

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 1ST SEPTEMBER 2016 AT THE EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM

PRESENT: Cllr Mrs K Talbot (Chair)
Cllr C Hopkinson
Cllr D McIntosh
Cllr I Prout
Cllr G Soar
Cllr J Williams

APOLOGIES: Cllr A Ratcliffe
Cllr I Wilkinson

The clerk was in attendance (Mrs J Clark)

125/16 DECLARATIONS OF INTEREST

All councillors present declared an interest in the planning application to be considered - **16/0370/PA**: Change of use from agricultural use to public amenity site.

126/16 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 4th August 2016 were proposed and seconded. They were agreed as a true record apart from adding the name of Cllr J Williams to the list of those present.

127/16 MATTERS ARISING

The following matters were raised:

- a) 117/16c) the tax for second homes online consultation document was objected to.
- b) 117/16 Planning Law – Cllr T Ensom responded to this.
- c) 123/16 Sun Valley Drive – PCC will not take action on tipping on private land.
- d) SHLNG Funding – discuss what projects we should apply for funding at next meeting. Clerk to obtain information.
- e) Signage is required at the entrance of the Broadmoor play park showing its location.

128/16 PLANNING APPLICATIONS

The following planning application was submitted for consideration:

- a) **16/0370/PA: Change of use from agricultural use to public amenity site on land NW of Z63129 Road, East Williamston – support.** Cllr Ensom advised that PCC's Ecological Officer wished an extended Phase I survey to be carried out on this site before a decision is made. It was agreed to ask for a site visit to be carried out first.

129/16

PLAY AREAS

Broadmoor – signage is required at the entrance to the park to make people aware of where it is. Cllr C Hopkinson will carry out a site visit to find best location for sign. Clerk to ask Colin how well used the part is during summer and winter months.

East Williamston – The park is looking very good and well maintained. The kissing gate has collapsed and Cllr I Wilkinson to be asked to repair the posts.

Pentlepoir – Cllr Prout advised that the emptying of the litter bin was sporadic and bags of rubbish are being left there. Clerk to ask PCC Glenville Codd to increase collections. The perimeter fences also need treating and Colin to be asked to do this. The lock was also missing off the service gate and the clerk to ask Adam about this. If required, a replacement to be purchased.

130/16

CTY CLLR JACOB WILLIAMS REPORT

Cty Cllr Williams had nothing to report.

131/16

CORRESPONDENCE

The following correspondence had been received:

- a) HSBC Change to interest rates from 26th Sept 2016 – noted.
- b) PCC – Pembrokeshire Well Being Survey – cllrs to respond individually.
- c) OVW– Update from Older People's Commissioner for Wales – noted.
- d) PCC – Notice of meeting Communities Together – Building a Stronger Pembs – noted.
- e) Wales Audit Office – consultation on fee rates & scales for 2017-2018 no comment.
- f) PCC – consultation on Leisure, Cultural & Tourism Services proposal – Cllr Mrs K Talbot to respond on council's behalf.
- g) Pembs Housing Association – Annual Report – noted.
- h) Hywel DDa Univ Health Board – Lets Talk Health workshops – noted.

132/16

ADDING OF SIGNATORIES TO BANK ACCOUNT

It was confirmed that Cllr Mrs K Talbot and Cllr Tony Ensom be added to the signatories on the council accounts and the bank forms were signed by them.

RESOLVED: **That Cllr Mrs K Talbot and Cllr T Ensom be added to the signatories on the accounts.**

133/16 **COMMUNITY NEWSLETTER**

Three quotes had been obtained for the printing of the newsletter and the cheapest was from Saxoprint at £53.00 for 1,000. A draft had been prepared with some minor changes and it was agreed to proceed with the printing.

RESOLVED: **That Saxoprint be asked to print the newsletter.**

134/16 **BANK BALANCES**

The bank balances to 31st August 2016 were given as follows:

Current Act	£17656.90
Saver Acct	£6084.79
Park Acct	£13,044.41

The clerk advised that there would be an update on accounts up to 30th September at the October meeting. It was also agreed that the Parks account should be topped up at the end of each financial year with whatever is left in the Parks maintenance budget.

The chairperson signed a letter to the bank amending the standing order for the increase in the clerk's monthly salary.

RESOLVED: **That the financial information be accepted and that the Park Acct be topped up at the end of each financial year with what is left in the Park maintenance budget.**

135/6 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – August	£191.09
b) PAYE for August	£47.60
c) The Cutting Hedge – grass cutting August	£336.00
d) Mrs J Clark – salary owing since April	£9.80
e) Cllr D McIntosh – reimb for signs for park	£31.99
f) Mrs J Clark – repairs to printer	£20.00

136/16 **ANY OTHER INFORMATION**

Councillors raised the following matters requiring attention:

- a) Cllr G Soar had attended the Police PACT meeting recently and advised that hoax callers in the area had increased recently with three in East Williamston. Members were advised to be aware. He also advised that hoax collections for an animal charity had also been made in the area.
- b) Kingsmoor Common bus shelter was in need of some repairs.

- c) The Old School site at Pentlepoir was in a very untidy and overgrown condition. The clerk was asked to report to PCC.
- d) Speeding in Templebar Road is still a problem and will continue to be raised at PACT meetings.
- e) Pentle Drive is in dire need of a crossing point due to the increased level of traffic in the summer months.
- f) The parking problems at the Chinese Restaurant at Pentlepoir are still occurring. Cllr Soar will raise this at the next PACT meeting.
- g) The grass verge at Coppins Park is very overgrown and it was suggested that PCC be requested to cut this more frequently.
- h) Members were advised that the telephone kiosk next to the bus stop in East Williamston will be removed in the near future.
- i) The hedge at the front of Hill Cottage is very overgrown and needs cutting back. Proposed a letter be sent to the owner/occupier.
- j) Two street lights in the village were obscured by trees and one is behind a hedge. Report to PCC.
- k) Complaints about an offensive agricultural smell in the area have been received.
- l) Cllrs Ensom and Ratcliffe offered their apologies for the next two meetings as they would be away.

137/16

DATE OF NEXT MEETING

The next meeting will be held on Thursday 6th October 2016 at 7.00pm.

The meeting closed at 8.40pm.

Signed.....Chair.....Date

Signed.....Clerk