

**MINUTES OF THE ORDINARY MEETING OF SAUNDERSFOOT  
COMMUNITY COUNCIL HELD ON 7<sup>TH</sup> JULY 2016 AT REGENCY HALL  
SAUNDERSFOOT AT 6.30PM**

**Present:** Cllrs S. Boughton-Thomas (Chair); A Mattick; M. Allsop;  
R. Hayes MBE; M Cavell; S. John; T. Pearson; P. Baker; D.Poole;  
M. Williams; W. Cleevley

**In attendance** Mrs Virginia Taber – Clerk  
Mr Russell Smith - Clerk

**48. CHAIRMAN'S REPORT**

**Councillor Boughton-Thomas Reported the following: -**

Although I have only had one official engagement this last month, the village has been busy, with some very enjoyable events taking place  
On June 11th, the Queens 90th Birthday was celebrated in style at the Regency Hall. The staff and volunteers provided tea and scones for over 100 residents, a film show was provided covering each year of her life, complete with red, white and blue support lighting, and St Issells WI completed the afternoon with a brilliant performance of their show "Surprise, Surprise", covering the Queen's life. Businesses in the village donated a variety of prizes for the raffle, and substantial donations and raffle proceeds enabled the Hall to make a donation to our local branch of Cancer Research.

On 29th June, members of our sub-committee held interviews to replace Virginia as our clerk. Although she will sorely missed, all candidates we interviewed were excellent, and we are happy to welcome Russell into our team, who I'm sure will guide us confidently and enthusiastically from now on.

On 3rd July, the annual Harbour Festival took place in beautiful sunshine. There was an exceptional number of visitors, all whom seemed to be having a great time, and the event gets bigger and better every year. Well done to the Harbour team for their organisation and the providing a good mix of activities, appealing to all ages

Yesterday, July 6th, I was invited by Saundersfoot in Bloom, to meet Mr Woods, our judge for the annual Wales in Bloom Contest, and walked around the harbour area, whilst he assessed our floral contributions. He couldn't fail to be impressed by the standard of our gardens, borders. towers and hanging baskets, all of which looked the best I've ever seen them. All our volunteers and helpers must be congratulated in achieving such a high standard of excellence in the Sensory Garden, and we are hopeful that this year will be our year.

**49. Apologies for absence**

Cllr David McDermott

## **50. Declarations of interest**

Declarations of Interests - To disclose any personal interests in items of business listed below. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial

Cllrs Baker as Saundersfoot Harbour Commissioners' declared prejudicial interest in matters arising regarding the Old Coal Office and Gardens.

Cllr Allsop – Planning application for Bonevilles Court – Personal Prejudicial Interest as an objector to application.

Cllr Poole & Cavell - Planning application for Greenfolds – personal interest as applicant is a close associate.

Cllr Cleevely -Planning application Rose Cottage – Personal interest as near neighbour to property.

## **51.Minutes of the Meeting of 9<sup>th</sup> June 2016**

After amendments the Minutes were accepted and approved as an accurate record of the meeting.

## **52.Matters arising from the minutes of 9<sup>th</sup> June Meeting (for information only)**

### **Saundersfoot Community Good Citizen Awards. (Min 42.)**

It was agreed that a notice advertising the awards would be placed in the newspaper and around the village to alert the public to the awards and how to nominate an individual for consideration of an award

### **Bonvilles Coach Park (Min 39)**

It was agreed to write to the owner of the Coach park setting out the specific issues that Saundersfoot Community Council want to discuss and set a date for a meeting with Cllrs Baker and Boughton- Thomas

### **Refurbishment of the Children Play Park (Min 41)**

Cllr Baker reported that PCC will undertake to cut the grass in the park on a more frequent basis. Glen Codd of PCC will provide paint for the equipment to be repainted. Thanks were expressed to Mr Codd for his help in this matter.

### **Saundersfoot Library (Min 44)**

The Clerk reported that she had not received a contract from Mike Cavanagh and she would undertake to chase that up.

## **Media reports regarding Council matters and if it is, how it is best achieved. (min 46)**

Cllr Boughton-Thomas confirmed a letter had been sent.

Cllr John Clarified that it was not the WI-FI reception he had concerns about but the lack of progress with the free PCC Wi-Fi being installed. The Clerk reported that the installation had now taken place. PCC would be placing publicity in the press and sticker would be available for business to display promoting the free WI-FI.

