**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**25th July 2016**

Present: Cllrs H Bellamy, P Bottom, J Wimhurst, S Coles, L Williams, M Clarke, K Griffiths.

Apologies: Cllr J Davies, D Worth, N Evans

Absent: Cllr E Thomas, J Green

284 Cllr Bellamy commenced the meeting by expressing his sadness of the death of Mrs Joan Bird who was a member of the church, had connections with many organisations in the community, including the village hall, the school and the football club. Members who knew her expressed their sadness and reflected on her contributions.

285 Minutes of the meeting held on 27th June 2016 proposed as correct by Cllr Wimhurst and seconded by Cllr Bellamy.

**286 Matters Arising.**

286.1 Parc Y Pwmp – Cllr Williams reported that the Festive Week Committee were hopeful that 3 benches could be placed on the village green but needed confirmation from 2 further committee members before agreement. Confirmation should be received by the next meeting.

286.2 Parking Restrictions – Cllr Davies was not present at the meeting but confirmed that the matter is still ongoing.

286.3 Bus Shelter at Penybryn – Cllr Davies was not present at the meeting but confirmed that there was nothing to report. To be carried forward to the next meeting.

286.4 Playground Gates – The Clerk reported that the gate closure parts had been received and Cllr Bottom would be fixing them in the next week. Cllr Griffiths reported that the CCTV sign on the MUGA had been damaged and proposed that a new one be obtained, seconded by Cllr Williams and all in favour. Cllr Griffiths, as school governor was asked to liaise with the school to establish what coverage the CCTV system has.

286.5 Parc Y Dre Litter – Photographs had been sent to members before the meeting showing the current state of the field with litter and broken glass. Councillors discussed the matter at length with the following proposals being made: To amend the user agreement stipulating that all rubbish should be taken away by facility users. A request be made to the County that during the summer period the bins should be emptied weekly as it could become a health hazard. All in favour. Cllr Williams proposed obtaining a quotation from Ultima Cleaning Co. which she will circulate to members. If members are in agreement she will arrange for the clear up to be made as soon as possible due to the up and coming festive week festivities. Cllr Bottom offered to carry out the cleaning if they were too expensive. Seconded by Cllr Griffiths and all in favour. Members discussed the matter of making the community aware of the problem by placing pictures on a Facebook page.

**287 Correspondence.**

287.1 Grant Thornton – A verbal response to the Audit was received by the Clerk with written confirmation to follow.

287.2 One Voice Wales – Code of Conduct Amendment Order 2016. The revised Code of Conduct was adopted. The Clerk will send copies on to members.

287.3 One Voice Wales - Model Financial Regulations. Seen and noted.

287.4 Welsh Government – Collection & Management of Devolved Taxes. Statement can be viewed on the website. Seen and noted.

287.5 Active Travel Consultation – Further 6 week consultation runs between 4/7/2016 to 15/8/2016 on additional routes. Cyclist & Pedestrian routes can be viewed on maps on the website. Seen and noted.

287.6 Mark Drakeford sets out his plans for Welsh tax powers. See website. Seen and noted.

287.7 Fly the flag for the Commonwealth on 13.3.2017. See website. Seen and noted.

287.8 Consultation on draft Technical Advice Note 24: The Historic Environment can be viewed on the website. Seen and noted.

287.9 Welsh Government – Higher rate of tax on purchases of second homes, have your say. See website.

287.10 Welsh Government – Draft Local Government (Wales) Bill and Explanatory Memorandum can be viewed on the website. Seen and noted.

287.11 One Voice Wales – Conference Saturday 1.10.2016 at Royal Welsh Showground. RSVP. Seen and noted.

287.12 Pembrokeshire Play Partnership – Sustainable Play, events over the summer months. Seen and noted.

287.13 Law Commission – Planning Law in Wales, Summary of Scoping Paper available on the website. Seen and noted.

**288 Development Control.**

 **Planning Applications:**

288.1 Land adjacent to Holly Lodge, Cilgerran – Residential Development – 15/0859/PA. Permission has been granted subject to conditions. Seen and noted.

**289 Finance**

 Balance at close of meeting 27/6/2016 Current Account £4,339.94

 Reserve Account £7,288.23

Total £11,628.17

**Payments**

289.1 V Varney (June Salary & Back Pay) £287.65

289.2 Glenhurst Doors (Playground) £96.00

289.3 Wildlife Centre Membership £50.00

289.4 St Llawddog Church Burial Fund £100.00

289.5 Rhydwyn Davies (Electrician) £229.80

289.6 Bethan Phillips (Int. Auditor) £30.00

289.7 SWALEC £27.35

289.8 Bank Unpaid Fee £20.00

289.9 Glenhurst Doors (Parc Y Dre) £424.00

 Total Payments £1,264.80

**Income**

289.10 Bank Interest 0.30

289.11 Shed Hire (Festive Week) £25.00

289.12 Toilet Meter Tokens £19.00

 Total Income £44.30

 Balance at close of meeting 25/7/2016 Current Account £3,119.14

 Reserve Account £7,288.53

 Total £10,407.67

289.13 The above payments were proposed as correct by Cllr Wimhurst and seconded by Cllr Coles.

**290 County Councillor’s Report.**

290.1 Cllr Davies was not present at the meeting and had nothing to report.

**291 Any Other Business.**

291.1 Cllr Griffiths reported that as the Community Forum had ceased, he was in the process of obtaining all documents from Mrs R Niazi so that all information could be placed in custody of the Community Council for future reference if needed.

291.2 Cllr Williams reported that there were overhanging bushes by Heol Y Neuadd which were causing pedestrians to walk on the road so she had personally cut them back.

 The meeting closed at 8.40pm.

 Date of next meeting: 26th September 2016

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council