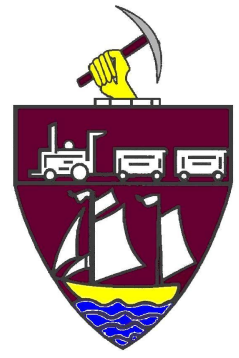


# SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the Meeting Held In the Regency Hall, Saundersfoot  
On the 1<sup>st</sup> December 2016 at 6.30pm



**Present:** Cllrs: S Boughton-Thomas (Chair), A Mattick (Vice Chair), M Allsop, R Hayes MBE, D McDermott, P Baker, T Pearson, W Cleevely, D Poole, M Williams, M Cavell and S John.

**In attendance:** Melanie Priestley - Clerk

**1) Apologies:** None

## **2) Chairman's Report:**

On 13<sup>th</sup> November 2016, Remembrance Sunday, I was honoured to lay the Community Council Wreath at Saundersfoot War Memorial. The Deputy Lord Lieutenant Mrs Sharon Lusher also attended and laid a wreath as she did last year. Afterwards, the service moved to St Issells Church where Reverend Marianne Osborne conducted a meaningful service where the younger member groups in our community presented their banners, and were actively involved in all aspects of the service and commemorations.

## **3) Declaration of Interest:**

Cllrs Baker and McDermott declared an interest in any discussions taking place on the Harbour issues.

## **4) Minutes of the Meeting on the 7<sup>th</sup> November 2016 Received.**

It was proposed by Cllr Allsop and seconded by Cllr John that these minutes be signed as a true record. All Councillors agreed.

## **5) Matters Arising from the Minutes:**

### **a) Item 5c (Bus Service Tenby – Haverfordwest)**

Cllr Baker advised the Committee that a Public Meeting was to be held in January 2017 and that Owen Roberts will review the tenders for the local bus services in April 2017.

### **b) Item 5d (Sensory Garden – Dog Fouling Signage)**

This will be addressed in the tender meeting diarised for the 15<sup>th</sup> December 2016.

### **c) Item 5f (Risk Assessment)**

To enable the Risk Assessment to be drawn up, a list of Assets belonging to Saundersfoot Community Council is required. Cllr Boughton-Thomas is arranging a meeting with the Councils Solicitor to move this forward.

### **Item 5f (Internal Audit)**

Contact from Alan Marsh is still awaited by Cllr Boughton-Thomas.

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**d) Item 5h (MUGA)**

Mr Priest from the Football Club sent an Email to Cllr Mattick advising the Council that during the weekends that football matches are being played, the football players on Saundersfoot playing field are not able to retrieve their ball if it strays into the MUGA due to the locked gates.

Cllr Poole advised the Council that the previous weekend the MUGA gates were opened for the duration of the football match allowing access for the retrieval of any wayward footballs. It was felt that oddments of building materials could become trip hazards and cause harm but Cllr McDermott advised the Council that the potential trip hazards were going to be eliminated the following week. It was decided that the MUGA would remain locked with Saturday access for the retrieval of footballs until the tar macadam had been completed.

**e) Item 5j (Oak Tree adjacent to the former Sands Night Club/Entrance to the Regency Hall Car Park)**

Following Mr Mike Higgins letter to Cllr Baker, Cllr Baker advised the council that he will arrange a meeting with Mr Higgins to move this matter forward.

**f) Item 9a (Planning Applications)**

NP/16/0577/FUL-	Sub division of existing garden to provide new 2 storey 3 bed dwelling with access.
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Site Visit – Present Cllr Poole, Mr Andrew Richards from Pembrokeshire Coast Planning Authority and Melanie (clerk) 6<sup>th</sup> December 2016

It was put to the Council that following the site visit Cllr Poole was unsure how the proposed two storey dwelling would fit on the plot, causing major overdevelopment, also that the upstairs windows would over look and invade the existing one storey's privacy. The third thing would be that the means of access to the plot is along a single track, private owned lane with no passing places. This lane already serves several houses with each having 1 or 2 cars.

It was proposed by Cllr Poole and seconded by Cllr Baker with all Councillors agreeing that a letter should be written to Pembrokeshire Coast National Park Planning Authority containing the Councils concerns and reservations of this planning application.

**g) Item 12a (Remembrance Sunday Arrangements)**

It was reported that the service was well supported. (See Chair's report)

It was felt that Saundersfoot was not as well documented in the local paper as surrounding areas, Cllr Boughton-Thomas proposed that next year we have a photographer there to enable photographs to be 'newspaper ready'. Cllr Baker seconded this with all Councillors in agreement.

This item has been diarised for the September agenda.

