**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Full Council Meeting held at Begelly, Kilgetty Community Centre, Kilgetty at 7.00pm.

Thursday 11 February 2016

DRAFT MINUTES

**Present:**

Cllr Trevor Andrews (Chair)

Cllr David Anderson

Cllr Ann Pendleton

Cllr Janet Ward

Ian Morris (Clerk and Responsible Finance Officer)

County Councillor David Pugh was also present for part of the meeting.

Prior to the start of the meeting, County Cllr Pugh presented Cllr Andrews with a commemorative tankard, to mark 25 years as a councillor on KBCC. Cllr Andrews served as chair on 6 occasions in that time.

**1. Apologies.**

Cllr Terence Gardner

Cllr Diane Lockley

Cllr Andrews reported that due to ill health, Cllr Gardner had now resigned as a councillor for Kilgetty ward on KBCC. Cllr Andrews said that he had recently presented Cllr Gardner with a commemorative plaque to mark his time on KBCC as councillor and to thank him for all his work for the community.

**2. Declarations of Interest.**

Cllr Andrews and Cllr Ward both declared a **Personal** Interest in agenda item 11 (To consider the role of Trustee(s) of Miner’s Field, Kilgetty).

**3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 14 January 2016.**

Cllr Andrews thanked Cllr Ward for chairing the 14 January 2016 meeting in his absence. Cllr Anderson proposed that the draft Minutes of the Full Council Meeting held on 14 January 2016 be accepted as a true and correct record, seconded by Cllr Ward. Vote taken – 3 in favour, 1 abstention.

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**4. Matters Arising from the Minutes of the Full Council Meeting held on 14 January 2016.**

934 – Clerk reported that Pembrokeshire County Council (PCC) had raised job tickets for remedial work to the surrounds of the gully gratings in Begelly and work has been prioritised as necessary.

**5. Action Tracking**

The Clerk handed out a copy of the latest Action Tracking note and a copy is attached to these official Minutes of the meeting.

* **Reduction in speed limit to 30 mph from Thomas Chapel junction/Footpath widening in Begelly (Fir Grove area); footpath maintenance in Begelly and replacement and re-siting of Begelly Bus Shelter (outside Begelly Stores) –** County Cllr Pugh confirmed that the new 30 mph speed limit was now in force and road signs had been erected. Cllr Pugh would check with PCC about the installation of yellow rumble strips. PCC would now monitor traffic speed to see if a KBCC-funded Vehicle Actuated Sign was needed. A replacement bus shelter was still in the PCC schedule of works. Review April 2016.
* **Improvements to traffic flow through Kilgetty (Carmarthen Road) –**

County Cllr Pugh reported that the matter was still awaiting a decision from Ian Westley. Review April 2016.

* **Remedial work to Kilgetty Play Area –** County Cllr Pugh reported that Men’s Shed in Kilgetty (MSK) was now meeting again following some illness. He had not yet spoken to MSK to see if they could help with some of the remedial work but hoped to do so in due course. Cllr Pugh retains the inspection report. Review March 2016.
* **Location of footpath between Mill Bay Homes development and Kilgetty town centre –** No further news; location still not yet confirmed. Review April 2016.

Cllr Andrews reported that new tarmac had been laid in the car park adjacent to the Scout Hut. Clerk said some patching had also been undertaken at the entrance to the surgery car park. KBCC unaware of who had undertaken this work.

**6. Planning**

Full Council considered the following planning application;

**15/1057/PA – Single storey extension at Begelly Farm, Begelly, Kilgetty. SA68 0XE.** After a brief discussion, Cllr Anderson proposed that this application be recommended for approval. Seconded by Cllr Ward. Vote taken – all in favour.

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One other planning decision was noted by Full Council.

**7. County Councillor’s Report**

County Councillor Pugh provided the following update;

* A Post Office public consultation was underway on the provision of a mobile Post Office service (serviced by Kilgetty Post Office) for Reynalton. This would operate close to the bus shelter in Reynalton. Members welcomed the proposal.
* No decision had yet been made by PCC on the future of The Avenue Centre in Tenby. Two independent public meetings on The Avenue’s future were due to take place in Tenby and Jameston that evening (11 February 2016).
* Cllr Pugh had been contacted by a local resident about some slippery pavement steps in Parsonage Lane, Begelly. He had reported the matter to PCC for attention.
* There was still no news on proposals for joint working between PCC and KBCC. More information on possible shared work on grass cutting and litter collection is being prepared. Kilgetty still had no village warden.
* The PCC Education budget is to be frozen for 2016/17. Secondary School issues in Haverfordwest (combining two schools into a college and academy) are to be resolved by PCC on 25 February 2016. No further update on the Welsh medium school in Haverfordwest.

