**Tiers Cross Community Council**

**Cyngor Cymuned A Tiers Cross**

**Minutes of meeting held on Thursday 4th February 2016**

**Members present:** Cllrs E Jones, (Chairman), A Thorne, B Bullimore, S Yates, M Rawlinson.

**Also present:** Cllr K Rowlands, (County Councillor), G Nicholls (Clerk), Clive Griffith, (prospective applicant for Clerk post), and Alan Carrington, Chairman of the local British Heart Foundation committee.

**Apologies for absence:** Cllr C George.

**3719. Minutes of the January 2016 meeting.** It was proposed by Cllr Bullimore and seconded by Cllr Rawlinson that these should be accepted as a true record.

**MATTERS ARISING**

**3720. Defibrillators.** At this point Mr Carrington explained that the British Heart Foundation had helped to fund the installation of many machines. However, no funding would be available until after the end of the current financial year. He would inform the Clerk once support was again available. The machines were said to be fool-proof as they “talk” to the operator and guide users through the process. No harm could be done since they would operate only if the heart was not working. People needed to become familiar with the machines in order to have confidence in them and everyone should be made aware of where they were sited. The Ambulance Service would know where they were located and might be able to give talks to interested residents. No telephone line or electricity supply was needed. Once used, the machines would need to be checked and the battery recharged and consumables – cleaning tissues etc. – replaced. The Ambulance Service would do this. Other organisations also offered machines, for example, Welsh Hearts.org and My Cariad.org. However it was rumoured that there was a high maintenance charge with some providers. He felt that siting a machine at the chapel in Thornton was not ideal – a more central position would be better. After discussion it was agreed that a site close to the post box would be considered though this would need permission from the householder.

**3721. Bulford Road.** The Clerk confirmed that he had written to Mr Darren Thomas at Pembrokeshire County Council (PCC) as instructed at the January meeting. Cllr Rowlands had also spoken to Mr Thomas and it was believed that these matters were being addressed.

**3722. Meeting with Quarry Management.** It was agreed that a meeting would be arranged at 4pm at the quarry on a date to be decided. Cllrs Jones, Yates and Rowlands would attend and representatives from Johnston Community Council (JCC) would also be invited. Details to be confirmed in due course.

**3723. Superfast Broadband.** To be kept under review.

**3724. PCC Consultation meetings.**  Cllr Rowlands will make arrangements after discussions with JCC.

**3725. Planning Application 15/0778/PA.** As previously discussed, Cllr Jones said he would bring geological maps of the area for members to see. He was still waiting for a reply from PCC.

**3726. Memorial Garden.** The Clerk said that he would reissue Minutes of the January meeting to everyone.

**3727. Active Travel.** Cllr Bullimore returned the Definitive Maps of Footpaths to the Clerk for safe-keeping.

**3728. Draft Charter between PCC and Community Councils.**  Further advice still awaited from Pembrokeshire Association of Local Councils (PALC).

**3729. Clerk’s job description etc.** It was confirmed that the opportunity had been advertised on noticeboards and on the website. However, PCC had not been approached as Mr Griffith had expressed an interest in the post. He gave a summary of his background as a policeman, as Clerk to Herbrandston Community Council for 9 years, as Treasurer of the Gelliswick Yacht Club etc. He confirmed that he was interested in becoming Clerk to the Council and Clerk/Secretary for the Solar Fund. It was proposed By Cllr Jones, seconded by Cllr Rawlinson and accepted by all that Mr Griffith should be offered the post.

After Mr Griffith had left the meeting the details of the Contract of Employment, hours of work and Scale Point to be offered were discussed. Details will be finalised at the March meeting after discussion with Mr Griffith.

**3730 Planning.** The Clerk said that he had heard nothing more from PCC regarding an unauthorised construction at Studdolph Hall.

**3731. Rare plants.** A reply from the Biodiversity Officer at PCC was awaited.

**3732. Pavement in Thornton.** Cllr Thorne said that he had again been approached by two residents regarding this matter. It had been confirmed that it was not practical to provide a pavement through the village but it was understood that PCC had been measuring traffic flow and would be making a site visit.

**3733. Consideration of Council’s Risk Assessment.**  The External Auditors had recommended that the Risk Assessment should be reviewed before 31 March each year. The existing Assessment was discussed and it was agreed that no changes were required at present.

**CORRESPONDENCE**

**3734. PLANNING.** (Note: Cllr Rowlands did not take part in these discussions).

* **15/0974/NM –** Ratford Farm - non material amendment to application 14/1119/PA – pitched roof instead of flat and change of window in roof. Unconditionally approved. Noted.
* **15/0811/CL –** siting of bedroom/office in garden, Sycamore Hill, Dale Road. Refused. Noted.
* **15/0917/PA –** replacement general purpose agricultural storage building, Quarry Hall, Tiers Cross. Conditionally approved.

**OTHER CORRESPONDENCE.**

**3735.** email regarding **Age Friendly Communities** Conference – 26 January. Noted. (Copied to all 13/1/16).

**3736.** email from PCC – **“Improvement Objectives 2016-2017”**. Noted. (Copied to all 27/1/16).

**3737.** email from **HB Training Wales Ltd.** Noted. (Copied to all 13/1/16).

**3738.** email from **SaveEasy Credit Union.** Noted. (Copied to all 27/1/16).

**3739.** email from **Pembrokeshire Coast National Park – Local Development Plan.** Noted. (Copied to all 9/1/16).

**3740.** Letter from Welsh Government – **Section 137 Expenditure –** limit for 2016-2017. Noted.

**3741.** email from **Planning Aid Wales** – training event – 8 November 2016. To be considered at a future meeting.

**3742.** email from **Welsh Hearts –** suggestion to have a fund-raising event. Noted.

**3743. Notice from PCC – temporary closure of The Beaconing road,** five days from 8 February 2016. Noted.

**FINANCE**

**3744. Accounts for payment.** It was agreed that the following amounts should be paid:

* £177.92 to the Clerk, February 2016 salary.
* £44.40 to HMRC, February 2016 PAYE.
* £250.00 to Tiers Cross United Reformed Church, hall rental 1/1/15 to 31/12/15.

**MEMBERS’ REQUESTS**

**3745.** Cllr Yates said that there was a great deal of **rubbish** once again **on the road between Tiers Cross and the Quarry.** After discussion it was agreed that Cllr Rowlands should ask for this to be checked along with the road towards Milford Haven and also the new Bulford Road.

**3746.** Cllr Bullimore referred to an email requesting a letter of support for **Elly’s Ward 10 Flag Appeal.** It was agreed that the Clerk should write an appropriate letter of support.

**3747. May meeting.** The Clerk mentioned that because the hall would be needed for the elections on Thursday 5th May, the meeting would now be held on **Friday 6th May.**

The meeting closed at 9.30pm.

**Signed………………………………………………………………….Chairman**

**Date………………………………**

**NEXT MEETING: THURSDAY 3RD MARCH 2016.**