

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUCIL HELD ON THURSDAY 3<sup>RD</sup> MARCH 2016 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM**

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**PRESENT:** Cllr D McIntosh (Chair)  
Cllr T Ensom  
Cllr I Prout  
Cllr Mrs K Talbot  
Cllr A Ratcliffe  
Cllr I Wilkinson  
Cllr J Williams

**APOLOGIES:** None received.

**28/16**      **DECLARATIONS OF INTEREST**

There were no declarations of interest.

**29/16**      **MINUTES OF LAST MEETING**

The minutes of the meeting held on 4<sup>th</sup> February were proposed and seconded. They were agreed as a true record.

**30/16**      **MATTERS ARISING**

The following matters were raised:

- a) Minute 26/16 items c), d), e) and f) to be reported again to PCC as they were still outstanding from the last meeting.
- b) Cllr Charles Hopkinson had attended the public meeting regarding the proposed closure of The Avenue centre which had been more a party political platform for those standing for WAG than anything else.

**31/16**      **PLANNING APPLICATIONS**

The following planning application was considered:

- a) **15/1153/PA:** The Caravan, Summer Place, Broadmoor – retention of area of hardstanding. It was agreed that no comment be made on this application.

**32/16**      **PLAY PARKS**

**Broadmoor:** The park generally looked ok apart from spoil deposited. Cllr Charles Hopkinson offered to look into getting this removed.

**Pentlepoir:** Further faults had been reported today of splits in the wood on the suspended walkway. After some discussion it was agreed to ask the PCC

inspector about placing a clamp around the split and whether this would this be an adequate repair.

**East Williamston:** Following the annual inspection the equipment has been written off by the Annual Inspector and it is currently closed off to the public. It was agreed that council have carried out due diligence by doing this. It was further agreed that the clerk should ask Neil McCarthy of PCC about the annual inspection report and what we now do about the park. Also to ask if we make good whatever pieces we can would that be acceptable and why have we not had the annual inspection reports.

33/16

**TENDERS FOR MAINTENANCE CONTRACT**

Tenders had been received from five companies and after full consideration it was agreed to short list three and to ask them to meet at the parks to discuss the work involved in more detail. It was further agreed that the Cllrs who were involved in the meeting, which included Cllr D McIntosh Cllr Ian Wilkinson, Cllr Ian Prout and Cllr Anthony Ratcliffe will be given plenary powers to decide on who is awarded the tender.

**RESOLVED:**                   **That a shortlist of three be drawn up for further discussions regarding the work and that the Cllrs involved to be given plenary powers to award the contract to the most appropriate tenderer.**

34/16

**COMMUNITY NEWSLETTER**

The Clerk had previously circulated an example of a newsletter produced by Hook Community Council and information about it production. It was agreed that this matter be discussed at the next meeting.

**RESOLVED:**                   **That this matter be discussed at the next meeting.**

35/16

**VILLAGE WARDEN**

The Clerk had obtained information about Hook Community Council's village warden who mostly carried out litter picks and tidied up the village in general. He was paid the minimum wage and worked more hours during summer months than the winter. It was agreed to leave this on the table until a decision is made on a General Maintenance Operative contract.

**RESOLVED:**                   **That this matter be left on the table until a decision is made about the General Maintenance Contract.**

36/16

**CONTRIBUTION TOWARDS NEW BOILER AT HALL**

The Hall Association has requested a contribution from Council towards a new boiler for the hall. It was suggested that a contribution of £1,000 be

made and that this council purchases the boiler on their behalf and be reimbursed less the VAT and the £1,000 contribution.

**RESOLVED:**                    **That this council gives a donation of £1,000 towards the purchase of a new boiler for the hall.**

**That this council purchases the boiler on behalf of the all Association and is reimbursed less the VAT and the contribution.**

**37/16**                    **UPDATE ON ACCOUNTS**

The bank balances as of 29<sup>th</sup> February were given as follows:

Current Acct	£11,208.84
Saver Acct	£6,082.67
Park Acct	£13,039.98

**38/16**                    **UPDATE ON ACCOUNTS**

The clerk had circulated the following documents balanced to 29<sup>th</sup> February 2016:

- a) The Financial Statement – Cashbook – agreed with figures above.
- b) The Reconciled bank acct statement – agreed with figures above.
- c) The Financial Budget Comparison – showing balances left under each budget which were acceptable.

The clerk advised members that she had invited Mr B Scourfield to act as internal audit for the 2015-2016 accounts and he had agreed and provided information on the scope of the internal audit.

**RESOLVED:**                    **That the figures provided above be accepted and agreed.**

**39/16**                    **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – Salary February	£189.13
b) PAYE for February	£47.20
c) A & C Aggregates – stone	£230.40

**40/16**                    **REPORT OF COUNTY CLLR JACOB WILLIAMS**

Cllr Williams submitted the following report:

Cllr. Williams had attended a meeting hosted by the county council regarding the Avenue Centre in Tenby. Local MP Simon Hart and a representative of the