County Cllr Pugh was thanked for his helpful update. At this point, County Cllr Pugh left the meeting (7.38pm).

**8. To consider and approve membership of One Voice Wales (OVW) for 2016-17.**

Clerk reported that OVW had invited KBCC to renew its membership of OVW for 2016-17. The annual fee would be £286. Cllr Ward proposed that KBCC renew its membership of OVW for 2016-17. Seconded by Cllr Pendleton. Vote taken – all in favour. Clerk to action.

**9. Accounts for Payment**

Clerk brought forward the following accounts for payment;

Ian Morris – salary and office expenses £ 319.30

HMRC (PAYE) £ 78.00

SSE (electricity costs at office unit) £ 18.19

OVW (Annual membership for 2016-17) £ 286.00

**Total £ 701.49**

**937**

Cllr Anderson proposed that all these payments be made. Seconded by Cllr Ward. Vote taken – all in favour.

**10. To consider and approve details of the KBCC grass cutting tender for 2016.**

Members briefly discussed the grass cutting tender for 2016 and agreed that an opportunity to tender advertisement be placed in the *Tenby Observer,* covering one year only. Contractors may wish to tender for The Common alone, in view of the work involved. Cllr Andrews proposed that this work be taken forward by the Clerk. Seconded by Cllr Pendleton. Vote taken – all in favour.

**11. To consider the role of Trustee(s) of Miner’s Field, Kilgetty.**

Clerk reported that he had yet to hear back from the Scout Group. Members agreed to defer discussion until the March 2016 meeting.

**12. To receive and consider an update on meetings and news items from One Voice Wales (OVW).**

Cllr Lockley was not present but had provided via email an update which the Clerk read out in full. The report summarised recent correspondence from OVW and also included a summary of the recent Area Committee meeting and Town and Community Council Liaison Group meeting. Members were interested to hear about the discussions on cockles being taken commercially from Glenn Beach, Saundersfoot and noted that some action had now taken place to stop this activity.

**13. To consider news items/events/text for the KBCC website.**

Cllr Ward asked that the new speed limit in Begelly be highlighted on the website and in the press release. Clerk to action. Clerk reported that neither Cllr Lockley nor he had been able to upload the recent heritage photographs of Kilgetty (provided by a local resident and scanned by Cllr Ward) on to the KBCC website. Cllr Lockley had agreed to try again in a different format.

**14.** **Community Centre Report.**

None.

**15. Begelly-Kilgetty Community Association (BKCA) Report.**

Cllr Anderson reported the following;

* Work to refurbish the Begelly-Kilgetty Community Centre is continuing. New carpets (£923) and blinds (£500+) had been ordered. Costs of decorating work had already been defrayed.

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* Plants had been ordered for the long beds outside the Community Centre.
* No news yet on the Rate Relief application.
* Some concern had been expressed about a build up of litter in the Community Centre and surgery car parks despite the presence of two litter bins. KBCC had been asked about erection of signs. KBCC Members agreed to monitor the position and discuss the issue at next month’s meeting.

**16. Correspondence**

Cllr Andrews brought forward the main items of correspondence;

* Change of bank details for the Valuation Office Agency.
* Letter from Post Office about the public consultation on the proposal to introduce a Mobile Outreach Service for Reynalton, provided by the postmaster at Kilgetty Post Office. Members supportive of proposals.
* Request for letter of support for Elly’s Ward 10 Flag Appeal. Members agreed to send a letter of support. Clerk to action.
* Notification by PCC of two road closures in KBCC area (Stepaside and Thomas Chapel).
* PCC acknowledgement of KBCC Precept of £21,000 for 2016/17.
* Two requests for charitable donations. Deferred until September 2016 meeting, as per KBCC policy.
* Training on planning issues provided by Planning Aid Wales. No nominations.

All other non-urgent correspondence was noted.

**17. Emergency items and other outstanding issues before Council**

None.

**18. Any Other Business**

None.

There being no further business, the meeting closed at 8.20pm.

Kilgetty, Begelly Community Council

February 2016

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