Planning application **NP/16/0270/FUL** Land East of 20 Sandy Hill Park now withdrawn.

### **53.Accounts for Payment**

The following accounts were approved for payment.

Gareth Davies	£35.00 (Photographs)
Tenby Observer	£48.00 (Clerk Advert)
D Poole	£54.93 (Paint for refurbishing the Crests)
One Voice Wales	£454.00 (Fees)
Regency Hall	£52.75 (Fees)

#### **Balance of accounts at 31st June 2016**

Business Money Manager Account	£35,734.30
Community Account	£5000.00

It was agreed that Russell Smith as the Clerk to Saundersfoot Community Council be given authority to administer the Councils Bank Accounts.

### **54.Planning application**

#### **NP/16/0312/FUL Bonvilles Court Garages Saundersfoot**

Cllr Allsop declared a prejudicial interest because of a previous dispute with the applicant and left the chamber while the matter was discussed. Council considered that they were unable to make an informed decision and **resolved** to make a site visit to clarify the access way to premises.

#### **NP/16/0328/FUL - Rose Cottage Retention of holiday Chalet.**

Council was unclear about this application and its purpose and resolved to seek clarification as to what is being applied for and why this is necessary.

#### **NP/16/0303/ADV 3 Pharmacy Court**

Council **resolved** to clarify if this premises is on the Conservation area and if it is, Council query if this signage is appropriate in the conservation area. SCC

would **object** to the proposed signage as not being sympathetic to the Conservation area or to the area of the Village these premises are in.

#### **NP/16/0312/FUL 3 Pharmacy Court**

Premises are already functioning as a cafe bar - concerns are expressed about the A Frame on the pavement and lack of refuse disposal at these premises.

#### **NP/16/0344 /FUL Beddoes Court Retail Shops proposed gates**

It was **resolved** to support this application as a very welcome addition to the village.

#### **NP/16/0313/S73 Greenfolds Cottage**

It was **resolved** to support this application

#### **NP /16/0345/FUL Proposed Static Caravan Site Moreton Farm**

It was **resolved** that before Council can comment they would like to clarify if the policy that no more caravan site south of A 477 been revoked or altered. Council are aware that a recent application of a similar nature was refused on that basis.

### **55.Licensing Applications**

#### **Strand Rock Café 3 Pharmacy Court**

Saundersfoot Community Council **resolved to object to this licence on the ground of Prevention of public nuisance**. To licence these premises to allow seating for 16 persons outside the premises will effectively mean that the patrons will encroach on the pavement and block access therefore forcing pedestrians, those with mobility issues and parents with buggies and children on to the road in order to walk passed. There is no public foot path on the opposite side of the road. The premises have bi-fold doors and with service at tables outside on the pavement noise from the Bar is likely to carry to the flats upstairs and to other domestic premises in the area causing noise nuisance in an area that is predominantly residential in nature. SCC will also object on prevention of public nuisance grounds because of the litter the premises will generate and the lack of facilities for holding that refuse on the premises. There is no provision at this site for bins and commercial waste receptacles.

### **56.Correspondence received**

None received

### **57.Donations**

The three application for donations were received and considered and it was **resolved** to make the following donations.

Saundersfoot Guild of Friendship	£250.00
2 <sup>nd</sup> St Issells Brownies	£150.00
Pembrokeshire S.E. Energy Group	£100.00

**58.To discuss the ownership of St Issells Churchyard and Saundersfoot Community Council responsibility for the up keep of the Cemetery and Boundary wall and related matters. – Cllr Mattick**

Cllr Mattick gave council a brief but details resume of the investigation he had undertaken regarding the ownership of the Churchyard. It was agreed that there were a number of issues to be considered and resolved and it was agreed to adjourn further in depth discussion to a Special meeting.

**59.Grass Cutting and other maintenance Contract renewal. – Cllr Mattick**

Cllr Mattick informed the meeting that the renewal of the grass cutting contract and other maintenance was intrinsically linked with the ownership of the churchyard and it would be more effective to discuss this item at the same special meeting.

It was agreed that the maintenance contract for the Sensory garden could not wait and it was resolved that Oakfield would be appointed to undertake eight hours per fortnight until the end of October.

