# MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY 14<sup>th</sup> JUNE 2016 AT MASTLEBRIDGE COMMUNITY HALL AT 7.00PM.

PRESENT: Cllr M Howells (Chair)

Cllr Mrs M Astles Cllr Mrs S Ashley Cllr B Brown Cllr Mrs H John Cllr Mrs A Richards Cllr P Roberts

Clir P Roberts
Clir G Wilson

Also in attendance: Mrs Jane Howell (local resident).

**APOLOGIES:** Cllr Mrs J Phillips

The Clerk was in attendance (Mrs J Clark)

Mrs J Howells was allowed to speak before the meeting commenced and she raised the matter of Quiet Lanes. Mrs Howell advised that she was in full favour of the principle of Quiet Lanes and asked if the County Council could be requested to erect signs warning motorists of the possibility of horses in the road, particularly near the bridleway on Military Road and the end of the Promenade at Neyland.

#### 1804 <u>DECLARATIONS OF INTEREST</u>

None received.

#### 1805 <u>CHAIR'S ANNOUNCEMENTS</u>

The chair advised that he has been invited to Neyland Civic Service on 17<sup>th</sup> July.

#### 1806 REPORT OF COUNTY CLLR PAUL MILLER

Cty Cllr Paul Miller was not present and no report had been received. It was agreed that he be requested to email a report to follow up on issues raised recently.

#### 1809 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 10<sup>th</sup> May 2016were proposed and seconded. They were agreed as a true record.

#### 1810 MATTERS ARISING

The following matters were raised:

- a) Minute 1796 Egnedol consultation. Agreed that serious concerns be put forward once the planning application is live.
- b) Cllr Brown has inspected the old map of Church Road and is not convinced that the access to the beach from 39 Church Road is an official path.
- c) Minute 1802 c) The slipway on the Promenade has been blocked off due to swans being attacked.

#### 1811 PLANNING APPLICATIONS

The following planning application was considered:

#### 16/0208/PA: SUPPORT

Planning approval has been granted for 6 flats at Green Lane, Waterston. These plans however had not been received for comment by this council. The clerk was asked to find out from PCC why this was.

#### 1812 CORRESPONDENCE

- a) Shelter Cymru request for donation agreed to donation of £100.
- b) Paul Davies AM notice of Advice Surgeries ask Dorothy Cox for key to notice board at Mastlebridge.
- c) PCNP Local Development Plan Review
- d) Centenary Fields Programme
- e) HAGS special offers on play equipment noted and clerk to chase up Bizzy Play regarding raising swings at Hazelbank.
- f) SLCC 2016-2018 National Salary Award for clerks agreed.
- g) Cty Cllr Paul Miller copy letter to Darren Thomas Cllr B Brown commented on Mastlebridge roundabout and Waterston footpath and the clerk was asked to find out why Military Road speed limit is 40mph and not 30mph.

#### 1813 APPROVAL OF ANNUAL RETURN FOR 2015-2016

The clerk had circulated copies of the completed Return and Annual Governance Statement along with the report of the internal auditor. After careful consideration it was agreed to accept the figures and to approve the return. The report of the internal auditor was also considered and his advice taken that some consideration should be given to the level of reserves. It was agreed that this matter be discussed at the next meeting. Also agreed that Financial Regulations and Standing Orders to be reviewed in Sept/Oct this year.

RESOLVED: That the Annual Return and Governance Statement be approved and accepted.

That the report of the internal auditor be noted and the advice regarding the levels of reserves.

# 1814 ADOPTION OF AMENDED MODEL CODE OF CONDUCT (WALES) & AMENDED LOCAL GOVT STANDARDS COMMITTEES, INVESTIGATIONS, DISPENSATIONS AND REFERRAL (WALES)

Correspondence had been received from WAG regarding the above which should be adopted by Councils by 26<sup>th</sup> July 2016. The clerk read out the amendments relating to register of members' interests etc which were approved and adopted by Council.

RESOLVED: That the amended Model Code of Conduct

(Wales) and the Amended Local Govt Standards Committees etc. be adopted.

### 1815 <u>WATERSTON OLD SCHO</u>OL SITE

Members commented on the unsightly condition of the former school site where several scrap cars were being stored as well as other large metal items. It was agreed that the clerk ask PCC to send someone to inspect it.

RESOLVED: That the clerk request PCC to carry out a site

visit to inspect this property.

## 1816 UPDATE ON ACCOUNTS TO 30<sup>TH</sup> MAY 2016

The following documents were circulated:

- a) The Financial Statement Cashbook showing receipts of £8,158.13 and expenditure of £8,035.93 (net).
- b) The Bank Account Reconciliations Summary showing balances of ££16,977.89 in the Saver Account and £5,595.64 in the Current Account.
- c) The Financial Budget Comparison showing the budget figure, the actual income and expenditure figures and the balance remaining under each heading for budget monitoring purposes.

The clerk was asked to provide the above information with the agenda in future so that the figures can be studied prior to the meeting and that the accounts be taken as agenda item 7 in future nearer to the start of the meeting.

RESOLVED: That the financial information provided be

accepted.

The financial information is provided with agendas where possible and that the accounts

be considered as agenda item 7.

#### 1817 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

- a) Neyland & Llanstadwell Burial Board Precept  $\mathbf{1}^{\text{st}}$  payment £1,700
- b) Bizzy Play for new play equipment at Hazelbeach £3,624
- c) B W Scourfield internal audit report for 2015 2016. £67.50
- d) PAYE for May £37.00
- e) Shelter Cymru donation

£100.00

#### 1818 ANY OTHER INFORMATION

The following matters were raised:

- a) That the proposed development at Green Lane, Waterston be discussed at the next meeting.
- b) Complaints were made about vehicles parking in Waterston on the road from Dragon LNG. Members advised that this matter had been raised at the Liaison Committee meeting.
- c) A request was made for the phone boxes to be locked at Mastlebridge and on church Road due to unpleasant incidents. Cllr Wilson would arrange this.
- d) Church Road requires some SLOW signs particularly outside No 75.
- e) The car parking space opposite NO 77 is overgrown. Ask PCC to cut back.
- f) Follow up with Dekker Thomas about the hatching on the car park near the memorial bench and the bench on the beach near Church Road.
- g) The hedge should be cut back outside No 27 Hazelbank as it is growing into the road.

#### 1819 DATE OF NEXT MEETING

The next meeting will be held on Tuesday 12<sup>th</sup> July 2016 at 7.00pm at Mastlebridge Hall.

The meeting closed at 8.40pm.

Signed	Chair	Date
8		
Signed	Clerk	