**h) Item 12b (Diminution of Services from PCC without Consultation)**

Cllr Baker will make enquiries with the Pembrokeshire County Council that payment may be made for the replacement rather than the removal of streetlights in Sardis.

Continued....

**i) Item 12d (Cliff Fall on the Strand)**

The Clerk wrote a letter to Mr Ian Wesley and is awaiting a response. Cllr Baker reported that following contact with Pembrokeshire County Council regarding this matter the cliff was being regularly inspected and that a private Limited company with no funds now own it. Cllr John advised the Councillors that the Directors of the Company could well be liable for the cliff due to very recent changes in the Law.

**j) Item 12f (Christmas Tree Order for Village and Christmas Lighting)**

It was noted that the tree looks lovely and the Council would like to thank Mr A Lewis, Cllr McDermott and Mr Nigel Ayres for all their sterling work.

Cllr McDermott reported that there had been a problem with the lights on the tree but now there were 220 working bulbs. The Pembrokeshire County Council has now replaced all the lampposts with all the retained electrical fittings for the Christmas lights now in Mr Lewis' office.

Cllr Williams proposed that the Council plant a tree rather than use a cut one each year. Cllr Allsop advised that persons have objected to this in the past. It was concluded that the Clerk would make enquiries into the price of a real tree (of varying sizes) to be diarised for spring next year to discuss this further.

It was proposed by Cllr Baker, seconded by Cllr Allsop with all Councillors in agreement that we donate the cost of the tree to a charity.

The Clerk has written a letter of thanks for the supply and erection of the tree.

**k) Item 14c (The Citizens Award)**

Cllr Mattick shared his proposals with the Council regarding the outline structure of the awards. Cllr Williams voiced his views that it could cause persons within the Community to debate the Councils decisions.

The proposed Citizens Award will be discussed in further following all Councillors being able to scrutinise Cllr Mattick's report and ideas.

The Councillors thanked Cllr Mattick for all his hard work so far.

This has been diarised for January's agenda

**l) Item 14d (Registering Title of Land Owned by Saundersfoot Community Council)**

A letter has been received from Price and Kelway Solicitors of Milford Haven enclosing copies of the Title Entries to the Sensory Garden.

**m) Item 14F (Area of Land by the Coal Office)**

Cllr Baker has requested that the garden roses are trimmed.

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**6) Accounts Payable**

**7) Planning Applications Received:**

**Declaration of Interest: Cllrs Baker, Williams and Mattick – Avalon**

NP/16/0613/FUL	14 Bevelin Hall, Saundersfoot SA69 9PG - First floor extension
NP/16/0598/FUL	Avalon, The Glen, Saundersfoot SA69 9NR – Construction of 3 bedroom holiday let unit
NP/16/0581/FUL	Ardwyn, Wogan Terrace, Saundersfoot, SA69 9HA - Alterations and extension including garage

The Council had no objections or concerns with the above three planning applications.

**8) Licensing Applications Received:**

Cllr Mattick reported that there was no Licensing Applications received this month.

**9) Consideration of Correspondence Received:**

**a) Pembrokeshire County Council – Bike/Walk**

It was brought to the Council's attention that Mrs Shirley Spooner made a complaint many years ago to Saundersfoot Community Council regarding the public footpath known as 42/7 regarding its poor and unsafe state. The Council questioned if this path was an access to schools path and if it could be made safer and more usable friendly. Cllr Baker advised the Council that he would make enquires and revert back in his report.

**b) Pembrokeshire County Council – Notice for Road Closures - New Years Day**

Melanie will post the Notice on the noticeboard in the Sensory Garden.

It was also noted that the signs on the two village notice boards require updating. Melanie will seek quotations for new ones.

**c) One Voice Wales – Pension Seminar**

Melanie to book a space for herself to attend. 16<sup>th</sup> January 2017 £15

**d) PAVS**

Melanie to write a letter requesting PAV to attend a meeting and advise the Council further regarding their on-going community project.

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**e) Planning Aid Wales.**

Cllr Baker would like to attend please. 17<sup>th</sup> January 2017 £16.43

Melanie to book a place on this seminar for Cllr Baker.

**10) Agenda Items:**

**a) Risk Assessment and Financial Regulations**

It was proposed by Cllr John and seconded by Cllr Boughton-Thomas that this item is to be adjourned until the meeting with Price and Kelway has been held, all the Councillors were in agreement.

This item has been diarised for January.

**b) Defibrillator Training**

Training is arranged for the 11<sup>th</sup> January 2017 at the Regency Hall. Cllr Baker will arrange for notices to be placed in appropriate places.

Cllr McDermott requested that the general signage for the location of the Defibrillator to be made more prominent positions.

