

# WISTON COMMUNITY COUNCIL

Minutes of the Community Council meeting to be held on Monday 18<sup>th</sup> April 2016 in the Memorial Hall, Clarbeston Road at 20:00hrs.

## Present

Peter Lewis (Chairman)

Yvette Bevan

Alan Vaughan

Marilyn Lewis

Robert Voyle

Thomas Bevan

David Howlett (Community Councillor)

## 1. **Chairman's Remarks**

The chairman welcomed everyone to the meeting.

## 2. **Apologies for Absence**

Apologies for absence were received from Phil Davies and Rosemary Richards.

## 3. **Confirmation of Minutes of the Last Meeting**

The minutes of the meeting held on 21<sup>st</sup> March 2016 were read and confirmed as a true record. Proposed by Thomas Bevan and Seconded by Alan Vaughan.

## 4. **Matters Arising There From**

(4a) David Howlett had again spoken to the planning department at Pembrokeshire County Council (PCC) and they have confirmed there are no hard and fast rules relating to the siting of more than one static caravan, as long as they were not being lived in. It was agreed that no further action would be taken at present, however if further information came to light the community council would again speak to the planning department.

(9a) The tarmacking over the drain in the Clarbeston area is still ongoing.

(9c) Footbridge over the railway bridge at Clarbeston Road – David Howlett had contacted Network Rail regarding the possibility of a footbridge, and this was their reply –

*“The bridge at Clarbeston Road is indeed a structure owned and maintained by Network Rail. The County Council is responsible for the public highway passing over it but any alterations or major maintenance of this highway would require the consent of Network Rail. At the time that the west side bridge parapet was being reconstructed by the then Railtrack in 2002, consideration was given to the provision of a footway over the bridge. The County Council actually wrote to Railtrack regarding this as it was felt that the ongoing works presented an opportunity to incorporate everything under one scheme. Unfortunately the proposal fell by the way-side primarily owing to the lack of available funding. However other issues associated with a kerbed footway were also raised including difficulties for long vehicles heading north, the effective height of the bridge parapet being compromised by a raised footway and the possible need to consider some form of permanent traffic control. The layout was not considered suitable for a traffic priority similar to that introduced at other locations in the County. A pedestrian footbridge over the railway was briefly considered but the cost of such provision back in 2002 was estimated to be in the region of £150,000 plus a further £100,000 for design and Railtrack supervision. The cost today would probably be well over £300,000 in total. Bearing in mind the difficult financial challenges we are facing as an Authority, it is unlikely that a structure such as this could be provided in anything other than the long term, even assuming that usage figures justified such provision. As a compromise at the time of the bridge works back in 2002, Railtrack did install a white line approximately one metre out from the new parapet. The idea was to create an area that could be used by pedestrians*

*but that could also be overridden if necessary by longer vehicles. This white line could certainly be replenished if you think this would assist the safer passage of pedestrians over the bridge”*

## **5. Finance**

- a. Bank Statements for the Accounts as at the month ending 31<sup>st</sup> March 2016: - Business Current £3073.75 and Business Savings £3097.43.
- b. HM Revenue & Customs Year End Information – noted.
- c. Grant Thornton Appointed Auditors for Pembrokeshire – the clerk had not yet received the paperwork from the appointed auditors to date however an email had been received advising her that this should be received soon.
- d. Insurance renewal due 1<sup>st</sup> June 2016 – a quote of £628.91 to renew with Zurich. It was agreed that the clerk would contact the insurance broker Thomas Carroll for a quote.
- e. Budget to Actual Spend Comparison (copy attached 2015/16) – this showed an under spend of £1403. This was mainly due to the generosity of the local Young Farmers Club who helped action the maintenance of the Playground in Clarbeston Road, and a member of the community who cuts the grass a regular basis free of charge. It had not been necessary to purchase salt for the bins in the community this winter. It was agreed to reduce the budget for the Playground maintenance to £500, and as the work had been carried out on siting the picnic bench there was no longer a need for this element to be budgeted for. It was agreed to continue budgeting for the salt as no one could predict what the winter season 2016/17 would bring. Therefore for the financial year 2016/17 the total budget figure would be £4005. (The breakdown of this figure is attached)
- f. Clerks request for Wages and Expenses January to March 2016 – it was agreed to pay the clerk the wages of £450.00 and Expenses of £8.43. Proposed by Marilyn Lewis and seconded by Yvette Bevan, everyone present agreed.

## **6. Correspondence**

- a. Pembrokeshire Young Farmers Clubs Donation Request – it was agreed to donate £50.00.
- b. Playground Inspection Report (attached) (emailed) – the majority of the issues were of a low risk. It was agreed that the wooden beam on the module and Thomas Bevan agreed to measure the post. It was also agreed to replace the seats on the swing set, again Thomas agreed to measure these. The clerk would contact Pembrokeshire County Council regarding the possible purchase of a bin to replace the current one in the play area. It was agreed that the other issues would be dealt with in due course and maybe the possibility of a day at the park tidying up could be arranged as before?
- c. Pembrokeshire Coast National Park (Replacement) Local Development Plan: Draft Review Report, Draft delivery Agreement, Sustainability Appraisal Scoping Report (emailed) – tabled.
- d. Pembrokeshire County Council - Governing body of St Aidan’s Church in Wales Voluntary Aided School – request for an Additional Community Governor – there was no one present willing to apply for the role.
- e. Mid and West Wales Fire and Rescue Authority Strategic Plan 2016 – 2021 and Annual Improvement Plan 2016 – 2017 (emailed) – tabled.
- f. Resource Efficient Wales – a Welsh Government service which offers free impartial energy advice to households. The clerk would place the posters in the noticeboards.

## **7. Planning**

- a. Construction of detached Garage at Spring Cottage, Walton East – 15/1315/PA (emailed) – no objections to the proposal.

- b. Discharge of Condition 4 of 15/0769/PA Lighting Plan at New Park Farm, Wiston – 15/1249/DC (emailed) – noted.

**8. Received After Posting**

- a. Renovation and extension to former dwelling – Crundale Mill, Crundale – 15/0948/PA- conditionally approved.

**9. Any Other Business**

- a. Marilyn Lewis had nothing to report.
- b. Yvette Bevan raised concerns of the consultation process for Post 16 Education in Haverfordwest. Also the concerns of the people of Pembrokeshire relating to the downgrading of services offered at Withybush Hospital.
- c. David Howlett announced that funding had been secured for the 20 mph traffic calming outside of the school in Wiston. He was also trying to find out who owned the field behind Market Place in Clarbeston Road to enquire whether or not it would be possible to liaise with PCC and cut down the trees on the bank between the field and the properties. No one present was sure who the field belong to.
- d. Thomas Bevan had nothing to report.
- e. Alan Vaughan had nothing to report.
- f. Robert Voyle had nothing to report.
- g. Peter Lewis had nothing to report.

**10. Next Meeting**

The next meeting which would also be the AGM will be held on Monday 16<sup>th</sup> May 2015, at the Memorial Hall Clarbeston Road, at 20:00hrs.

As there was no further business the meeting closed at 21:25hrs.

Signed \_\_\_\_\_ Dated **16<sup>th</sup> May 2016**  
Chairman to Wiston Community Council

Signed \_\_\_\_\_ Dated **16<sup>th</sup> May 2016**  
Clerk / RFO to Wiston Community Council