**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**27th June 2016**

Present: Cllrs H Bellamy, J Davies, N Evans, P Bottom, J Wimhurst, S Coles, E Thomas.

Apologies: Cllr D Worth, J Green, L Williams, M Clarke

Absent: Cllr K Griffiths

275 The meeting was preceded by an information session given by Alexandra Davies-Jones and Kevin Barnett of Dwr Cymru/Welsh Water on the work that is to be carried out to the water network in the community. Over the next two years Welsh Water will be investing over £21.4 million to improve resilience and quality of water supply. Part of the work will include a new trunk main from Llechryd to Mynydd Grogwy in Rhoshill and a new pumping station in Llechryd. The work will commence on the 21st July 2016 and it is anticipated that the work will be completed by the summer of 2018. Correspondence will be issued to every household within the community, advising of the upgrade and what to do if discoloured water is noted. A map showing the proposed route of the trunk main was shown to members. The Chair thanked Mr Barnett & Mrs Davies-Jones for their informative report.

276 Minutes of the Annual Meeting held on 23rd May 2016 proposed as correct by Cllr Davies and seconded by Cllr Evans.

277 Minutes of the meeting held on 23rd May 2016 proposed as correct by Cllr Davies and seconded by Cllr Evans apart from a sentence on minute number 268.3 that has since been amended.

**278 Matters Arising**

278.1 Defibrillator – The Clerk reported that the cabinet and the defibrillator have been insured at no extra cost. Cllr Davies reported that the alarm did not activate when opened. The Clerk was asked to refer back to the electrician.

278.2 Parc Y Pwmp – Cllr Williams was not present at the meeting so the matter will be carried forward to the next meeting.

278.3 Festive Week – It was agreed that the Clerk would make her set of keys to the toilets available to festive week committee members prior to the time.

278.4 Parking Restrictions – Cllr Davies reported that the narrow piece of pavement outside Pembroke House was reviewed with Highways but there was nothing that could be done at the moment. Parking problems within the village were discussed at length.

278.5 Bus Shelter at Penybryn – Cllr Davies reported that the matter was pending. To be carried forward to the next meeting.

 Following a recent request to place a bus shelter near Cnwce, Cllr Davies proposed that the Community Council’s contribution be budgeted for in the projected accounts in November. All in Favour.

278.6 Playground Gates – The Clerk reported that she had failed to contact CPT and therefore the only quote available was from Metalines totalling £565.82 for 2 gate closures. Cllr Wimhurst proposed that the gate closures be ordered, seconded by Cllr Davies and all in favour. Cllr Bottom agreed to fit them and to place a post in position.

278.7 Parc Y Dre – Cllr Bottom reported that he had removed the overgrowth and cleared the area. Cllr Wimhurst provided photos of the area before and after the clearance.

278.8 Village Hall – The Village Hall Committee requested financial support to the sum of £1000 for the coming year. A copy of the accounts had been provided and forwarded to members before the meeting. Cllr Wimhurst declared an interest and offered to leave the room, but the Chairman insisted that she stay to answer questions. Cllr Wimhurst confirmed that due to the Cylch Meithrin closing, there would be a loss in revenue of £2,100. Cllr Davies proposed that this community asset should be supported in principle and that any donation should be budgeted for in the annual precept, seconded by Cllr Evans and all in favour. Cllr Evans proposed that the sum of £600 be donated for this financial year ending in April 2017, seconded by Cllr Davies and all in favour. This will be reviewed annually based on accounts being provided.

 The Clerk asked what contribution would be made towards the use of electric for the defibrillator cabinet. Cllr Davies confirmed that he would speak to the electrician and report back at the next meeting.

**279 Correspondence**

279.1 Welsh Government – Independent Remuneration Panel for Wales requires annual returns on allowances & expenses paid to Community Councillors. Seen and noted.

279.2 Letter of Complaint from Christine Lawes regarding non-emptying of bins near the Castle. Cllr Davies confirmed that he would contact the Village Warden’s manager to request that the bins are emptied weekly.

279.3 Pembrokeshire County Council – Budget Consultation Feedback Report. Seen and noted.

279.4 PCNP – Local Development Plan Review can be viewed on website. Seen and noted.

279.5 Welsh Assembly – Revised Code of Conduct to be adopted by 26th July 2016. Seen and noted.

279.6 St Llawddog Church – Letter of thanks for donation to burial fund. Seen and noted.

279.7 Wales Audit Office – Annual Report 2015-16. Information on website. Seen and noted.

279.8 Maxine Dautin – Letter regarding twinning. Seen and noted.

279.9 PAV’s – Pembs Funding Portal – Opportunities for community groups to access online funding searches. Seen and noted.

279.10 Paul Davies AM – Surgery Dates. A copy will be placed in each notice board. Seen and noted.

279.11 ALCC – Complimentary membership to Association of Local Council Clerks. Seen and noted.

**280 Development Control.**

 **Planning Applications:**

280.1 Ty Cwm, Bridell, Cardigan – Domestic garage and associated store area – 16/0205/PA. No objections.

280.2 Carreg Dyn, Rhosygilwen Farm, Rhoshill – Alterations & extensions to dwelling – 16/0232/PA. No objections.

**281 Finance**

 Balance at close of meeting 23/5/2016 Current Account £4,659.22

 Reserve Account £7,287.91

Total £11,947.13

 **Payments**

281.1 Valeria Varney (May Salary) £279.28

281.2 J Jamieson £40.00

281.3 V Varney (Refund Tax) £31.20

 Total Payments £350.48

**Income**

281.4 HRMC (Tax Refund) £31.20

281.5 Bank Interest 0.32

 Total Income £31.52

 Balance at close of meeting 23/5/2016 Current Account £4,339.94

 Reserve Account £7,288.23

Total £11,628.17

281.6 The above payments were proposed as correct by Cllr Coles and seconded by Cllr Davies.

**282 County Councillor’s Report**

282.1 Cllr Davies reported that slates had come away from the bank and fallen into the stream at Cwm Plysgog. He confirmed that the bank would be repaired.

282.2 Cllr Davies reported that repairs to the highway at Penybryn have been completed. The demolishment of the Chapel Vestry will not go ahead as the Chapel is a listed building therefore making the vestry part of it.

**283 Any Other Business.**

283.1 Cllr Coles reported that she had recently spoken to the dog warden regarding the dog fouling issue in the village in particular on the footpath by the Rampin. Cllr Davies confirmed that he would also speak to the warden to request that the culprits be contacted.

 The meeting closed at 8.45pm

 Date of next meeting: 25th July 2016

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council