**c) Dates for January Precept Meeting and Annual Dinner**

The dates for the above are:-

January precept meeting – January the 10<sup>th</sup> at the Regency Hall at 6.30pm  
Annual Dinner – January the 7<sup>th</sup> at the Gower Hotel at 6.45 for 7.15 sit down

The invited guests are:-

John Griffiths and Partner  
Anne Parcell  
Mr and Mrs H Rees  
Mr and Mrs David Lewis  
PCSO J Moffitt and Mrs Moffitt  
Mr and Mrs N Ayers

**d) Christmas Lunch - Lone Residents**

Cllr Allsop has arranged three spaces for persons alone on Christmas Day to enjoy a lunch with others and invited the council to put names forward of any persons they felt would benefit from this invitation.

**e) Christmas Lights**

Due to the replacement of the lampposts around Saundersfoot and the inability to display the village's lights thereon, the Council agreed at the November meeting to contribute to the cost of more 'icicle lights' via the Saundersfoot Chamber of Trade. Cllr Baker has liaised with the Chamber of Trade who accepted the Council's kind offer and will produce receipts for the payment thereof. The suggested figure was circa £1,500

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## **f) St Issells Cemetery - Clive Britton's Proposals**

Cllr Mattick met with Mr Britton at St Issells Cemetery where they both spent considerable time while Mr Britton put his suggestions to Cllr Mattick, these included to leave a large area to the left of the 'kissing gate' of the old graveyard uncut to encourage plants and fauna. Also to leave the growth on the old wall and not to cleanse the stream.

Following Cllr Mattick's report and a long discussion by the Council it was agreed that there are already wooded areas around the graveyard itself for wildlife to inhabit, if the grass was left uncut persons wishing to visit the graves in that area would not be able to as paths would be impassable due to lengthy and possibly wet grass. Also the structure of the wall could become dangerous with ivy/plant roots bedding into the cement and loosening it.

The Council, as a whole felt that the priority should be given to the graves and the persons attending to them, also to preserve and enhance the features of the cemetery.

Cllr Mattick agreed that he would liaise to Mr Britton expressing the Council's views and concerns over his proposals.

The Council thanked Cllr Mattick for spending considerable time on this matter.

Cllr Cleevely informed the Council that he had received numerous compliments on the increased upkeep and improvement works of the cemetery.

Cllr Poole brought it to the Council's attention that a number of graves are 'dipping' due to the soil settling. Cllr Mattick agreed to liaise with Oakfield and Mr A Lewis to refill the graves in question as and when the situation occurs.

## **11) Reports from Committees including County Councillor's Report:**

### **Cllr Baker's Report**

Cllr Baker requested that a letter of thanks and best wishes for the future be sent to Mrs Jan Kingston, Head Teacher of Greenhill School, upon her retirement which is due to commence in spring 2017.

No other reports.

## **12) Any Other Business:**

### **a) Location of Grit Bin at Top Of Sandy Hill Road**

Cllr Allsop proposed that a survey should be carried out and the best location put forward as to where to position a grit bin at the top of Sandy Hill Road. Cllr Baker seconded the proposal with this item being added to the January Agenda for the information gathered to be prepared for presentation to Pembrokeshire County Council for their consideration to supply and maintain in a full state two grit bins – One at the top and one at the bottom of Sandy Hill Road.

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**b) Street Lights Extinguishing at Midnight**

Cllr Hayes MBE brought to the Council's attention that certain Licensees in Saundersfoot were concerned that the street lighting was going out at midnight and there were still a lot of youngsters around.

Cllr Baker agreed to make some enquiries regarding this matter and revert back to Council.

**c) Mini Roundabout**

Cllr Baker is in discussions with Pembrokeshire County Council regarding this matter.

**d) Unauthorised Catering Boat Located to The Front of The Captains Table**

Following many months of breaching Pembrokeshire Coast National Parks Planning Authority's Notices of Removal, the offending boat still remains in situ and is becoming an increasingly major eyesore to the village. It was proposed by Cllr John and seconded by Cllr McDermott that a strong worded letter of concern be sent to Caroline Bowen of Pembrokeshire Coast National Parks Planning Authority. The result of this letter will be discussed in January's meeting.

Cllr Cleevely questioned whether there was a public Right of Way across the front of The Captains Table. Cllr Hayes MBE answered in the negative commenting that it has just been taken that there is one but it is not an official Right of Way.

**e) Closing of the Gates to The Regency Car Park**

Due to the Rights over the car park adjacent to the Regency Hall, the gates to such have to be locked for one day on a Public Holiday each year. These will be locked on Christmas Day 2016.

**13) Date of Next Meeting**

**Thursday 5<sup>th</sup> January 2017 at 6.30pm The Regency Hall, Saundersfoot.**

**The meeting closed at 21.05pm**