

**MINUTES UZMASTON, BOULSTON AND SLEBECH COMMUNITY COUNCIL held in
Uzmaston Hall**

On Thursday 13th Oct, 2016

Present:

Councillors Mr J Percy, Mrs S Evans, Mr R Hancock, Mrs M Williams, Mrs Campbell

Also in attendance: Clerk

1. Chairperson's Opening Remarks:

The Chairman welcomed Members to the meeting. Condolences were expressed for Miss Thomas and her family whose mother had sadly died.

2) Apologies for Absence Miss B Thomas, Mrs S Green, Cllr Rob Lewis, Mr Hywel Thomas

3) Declarations of Members Interests Mrs Campbell declared that she is a member of Board of Housing. Mrs Evans declared she is an employee at Picton Castle.

4) The Minutes of the meeting of 14th July 2016 were checked for accuracy and were agreed.

5) Matters Arising

a) Uzmaston Village Green

As Cllr Lewis was not present there were no updates and no information had been received by the Clerk on next steps.

c) Highways, Ditches and Roads

Members noted that no actions had been taken to address the concerns of flooding and potholes. nor any correspondence received from the Pembrokeshire County Council. Cllr Lewis had previously said he would investigate the problems on site.

The Clerk was directed to follow this up with Cllr Lewis and the county cc to Mr Percy.

d) Planning Enforcement

Members noted that no actions had been taken to date to rectify the colour and landscape scheme of the shed at Picton House but the property is now on the market. Clerk to ask PCNPA for update.

e) Broadband Letter

No progress to date

f) The Clerk reported that the Remuneration panel return had been submitted.

g) Rubbish on roads

Members suggested that Cllr Lewis might also be notified of the issues when attending the highways ditches and roads concerns

h) Noticeboard

Clerk to write to Mark Owen cc Rob Lewis to confirm a formal request and begin looking at prices.

6) Planning

Members noted the following applications had been approved with conditions

16/0374/PA Hillside 65 Uzmaston Rd - Approved with conditions

16/0469/PA 83 Uzmaston Rd - Approved with conditions

NP/16/0428 The Nest Woodland Bird of Prey Application.

Mrs Evans declared an interest and did not take part in discussions or the decision

Officers of the PCNPA were to recommend the scheme for approval at Committee on 18th October and agreed that the Community Council comments would be included.

Members had previously discussed the proposals at their meeting on 15th September (which the clerk had not attended due to illness). This had followed presentations at The Rhos village hall by the applicant. Members felt that whilst there were initially concerns for wildlife conservation, at the conclusion of the presentation there were no clear objections from the community and there was support for the protection of jobs at Picton Castle.

Members considered the arguments raised for and against the proposals and **Resolved** they had no objections to the scheme. The Clerk was instructed to notify the Planning Officer at PCNPA.

The Clerk alerted Members to a "General Introduction to Planning" training event being led by Planning Aid Wales at Queens Hall Narberth on 8th November 6.30-9pm

7) Reports & Items for Decision or Comment

701 Consultations & Notices currently open - noted

8) Other Reports & Correspondence to Note

801 A letter from The Monitoring Officer was noted and the recommendations were agreed to request that the Monitoring Officer publish a joint advertisement regarding Code of Conduct Compliance on behalf of the community council for a notional fee and notify the Welsh Government appropriately.

802 Pembrokeshire Housing Annual Report - noted (*Mrs Campbell declared an interest as a Board Member of Pembrokeshire Housing*)

803 PAVS AGM & Funding Fair - noted

804 Statement by Welsh Government on Local Government Reform - noted

9) Accounts & Audit

901 Members noted and **approved** the report of the External Auditors 2016 which included a recommendation that the council does quarterly actual budget monitoring. Members noted that currently budget monitoring is done at every meeting so this represents a reduction in the level of scrutiny currently provided. The Clerk would nonetheless make sure that full details of the budget monitoring conducted is fully reflected in the minutes on a quarterly basis to ensure compliance.

902 Budget Monitoring - Members reviewed the budget as at close of business 13th October 2016 and noted:

The Budget set for 2016/17 (as a result of the annual budget setting meeting) was (reserve of £4263.80 + precept £3650) = **£7913.80**

Actual income to date = £6696.80 (reserve carried forward + 2 precept payments including the second payment of £1217 which Members noted was received on 15th August 2016)

Actual expenditure to date = **£821.56**

Accounts now due for payment (as set out below)	= £688.20
Scheduled expenditure to end Oct 2016	= £1509.76

Members noted that expenditure and income are in line with the budget forecast. The Clerk confirmed that bank statements had been received for July, August and September and Members inspected these.

10) Accounts for payment Oct 2016

Clerk's salary (July, Aug, Sept)	£450
Gift for auditor	£15
External audit fee	£223.20 (£186 + VAT)

The above sums were agreed and cheque's signed.

11) Any other business

Parking on Pavements at Addison Rd

Police had previously attended as the pavements can become blocked and impassable by pedestrians. Members asked that the Clerk draft a letter from the Community Council for the next meeting to be delivered to the 18 households at Addison Rd asking them to take care to park safely and respectfully.

Poor state of pavement in New Road

Members noted that this is the main pedestrian route into town and the poor state of the pavement can push pedestrians into the road. Members asked that the Clerk alert Cllr Lewis and ask that the county council recognises this as a Red risk (risk of loss of life).

Road Closure noted

Meeting Closed at 8.20 pm

Date of Next Meeting - 10th Nov @ The Rhos Hall