

# **WISTON COMMUNITY COUNCIL**

Minutes for the Community Council meeting held on Monday 16<sup>th</sup> May 2016 in the Memorial Hall, Clarboston Road at 20:00hrs.

## **Present:**

Peter Lewis	Yvette Bevan
Alan Vaughan	Rosemary Richards
Marilyn Lewis	Robert Voyle
Rhys James	David Howlett (County Councillor)

## **1. Chairman's Remarks**

Peter Lewis welcomed everyone to the May meeting.

## **2. Apologies for Absence**

Apologies for absence were received from Thomas Bevan and Phil Davies.

## **3. Confirmation of Minutes of the Last Meeting**

The minutes of the meeting held on 18<sup>th</sup> April 2016 were read and proposed as a true record by Alan Vaughan and seconded by Marilyn Lewis.

## **4. Matters Arising There From**

5(d) Zurich Insurance Renewal - it was agreed to renew the insurance with Zurich at a cost of £628.98.

5(c) Grant Thornton Auditor for year ending March 2016 – it had been identified that a letter of engagement would be necessary between Wiston Ward Community Council and the internal auditors Llewellyn Davies Chartered Accountant, Whitland. Therefore the clerk had been in touch with a Llewellyn Davies Chartered Accountants in Whitland who had now sent a letter of engagement agreeing to them acting as the internal auditors.

## **5. Finance**

- a. Bank Statements for month ending 29<sup>th</sup> April 2016:  
Business Current Account £4232.57  
Business Saver Account £3097.43
- b. Year End Audit as at 31<sup>st</sup> March 2016 – noted.
  - (i) Accounting Statement as at 31/03/16
  - (ii) Explanation of Significant Variances of the Accounting Statement
  - (iii) Statement of Accounts
  - (iv) Comparison of Statement of Accounts for 31/03/15 & 31/03/16
  - (v) Comparison of Budget 2015/16 to Actual Spend 2015/16
  - (vi) Forecast of Income and Expenditure for 2016/17
  - (vii) Asset Register 31/03/2016
  - (viii) Risk Assessment and Management (Financial) for the period 1/04/15 – 31/03/16

## **6. Correspondence**

- a. Tenovus acknowledgement of donation.
- b. Steven Crabb (MP) – BT Community update – Friday 27<sup>th</sup> May – meeting at Rubaxton Hall, Crudale. Noted.
- c. Cruse Bereavement acknowledgement of donation.
- d. PALC membership renewal invoice – it was agreed to renew this membership at a cost of £58.00.

- e. Macmillan acknowledgement of donation.
- f. Clerks & Council Direct – May 2016 – tabled.
- g. Community Charter Consultation with PALC 24<sup>th</sup> May 2016 – noted.
- h. 3 – 16 Welsh Medium School in Haverfordwest – noted.
- i. Pembrokeshire Local Development Plan & Pembrokeshire Coast National Park Local Development Plan – tabled.
- j. Local Government Ethical Framework – noted.
- k. Auditor General Consults on New Audit Approach – noted.

## 7. Planning

- a. Discharge of condition 4 of 15/0769/PA – Proposed external lighting plan at New Park Farm, Wiston.
- b. Permission granted to construct a detached garage at Spring Cottage, Walton East (15/1315/PA).

## 8. Received After Posting

- a. Pembrokeshire County Council – acknowledgement of 1<sup>st</sup> precept payment for 2016/17 of £1334.00.
- b. Centenary Fields Project – noted.

## 9. Any Other Business

- a. Rosemary Richards reported the bad state of repair of the roads between Wiston Church and the Conkland Hill.
- b. Marilyn Lewis had been advised by Mr Mike Jones of Little Valley, Valley Road, Wiston – that since the roadworks for the solar farm had been actioned there was no end of problems with water and debris running off the road on to his property. David Howlett advised the meeting that he was aware of this issue and believed that the PCC had been touch with Mr Jones and matters were being dealt with.
- c. Rhys James had no issues to report.
- d. David Howlett had no issues to report.
- e. Alan Vaughan raised the issue of parking for the railway station. A van had been parked outside the Oak Vets Practice for a number of days, causing an inconvenience for the vets and its customers! Network rail had been contacted in the past and unfortunately could offer no valid solution to the problem, and it remained the responsibility of the travellers to park with consideration for others.
- f. Yvette Bevan informed the meeting that the post for the play module in the playground in Clarbeston Road measured 3 meters, and the swing seats are 17” by 9”. Defibrillator training had been re-arranged for the 2<sup>nd</sup> June 2016, in the Hall at 18:30 hrs, anyone wishing to attend should inform Billy Voyle (Hall Committee Member). Yvette also wanted it noted that she felt the right choice had been made for Post 16 education in the Haverfordwest, and thanked David Howlett for voting for this option.
- g. Robert Voyle informed David Howlett that no action had taken place regarding the drains that had been covered up by G D Harries, whilst re-surfacing the road through Clarbeston. He also requested that the cow parsley was cleared from junctions in the area as soon as possible, as this was starting to become a hazard. There had also been a request for the current signage in the area to include appropriate directions to the A40 for various vehicles – David Howlett agreed to look into this.
- h. Peter Lewis only had the bad state of repair of the roads in the area to report.

## 10. Next Meeting

The next meeting would be held on Monday 20<sup>th</sup> June 2016, at 20:00hrs, at the Memorial Hall, Clarbeston Road.

As there was no further business the meeting closed at 21:50hrs.

Signed Phil Davies Dated 27<sup>th</sup> June 2016  
Chairman to Wiston Community Council

Signed S J Philipps-Harries Dated 27<sup>th</sup> June 2016  
Clerk / RFO to Wiston Community Council