

ST FLORENCE COMMUNITY COUNCIL

St Florence Community Council Meeting Minutes of the meeting held Tuesday 04 February 2014 Village Hall, St Florence 7.30pm

Present:

Cllr Eardley; Cllr Buckmaster; Cllr Evans; Cnty Cllr Kidney

14/02/78

Public Participation (Limited to 15 minutes)

Present: Mr Jeff Evans; Mr Robert Hughes

14/02/79

Apologies

Cllr Treherne; Cllr Hughes

14/02/80 Declarations of Interest

None received

14/02/81 Signing of Minutes of Last Meeting

The minutes of the last meeting held on Tuesday 14 January 2014 were approved as a true record and signed by the Chairperson Cllr. Alan Eardley.

All in Favour

14/02/82 Matters Arising

A Grass & Verge Maintenance Tender:

Amendments to the tender previously circulated to councillors were noted as follows:

Pruning of bushes and shrubs. These will be pruned upto a maximum of twice a year at the appropriate time. i.e. after they have finished flowering

Grass cutting: An average of two cuts per month during the 7 months of the growing season (April and October). All areas are to be left neat and tidy.

Councillor Evans suggested that perhaps the strip of grass in front of Lilac Cottage could be replaced with Tarmac as this would allow extra room for pedestrians and increase safety. Cllr Kidney will contact the County Council to see whether this is possible. Mr Derek Hughes from the Old Stables will be asked if is happy to continue to maintain the grassed area near to the school entrance or whether this area needs to be included in the tender.

The invitation to tender will be advertised in the Tenby Observer with immediate effect with a closing date of 28th February 2014.

Proposed Cllr Evans. Seconded Cllr Buckmaster.

The Clerk is to organise the cutting of the playing field boundary hedge running parallel to the Village Hall with a local agricultural contractor.

All in Favour

B Additional Cooking Facilities

Cllr Hughes will be asked to purchase these and reimbursed accordingly.

C Replacement Chairs – update

The Clerk is to contact Glyn Edwards Office Supplies, whom it is now believed were the original suppliers, for a quote. Councillor Kidney will enquire with Jameston Village Hall as to where their chairs were purchased and advise accordingly.

D Insurance Queries – Carpet/Village Association/Other Carpet.

As yet, no response has been received about the re-cleaning of the carpet through the insurance. An external company has quoted approximately £250. Given the ongoing delays and complaints received, further consideration was given to the purchase of new flooring. The Clerk will contact Classic Carpets at Kilgetty.

Proposed Cllr Buckmaster. Seconded Cllr Eardley

Village Association contribution towards Insurance

Following the community council's request for a contribution towards the insurance to cover Village Association (VA) run events including the Duck Race and Bonfire Night, the VA have responded asking whether insurance funding is received from the County Council. The Clerk will reply explaining that the only funding received is by way of the precept. She will also respectfully mention that the VA have historically contributed to insurance costs.

Other

Fidelity Guarantee Insurance cover of £2000 is to be added to the annual insurance policy.

The Clerk has contacted her insurers and they will charge an extra £73.50 to cover all business equipment whilst working from home. It was agreed that this be included on her premium and claimed back through expenses.

Proposed Cllr Eardley. Seconded Cllr. Evans

E Restoration of War Memorial

Still awaiting photos to be taken. As 2014 will mark the centenary since the start of WW1 it is very timely that this work is carried out and will be a good news story for the village.

Agenda item for next meeting

F Caretaker working on self employed basis.

The BDO have advised that we contact One Voice Wales or The Society of Local Council Clerks for their advice in this respect. The Clerk has emailed SLCC and awaits their reply.

Agenda item for next meeting

14/02/83

Planning Applications

None received.

14/02/84 Website Provision Update

Pembrokeshire County Council require two village photos and some text about the village for the contents page. Following discussion it was decided to seek permission from local artist, Mr Graham Hadlow to use two of his images for the web page. The Clerk will contact Mr Hadlow and also forward the text from the PLANED information boards to PCC.

From the four dates given for training on the website it was decided that the 27th or 28th February would be most convenient. The Clerk and either Cllr Buckmaster or Eardley will attend.

