

ST FLORENCE COMMUNITY COUNCIL

Minutes of Meeting held

at the Village Hall, St Florence at 7.30pm on Tuesday 14 January

14/01/57

Apologies

None received

14/01/58

Public Participation (Limited to 15 minutes)

No Public Present

14/01/59

Declarations of Interest

None Received

14/01/60

Signing of Minutes of Last Meeting (held 03 December 2013)

Amendments

Accounts and Finance. Misspelling. Please note correct name: Hazel **Pickersgill**. Different banding information of all village properties is to be sought by the Clerk., The amendments were added freehand and duly signed by the Chairperson, Cllr Eardley, as a true copy

14/01/61

Matters Arising

1.1 Grass & Verge Maintenance Tender

Cllr Buckmaster has drafted a document describing in detail the areas the Community Council has responsibility for. This will accompany the tender document for the above. In it, the village has been 'split' into 13 areas with photographs, location and work required. All Councillors feel that this is excellent work and thanks was given to Cllr Buckmaster. As the document is too large to email, Cllr Hughes offered to print copies and circulate to other Councillors for agreement at the next meeting.

Points for consideration include:

- How many grass cuts per year will be required
- All areas to be left neat and tidy (which will incorporate removal of any litter/ rubbish in each area)
- Pruning of bushes and shrubs – Autumn only or Springtime to be included?
- Hedges to be tidied and cut as and when required throughout the year.

Agenda Item for Next Meeting.

1.2 Additional Cooking Facilities

Clarification was given to Cllr Hughes in that only 2 x two hob facility was required. She will now purchase same from a local source.

1.3 Replacement Chairs – update

It is proving difficult to find replacement chairs in the correct colour scheme. The original chairs were purchased from John Long, Milford Haven. The Clerk is to try and contact John Long to see if the colour required can still be provided.

Councillors were informed that the chairs at Jameston Village Hall are of very good quality. Cllr Kidney offered to find out where they were purchased from and advise at the next

meeting. Bramley Tea Rooms, St Florence, are still interested in purchasing the ten residual chairs at a cost of £10 each and will collect early February.

1.4 Insurance Queries – Carpet/Village Association/Other

The Clerk gave an update from NFU and Rainbow Insurance. It is still unclear whether the cost of deep cleaning the carpet in the hope of stopping the musty smell will be covered through insurance. Cllr Eardley asked that she obtain an additional quote for a deep clean from a local company, MG Cleaning of Penally.

A discussion then took place on whether laminate flooring would be a better option. However it was noted that this could be a slip hazard when wet and that it would also make the hall colder and give a more institutional feel to the room.

The Village Association has been asked to contribute financially to the annual insurance. This will be discussed at their next meeting and they will advise the outcome accordingly.

The freezer in Store room 4, which is owned by the Village Association, has a condenser fitted which is causing damp and affecting the chairs and tables stored in this area. It was suggested that this be moved to the caretakers room which is suitably ventilated and that the Clerk ask the Village Association if they have any objection to this.

The booking clerk is to inform the Council how much extra it is on her household insurance to cover money insitu. She will then be reimbursed for this cost. The cost of Fidelity insurance is still to be sought from the NFU. The Clerk will contact her insurance company to make sure that equipment is covered whilst being used at her home address.

Agenda Item for Next Meeting

1.5 Restoration of War Memorial

The War Memorial Fund have asked for clearer photos of the restoration work required. The Clerk will liaise with Cllr Hughes with regards to this matter. **Agenda Item for Next Meeting**

1.6 Payroll Services

Following a discussion between Councillors it was decided to take up the service of Geoff Davies' former company. The Clerk will contact same and supply required information.

Proposed Cllr Eardley, Seconded Cllr Buckmaster. All in Favour.