**60.New Traffic Order - Proposed Waiting Restrictions, Cambrian Terrace Place Saundersfoot – for Council to respond and feed comments back to Ben Blake of PCC. – Clerk**

The Clerk informed the meeting that she had received a letter from Mr Ben Blake of Pembrokeshire County Council seeking comments from Saundersfoot Community Council about the proposed waiting restrictions on Cambrian terrace.

Members reported that they had all been approached by people who find the new layout confusing and are concerned that at busy times in the summer season the traffic may be gridlocked at this point because those who wish to go straight ahead or to the right may be held up by traffic turning into the Harbour. Cllr Baker did inform Council that the roundabout will be repositioned and road signage be repainted to make it clearer. The fear is that having solved one problem - traffic going the wrong way along Cambrian Place has created a new one. Council were content to wait and see how matters pan out and review again in the autumn.

It was therefore **resolved** to offer no objection to the proposal at this time.

**61.Reports from Councillors**

**COUNTY COUNCILLORS REPORT - Cllr BAKER**  
**County Matters**

As over the last number of months and County Council meetings the 6th form provision is still the major consideration of Council time. Following the recent rejection of a 11 to 16 model for the Haverfordwest Schools a Notice of Motion was proposed that the 11 to 19 model be considered for the County Town. The Leader however proposed a recommendation that all 6th Form provision is reviewed for the whole County, it was suggested that The Director of Education could not be directed to look at one model and all options would have to be considered. There had been concern expressed by members from Fishguard and St David's that their agreement to 11 to 16 provision with 6th Forms being reconfigured at the Pembrokeshire College Campus was giving Haverfordwest students a choice not available to their students. In addition the demographic of the new 3 to 16 Welsh medium school and the impact on Ysgol y Preseli was also in discussion.

A Notice of Motion of 'No Confidence' in the Cabinet Member for Education was also on the Agenda for the recent County Council meeting, however the day before the meeting The Leader appointed a new Cabinet Member for Education and whilst Cllr Baker had been a signatory to the NoM, he had not intended that this would be the new incumbent - Councillor David Lloyd a Non Affiliated Member.

### **Ward Matters**

The new highway layout in front of the Cambrian development had been completed with the revised white lining to be carried out during week commencing 25.7.16

New lights had been installed in the first tunnel at the end of The Strand, a couple of larger potholes had been reported to the Highway Maintenance Team for attention.

Cllr Baker had been informed that the Planning application for Plot 20 on Sandy Hill Estate had been withdrawn, Cllr Baker visited the site and written to PCNPA expressing his concerns.

Cllr Baker had contacted the Environmental Area Maintenance Team and the planting areas in front of Saundersfoot CP School had been weeded and improved.

During earlier Community Council meetings Cllr Baker had suggested that the Saundersfoot war memorial is protected by higher concrete kerbs, PCC confirmed that they were not able to carry out this work and had suggested that SCC seek a licence from PCC Street works and obtain a quote from a PCC recommended Contractor.

Cllr Baker had discussed the watering of the Saundersfoot hanging baskets and a satisfactory outcome had been achieved.

### **SAUNDERSFOOT COMMUNITY PRIMARY SCHOOL - Cllr M CAVELL**

Saundersfoot Community Primary School will be holding an emergency response live exercise from the school to the Regency Hall.

On July 14<sup>th</sup>, in the Roundhouse will be an end of term tea party saying goodbye to John the caretaker and also other members of staff, Aimee, Ben and Michelle, who are moving on. A talent competition will take place at the Regency Hall on 16<sup>th</sup> July.

### **SAUNDERSFOOT IN BLOOM - Cllr Hayes MBE**

Cllr Hayes reported that together with Mrs Joan Allen they had met the judge and taken him around the village. He had expressed delight with the school. The tour was extensive and included a walk from Wogan Terrace up to St Brides Hill and on to the plantation. Cllr Hayes reflected that she thought the Judge appeared to be pleased with what he had seen.

### **SAUNDERSFOOT HARBOUR COMMISSION REPORT - COMMISSIONER PARKER**

The third of our bay pontoons will be towed out to position on 23<sup>rd</sup> June, 2016.

All fishing boats have been working well over the past few weeks with no issues to report.