It was agreed that Cllr Buckmaster purchase and be reimbursed for the £9.45 cost of the domain name "Stfloreance.net"

Proposed Cllr Eardley. Seconded Cllr Evans

14/02/85 BDO Audit Update

The outstanding audits are in their final stages with the BDO and a report is expected imminently. The Clerk will check on the audit timetable to ensure information is posted on the notice boards in a timely manner.

14/02/86 Complaint against Police

The complaint into the handling of investigation into the past financial irregularities of the Community Council that went to appeal was upheld. The Inspector in charge of the investigation will be in touch to explain the decision making process. It is hoped that this will assist in restoring confidence in both Dyfed-Powys police and the intentions of the Community Council.

14/02/87 Dog Fouling

Several complaints have been received with regards to dog fouling and this seems to be an ongoing problem in the village. A discussion took place and several suggestions, such as asking the Dogs Trust to run an event for the village, were considered. Sadly, there doesn't seem to be an answer. Cllr Kidney advised that signs designed by school children have worked well in Jameston to a certain degree. He will look into this further and also ask PCC if the dog warden can visit the area on a regular basis. The Clerk is to research the cost of two dog fouling bag dispensers for village use. The issue will also be passed to the Village Association as an item for the next newsletter and website.

Proposed Cllr Evans; Seconded Cllr Buckmaster.

14/02/88 Community Councillor Vacancies

Mr Robert Hughes and Mr Jeff Evans offered to fill two Community Councillor vacancies.

Proposed Cllr. Eardley; Seconded Cllr D Evans. All in favour.

The Chairperson welcomed both to the Council.

14/02/89 Correspondence Received

Please see attached – appendix 1

14/02/90 Accounts & Finances

Please see bank reconciliation attached – appendix 2

The Clerk will continue to visit Mr Geoff Davies on a monthly basis to have the accounts verified. A copy of monthly minutes and the bank reconciliation will be placed on the notice board.

Accounts for payment:Community Council Account:

Cheque 101356	£332.43	Clerk, Carol Clemson (C13/28)
Cheque 101357	£704.63	G Hewitt, loft insulation (C13/29)

Village Hall Account:

Cheque 100243	£20.00	Andrew Brace Window cleaning (H13/19)
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The payment of £278.58 received into the account last month was found to be a bank error. The Clerk will contact the Cricket Club as it appears to be linked to the last cheque made payable to them.

The Clerk will use her own 4-in-1 printer for Council use and be reimbursed for any ink used.

Proposed Cllr Buckmaster; Seconded Cllr. Evans.

14/02/91 County Councillor Report

County Councillor Kidney reported that:

Mobile Libraries. Pembrokeshire County Council propose to cease to deliver the service in the current way, via 3 large mobile vehicles, and deliver a 'criteria led library service' to people who cannot access a static library

Flooding. Surface water and flash flooding is continuing on local roads.

Resurfacing. The area between Coppybush Lane to School Lane (by the 30mph sign) is to be resurfaced.

Cllr Kidney was asked to report the following to PCC:

Several potholes have appeared in Knapp Road, near to Minerton Farm entrance.

The drain near to the shop needs clearing.

A streetlight is not working near to 11 Parklands.

Flooding has been reported near the new housing development, still under construction.

14/02/92 Items submitted by Councillors

The WI have asked whether 2 photographs of their 50th Anniversary can be displayed in the hall once redecorated. No objections were received. The Clerk will contact the WI and ask if names of the ladies pictured could be inserted before hanging.

A letter is to be forwarded to Mr & Mrs Roberts, The Sun, thanking them for the keeping of the donation originally intended towards a new cooking range.

The Clerk will clarify her annual leave arrangements and inform Councillors of same. A Pay as you go Vodafone sim card is to be purchased for the Clerk to use for Community Council business.

A mobile telephone is also needed at the Village Hall for emergency use.

14/02/93 Date and Time of Next Meeting
Tuesday 04 March, 7.30pm

Meeting closed 21.25.

Mae'r cofnodion ar gael yng Nghymraeg os ydych eisiau copi

Carol Clemson

Clerk to St Florence Community Council

17 Flemish Close, St Florence

Email: stflorencecommunitycouncil@hotmail.co.uk