The new caretaker would like to be paid on a self employed basis. The Clerk is to contact the BDO and ask for their advice before a decision is made. **Agenda Item for Next Meeting**

1.7 BT Phone line and Internet

Unfortunately it has not been possible to install a new telephone line at the Village Hall as apparently there are not enough 'free lines' in the village. Openreach are investigating this further as it will obviously have an impact on the new houses being built near to Longstone. The Clerk is to purchase a pay as you go mobile that has coverage in the village for community council use

1.8 Appt of caretaker

Bernard Harries has been offered the position of caretaker but as mentioned earlier, has asked if he can submit an invoice each month for the hours covered. The Clerk is investigating further.

There are several tasks that require immediate attention and Mr Harries will be made aware of the following and provided with a schedule of works :

- A radiator pipe in the main hall needs screwing back on.
- Guttering.

- Cleaning up outside.

Mr Harries has also offered to clean the windows as part of his duties. However since the contract has been awarded to a different company, we will not take up his offer at this time.

14/01/62

Planning Applications

13/0470/PA Land West of Ivy Tower Farm, St Florence. Erection of dwelling, demolish existing garage and erection of annexe. **Decision: Granted**

14/01/63

Website Provision Update

It was decided that the Community Council would take up the County Councils provision of 3 web pages dedicated to St. Florence. Clerk to contact Laurence Harding informing that we would like to go ahead with this provision. For the time being, and in the interim, minutes of meeting are to be sent to Amanda Davies for display on the Village Association Website.

Proposed Cllr Treherne, Seconded Cllr Hughes. All in Favour.

14/01/64

2014/15 Precept and Budget

Councillors present considered the budget information that had been circulated a week previously. Following a discussion it was agreed that the precept for 2014/15 would be £12,750 which is slightly less than previous years. It was also agreed to change the maintenance reserve on the budget proposal to £1500 and the general reserve to £2,750.

Proposed Cllr Treherne, Seconded Cllr Buckmaster. All in favour.

Cllr Buckmaster added that the Community Council needs to demonstrate that it adds value to the community and applying for Grants may be one way of achieving this. Cllr Eardley commented that PLANED and local company's such as Tesco and McDonalds put a lot of money aside for community grants and perhaps we should contact them. Cllr Kidney offered to contact Jameston Village Hall and enquire as to the grant they received towards the large extension to their car park.

14/01/65

Village Hall Maintenance Tenders

After careful consideration given to all tenders, and the decision not to have a walkway installed in the loft area, it was agreed to award the tender for the repainting, loft insulation and repair of ceiling to Gerald Hewitt of Tenby. He will be asked to begin all works as soon as possible apart from the exterior painting. This will be carried out as soon as warmer weather prevails.

Proposed Cllr Evans. Seconded Cllr Hughes. All in Favour.

14/01/66

Community Councillor Vacancies

The Village Association are to be asked to post the vacancies on their website and also include in their next village newsletter. Once the hall has been redecorated it thought appropriate to display such vacancies and other information on a Community Council notice board.

14/01/67

Correspondence Received

Please see Appendice A attached.

The Clerk was asked to contact Pembrokeshire YFC stating that we are unable to donate public funds.

14/01/68

Accounts & Finances

Please see Appendix B attached giving information on bank reconciliations.

Invoices received for payment:

A Brace	£20.00
C Clemson	£394.46
Barclays Bank Reimbursement	£1161.10

14/01/69

County Councillors Report

Councillor Kidney reported that all villages in Pembrokeshire have their street lights switched off between 12 midnight and 05.00am.

If required, Councillor Kidney will invite Barry McKee, Tree Surveyor, Pembrokeshire County Council to attend a Council meeting and speak to the Councillors with regards to tree issues in the village. All Councillors in favour.

14/01/70

Items submitted by Councillors

Cllr Buckmaster. The police investigation into irregularities of the Community Council finances was considered not to have been effective. As a result a complaint been lodged which although initially not upheld has now gone to appeal and a decision is awaited.

14/01/77

Date of Next Meeting –

Tuesday 04 February 2014, 7.30pm, St Florence Village Hall.

Mae'rofnodion ar gael yng Nghymraeg os ydych eisiau copi

Carol Clemson

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