The new booking system for dry boat racking customers to book a launch prior to arrival has been on trial with the staff since the beginning of June, to be rolled out to customers over the next few weeks.

Kelpies Boats service Ltd, 5 year contract comes to an end May 2017. The Harbour Commissioners approved operation to be taken in house after this date, with the expectation of offering increased service to mooring holders and less disruption to car park operation during weekends. Kelpy boat services Ltd have been given 12 month notice.

Harbour Presentation: - All the flower beds have been stripped and re planted ready for the summer season. The theme is red, white and blue in celebration of the Queens 90<sup>th</sup> birthday.

Three seasonal casual staff now working on the Harbour until 31<sup>st</sup> August 2016.

PROJECT DEVELOPMENT: - Wales International Coastal Centre (Phase 2): - Planning approval has been granted by PCNPA on Wednesday 8<sup>th</sup> June 2016 subject to a two week re-advertisement of the planning due to an administration error by PCNPA. Subject to any significant objection the planning permission should be granted on the 23<sup>rd</sup> June 2016.

Procurement discussions with Welsh Government ongoing

Coal Office Building discussions ongoing with Pembrokeshire County Council.

The CEO and Commissioner A Evans presented at the City Regions on 26<sup>th</sup> May 2016, Sir Terry Mathews was chairing the meeting. The motion to accept the revised Trust Ports Phase 2 strategy to that of a National tourism attraction, as the Wales International Coastal Centre was unanimously passed by the board.

Meetings held:-

Officer from Bluestone to discuss synergy with their Blackpool Mill development

Darwin Centre to discuss opportunities in phase 2 for possible partnership with future courses

### **ACTIVITIES / EVENTS**

On 28<sup>th</sup> May 2016 Bryn Terfel was filming a new television series 'Taith Bryn Terfel: Gwlad y Gân' to be broadcast on S4C in July, in which he walks some of his favourite welsh routes, in this case from Amroth to Saundersfoot.

Coppet Week 29<sup>th</sup> May – 3<sup>rd</sup> June 2016 went very well and is an excellent event.

Harbour Festival 3<sup>rd</sup> July, no charging the stallholders this year. There will not be a raft race as the tide will be low.

### **TOURISM & NON MARINE COMMERCIAL REPORT**

On Friday 3<sup>rd</sup> June 2016 Swansea South set up on the harbour deck.

Radio Pembrokeshire have requested an interview.

BBC Radio Wales and S4C have requested an interview.

Commissioner Goldsworthy and the CEO will be reviewing a new information board.

#### **ENVIRONMENTAL & RISK MANAGEMENT**

The work on the back wall has been completed.

The CEO gave his thanks to Commissioner Parker for his continual support in attending onsite risk assessment review each month, as his insight is much appreciated, especially with his current work load.

Derwyn Lighting have given their initial report that the Harbour has seven lamp posts that will need replacing before the winter. The CEO thanked Commissioner McDermott for his assistance with costs.

A survey of the rock face behind the Sailing Club will be undertaken in July

#### **SAUNDERSFOOT BAY HERITAGE REGENERATION TRUST - Cllr Pearson**

Cllr Pearson that Saundersfoot is being considered as an area where Beacons are to be installed which work alongside a mobile phone application which beeps when close to places of interest.

#### **Saundersfoot Community Forum**

Cllr John reported that together with Cllr Baker they had been elected Chair and Deputy Chair of Saundersfoot Community Forum. There would be a change to the constitution and the forum would meet once a year.

#### **ANY OTHER BUSINESS (FOR INFORMATION ONLY)**

Cllr Poole expressed concern that there were no signs indicating to people with dogs that they are not permitted on to Saundersfoot Beach if they are walking across from Glen Beach.

RNLI have mobile signs which they put out along the beach and collect each night. A request that one of these signs is place so that those coming across from Glen beach can see it would be made.

Cllr Mattick reported parking close to junctions and on pavements causing a problem on the Ridgeway.

Cllr Hayes MBE asked that latter be sent to Dwr Cymru asking that a notice is displayed on their building in Coppett hall indicating where the toilets are.

Cllr John reported that in the previous weeks the youth club was unable to function due to lack of volunteers to supervise. The youth Club had become a victim of its own success with many children attending but in order to carry on volunteers were required. The Youth Club would not run over the summer holidays and would start again in September.