years, and as this was last actioned in 2006 it was not due to be actioned again until 2021. Peter Lewis advised the meeting that some of the pot holes had been filled, however this would not necessarily solve the problem!

(9c) David Howlett had contacted Marc Owen (Street Care Manager) at Pembrokeshire County Council (PCC) regarding the BT Green Cabinet next door to Woodbine Cottage, Clarbeston Road. Marc advised that appropriate approval would have been sought to place the cabinet and was likely to be near to the necessary cabling.

(9a) David Howlett advised that the consultation process for St Aidan's Church in Wales School to accommodate children from the age of 3 years would start in January 2017 for a period of 6 weeks.

(9g) Phil Davies advised that Mrs Beatrice Hicks had purchased a flowering cherry tree for the grassed area alongside the notice board in Clarbeston Road, and he had planted the tree.

5. Finance

a. The Community Account balance as at 31st October 2016 was £3421.64

The Business Saver Account balance as at 31st October 2016 remained the same at £3098.21.

b. Invoice for £30.00 from PCC relating to the advert in the Western Telegraph for the revised Code of Conduct – it was agreed to pay.

c. Budget comparison and Precept 2017/18 planning.

It was agreed to request a Precept of £4000, the same as requested for the current financial year.

Budget comparison was discussed and it was felt minor adjustments would need to be made to the distribution of the funds mainly due to the increase in the cost of Audit Fees as a change to external auditor had been made. Therefore, it was agreed that the Budget for the 2017/18 financial year would be as follows: -

<u>INCOME 2017/2018</u>	
Precept	£4,000
Other Income	£0
<u>TOTAL</u>	<u>£4,000</u>
<u>EXPENDITURE 2017/2018</u>	
Clerk's Salary	£1,800
Clerk's Expenses (Estimated)	£100
External Audit Fees (Estimated)	£250
Insurance	£650
Memorial Hall Rent	£120
PALC Annual Membership	£65
Donations	£350
Playground Maintenance	£500
Preparation of Land for Bench / Picnic Table in Play Area	£0
Salt for Salt Bins in Walton, Wiston, Cucumber Hill	£170
<u>TOTAL</u>	<u>£4,005</u>

6. Correspondence

- a. Vacancy for an Electoral Commissioner Wales (emailed) – tabled.
- b. Appointment of Vice-Chair and Independent Members to NHS Wales (emailed) – tabled.
- c. Let's Talk Transport – Letterston Memorial Hall – 25/11/16 – 9:30 – 14:00 (emailed) – noted.
- d. BT Proposed Payphone Removals – Various Locations including Clarbeston Road (emailed) – no one had expressed an interest in taking responsibility for the telephone kiosk previously therefore there was no known issues regarding the removal of the kiosk from Clarbeston Road.
- e. Temporary Road Closure in the vicinity of Colby Moor Farm – 13th December 2016 – noted.
- f. Waste and Recycling changes over the Christmas Period – the poster had been placed in the notice board in Wiston.

7. Planning

- a. Erection of replacement dwelling and garage at Cloverton, Lamborough Lane, Clarbeston Road – 16/0760/PA – no objections.
- b. Attic conversion and associated alterations – High Mead, Wiston – 16/0802/PA – not objections.

8. Received After Posting

- a. Clerks & Councils Direct – October 2016.
- b. Road Closure for Railway Bridge Inspection between Newbridge and Clover Hill Cottage on 5th December 2016, from 23:00hrs to 06:00hrs on 6th December 2016 – noted.

9. Any Other Business

- a. Peter Lewis had nothing to report.
- b. Thomas Bevan advised that Steven Rees was having technical issues but would get a written quote regarding the fencing for the playground in Clarbeston Road as soon as possible. He also advised David Howlett that PCC would need to investigate further the flooding of the road in Walton East by Corner Farm and the pond. He had a video that he would forward to David to show the extent of the flooding when there were prolonged periods of rain. David agreed to consider this and discuss with PCC.
- c. Marilyn Lewis had nothing to report.
- d. Yvette Bevan had nothing to report.
- e. David Howlett advised that St Aidan's VA Church in Wales School still had a vacancy on the Governors for a community representative. Mrs Kay Jones had expressed an interest in the post and everyone present felt she was a worthy candidate, due to her previous employment as a school teacher and that she had a personal interest as her grandson still attended the school.

David had also received a reply from Emrys Llewellyn of PCC relating to verge cutting policy which is stated below: *Wiston Community Council Verge Cutting – The verge cutting policy which has been in place for the last 3 years is that only one main cut is carried out commencing on the 1st July dependent on the growing season. Before and after the main cut safety cuts are carried out at junctions, poor visibility locations, bad bends etc. There are locations where the 3 swathes/widths of the verge/hedge is carried out. I think the issue that the community council is on about is growth on the top of hedges which grows out into the carriageway. This is not part of the hedge/verge cutting policy, this is the landowners responsibility and should be forwarded to the authorities streetworks section who will forward a letter to the relevant landowner requesting that the offending vegetation/growth is removed/cut back.*

- f. Phil Davies had nothing to report.
- g. The clerk had been asked by Robert Voyle if she could send a sympathy card to the family of the late Peter Owen, The Holmes who had been a community council for the Wiston Ward. It was agreed for a card to be sent.

The Clerk also asked if the councillors present would like her to organise a Christmas Dinner to be held in January. It was agreed to ask the Cross Inn if they could accommodate us on Friday 13th or Saturday 14th January from 20:00hrs. The clerk would get in touch with everyone via email once she had a copy of menus etc.

10. Next Meeting

No meeting would be held in December therefore the next meeting would take place on Monday 16th January 2017 at 20:00hrs, at the Memorial Hall Clarbeston Road.

As there was no further business the meeting closed at 21:25 hrs.

Signed Phil Davies _____ Dated 16th January 2017

Chairman to Wiston Community Council

Signed S A Philipps-Harries _____ Dated 16th January 2017

Clerk to Wiston Community Council