**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**28th November 2016**

Present: Cllrs H Bellamy, P Bottom, J Wimhurst, E Thomas, M Clarke, D Worth, J Green

Apologies: Cllrs J Davies, N Evans, K Griffiths, S Coles, L Williams

307 Minutes of the meeting held on 24th October 2016 proposed as correct by Cllr Wimhurst and seconded by Cllr Thomas.

**308 Matters Arising**

308.1 Parc Y Pwmp – The Clerk reported that the picnic benches have been delivered and that Cllr Bottom would erect them soon. They have been insured at a cost of £6.41 per annum which will be applied upon renewal of the policy in June 2017. Cllr Williams was in the process of obtaining costs for the plaques.

308.2 Bus Shelter at Penybryn – Cllr Davies was not present at the meeting but sent in a written report confirming that all options of positioning the shelter at Penybryn have failed. As suggested previously he asked if members were happy to proceed to half fund a bus shelter in Dog Food Dave area. Cllr Wimhurst proposed that members should proceed, seconded by Cllr Thomas and all in favour.

308.3 New Street Names at Penybryn – In a written report Cllr Davies reported that new signs would be erected at Cilgerran Road and Broyan Road, Penybryn as approved by the Royal Mail Database.

308.4 MUGA – The Clerk presented two quotes for new basketball backboards to replace the broken ones at the MUGA. Cllr Worth proposed that Cllr Bottom should present members with the cost for making new ones as he had done previously. Seconded by Cllr Clarke and all in favour.

308.5 Village Warden – Members discussed this year’s contribution as the community element has not been honoured due to the Village Warden being absent on sick leave. The Clerk was asked to contact the Supervisor to obtain advice, to notify Pembrokeshire County Council of this fact and to request an update.

308.6 Footpaths at Dolbadau & Broyan, Penybryn - The Clerk reported that the paths have been inspected and the local contractor, Len Pierce has been contacted. Repairs will be started in the next few weeks on the steps at Dolbadau and he will inspect the path at Broyan.

308.7 Highway at Broyan Farm – In a written report, Cllr Davies confirmed that the pot holes had been filled.

308.8 CCTV System – The Clerk presented members with a quotation from Powersafe to supply and install two cameras covering the car park and recycling area by the school at a cost of £1,319.51, together with a cover letter from the school and a copy of the School CCTV Policy. Access to the recording would be restricted but video evidence could be passed onto the police in the event of an incident. The matter was discussed at length with Cllr Worth proposing that this be fully supported, seconded by Cllr Wimhurst and all in favour. The operation of the system will be governed by the School CCTV Policy, a copy of which was distributed, accepted and adopted by members. The Clerk will request that the invoice be sent to the Community Council in order that the VAT can be reclaimed.

**309 Correspondence**

309.1 Wales Air Ambulance – Invitation to visit new airbase at Dafen, Llanelli. Information on the website. Seen and noted.

309.2 Hywel Dda Health Board – Review of the National Standards for the Community Health Councils. Information on website. Seen and noted.

309.3 Welsh Government – Older People’s Commissioner for Wales requires information. Survey to be completed on the website. Seen and noted.

309.4 PAV’s – Community Connectors - Introduction to a new project. Would like to attend a Community Council meeting. Seen and noted.

309.5 National Assembly for Wales – Consultation on the Welsh Government’s new Welsh Language Strategy. Seen and noted.

309.6 Pembrokeshire County Council – seeking views of bus passengers across the County. Seen and noted.

309.7 Pembrokeshire County Council – ‘Have Your Say on our Future Plans’ workshops in December. Seen and noted.

309.8 National Resources Wales – New Contact Details to be placed in notice boards. Seen and noted.

**310 Development Control**

 **Planning Applications:**

310.1 Roslyn, High Street, Cilgerran – Extension & Alteration – 16/0720/PA. Councillors were unsure of the location of this property and confirmed that they would look into the application in more detail. The only reply received was from Cllr Wimhurst.

310.2 Y Bryn, Cilgerran – Extension to existing dwelling and associated works – 16/0743/PA. Councillors had no objections.

310.3 Babell Methodist Chapel, High Street, Cilgerran – Conversion of Chapel into a residential dwelling and associated works and internal alterations – 16/0525/PA. Application has been conditionally approved. Seen and noted.

310.4 BT Payphone removal at Penybryn, Cardigan – PD/0395/16. No objections.

310.5 Land South of Garnons Mill Road, Cardigan – Removal of hedge – 16/0641/HG. Permission has been granted. Seen and noted.

310.6 Holly Lodge, Cilgerran, Cardigan – Erection of 1.53m high x 1.22 wide sign – 16/0573/AD. Permission has been granted. Seen and noted.

**311 Finance**

 Balance at close of meeting 24/10/2016 Current Account £4,863.50

 Reserve Account £6,289.36

 Total £11,152.86

**Payments**

311.1 V Varney (Oct Salary) £282.07

311.2 Ultima Cleaning £72.00

311.3 NBB Recycled Furniture £1,134.00

 Total Payments £1,488.07

**Income**

311.4 Bank Interest £0.27

311.5 MUGA Tokens £18.00

311.6 Festive Week Donation £945.00

 Total Income £963.27

 Balance at close of meeting 28/11/2016 Current Account £4,338.43

 Reserve Account £6,289.63

 Total £10,628.06

311.7 The above payments were proposed as correct by Cllr Wimhurst and seconded by Cllr Clarke.

311.8 The Clerk presented members with Projected Income & Expenditure from April 2017 to March 2018 for precept. Members discussed the matter at length with Cllr Worth proposing that the precept be increased to £15,000 for the coming year to cover the extra costs, seconded by Cllr Wimhurst and all in favour.

**312 County Councillor’s Report**

312.1 Cllr Davies was not present at the meeting, but the points raised in his written report have already been mentioned above.

**313 Any Other Business**

313.1 Cllr Bellamy expressed his appreciation in seeing a photo of the school children on the front page of the Tivyside Advertiser. Cllr Worth acknowledged that the school was going from strength to strength.

313.2 The Clerk confirmed that the Lon Cardi Bach sign at the entrance of the estate was in the process of being replaced.

 The meeting closed at 8.50pm

 Date of next meeting: 23rd January 2017

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council