

**Minutes of the Ordinary Meeting of Saundersfoot Community Council on  
Thursday 4<sup>th</sup> February 2016**

**Present:** Councillors: Phil Baker; Sue Boughton-Thomas; Don Poole;  
Mandy Allsop; Tessa Pearson; Mary Cavell; Rosemary Hayes MBE;  
Steve John, Anthony Mattick, Bill Cleevely

**In attendance:** Virginia Taber - Clerk

**193. Chairman's Report**

Cllr Baker had attended fellow Community Councillor Brabon's funeral in an official capacity as he knew how important Saundersfoot Community Council was in Ronnie's life, Cllr Baker thanked all those Councillors who were able to attend the very fitting Church Service.

Cllr Baker wished to thank his fellow Community Councillors who had taken part in the recent series of Precept meetings which had culminated in a Public meeting to share the Councils draft proposals, he further commented that surely this is a first for a Community Council in Pembrokeshire.

Congratulations were also extended from Cllr Baker to the Tesco Bag bid team for all their hard work and efforts so far; he hoped that Saundersfoot would be successful moving forward through the process.

**194. Apologies for Absence**

Cllr D. McDermott

**195. Declarations of interest**

Councillors Cavell; Pearson; Cleevely & Hayes being members of Saundersfoot Historical Society declared a personal interest in Agenda Item 10 a – application by the Historical Society for SCC to consider gifting the society land on which to build a museum.

**196. To receive the minutes of the Meeting on the 7<sup>th</sup> January 2016.**

The minutes were accepted as an accurate record.

**197. Matters arising from the Minutes of 7<sup>th</sup> January 2016**

**198. Planter at Top of Slip Way (Minute 177)**

The clerk informed the meeting that she had requested a quote for the repair of the planter. Cllr John informed the meeting that he had been approached by The Rotary

Club who had indicated a willingness to undertake the repair. It was agreed that this was a great gesture and would be much appreciated by the community.

### **199. The Youth Club (Minute 178)**

Councillor Mattick was able to report that the clerk and he had met with the leadership team of the youth club, it had been a positive meeting and that they were grateful for the support of the Community Council in their work. A quote had been obtained for insurance at a cost of £174.93.

It was **resolved** to pay the premium for this year.

### **200. The MUGA. (Minute 180)**

Cllr Boughton -Thomas was able to report that the application for funding from Tesco had been successful and that the MUGA project would receive at least £8000 of funds and could be £10,000 or £12,000 if the project was successful in the public vote. Cllr Boughton-Thomas explained she would have further details in the next two weeks. It was vital that sufficient publicity went out to encourage as many people as possible in the community to vote for this project to ensure that we have a chance of getting the maximum funding available. When the original costings were done it was for £8000. £1200 has been kindly donated by R.A.O.B Club. It would cost £3000 to install the division on the tennis court and another £3000 for equipment and seating. If we were successful in getting the £10,000 – then that would go towards the top tennis court and realising more of the Councils ambition to bring the whole area back in to productive use for the benefit of all the community.

The application before the National Parks for planning permission is still being considered but there should not be a problem with it. If we are successful in getting the maximum amount, then the project can move forward to include the idea of a Green Gym.

Councillor Mattick told the meeting that he had had another quote for green gym equipment and that the figure was around £1000 to £1500 per piece.

Cllr Poole considered it prudent to cost everything that the Council wanted to do in this area now and that the whole project was looking very positive.

Cllr John informed the meeting that PAVS had announced a community care fund for facilities with a health option and it was worth exploring the possibility of funding for the green gym.

It was agreed to put the Green Gym as an agenda item for March and decide a strategy for the Skate Park and Top Tennis Court.

### **201. By-law for Cockling – Minute 176**

The Clerk reported that she had contacted Mr Chris Payne of Pembrokeshire County Council regarding a by-law for Glen Beach and the Cockle pickers gathering there. It was pointed out the boundary between Saundersfoot and St Mary Out Liberty was at the stream on Glen Beach.

It was **resolved** that the Clerk would contact Mr Waters, Clerk to St Mary Out Liberty and discuss a way forward.

## 202. Wi-Fi

The Clerk reported that the representative from Antutiefi had been sick and it had not been possible to set up a meeting with Council, Harbour Commissioners and Chamber for Tourism. The Clerk would arrange a meeting with a representative.

## 203. Sensory Garden (Minute 189)

The Clerk informed the meeting that Solicitors Kelway Price had been instructed to act for the Council in the matter of the transfer of the Sensory Garden.

## 204. Memorial to Cllr Brabon

It was suggested by Cllr Pearson and agreed that the fountain could be renovated and embellished as a memorial to the late Councillor Brabon.

It was resolved that Cllr Poole would contact Pembroke Engineering to obtain a quote to have the fountain repaired.

## 205. Accounts for Payment

**The following accounts were noted and approved.**

<i>Wages</i>		<i>£1344.64</i>
<i>HMRC</i>		<i>£232.48</i>
<i>Lumalite</i>	<i>Bulbs for Christmas tree</i>	<i>£78.48</i>
<i>Nigel Ayres</i>	<i>Christmas Lights</i>	<i>£390.00</i>
<i>Frosts</i>	<i>Maintenance items</i>	<i>£593.95</i>
<i>Regency Hall</i>	<i>OAP Dinner</i>	<i>£570.00</i>
<i>Regency Hall</i>	<i>Hire Fee</i>	<i>£13.00</i>

## 206 Planning applications

**The following applications were received**

**NP/16/0001/FUL & NP /16/0009/ADV** - Captains Table - Council support both applications - approving of new signage as in keeping with the Maritime theme for Saundersfoot.

Cllr Pearson declared a prejudicial interest in the application being a director of the company that owned an adjoining property.

**NP/15 /0645 /FUL** – Brooklands Nursing Home - Council support application - resulting in more beds available for elderly and infirm remaining in their locality and potentially more jobs for the area,

**NP/16/0033/FUL** - 4 Castle View Saundersfoot Council will support application - in keeping and appropriate use of space

**NP/14/0518** - Thomas Memorial Chapel Development - Council will support the application - appropriate for location use of contemporary materials

**Cllrs John & Boughton-Thomas abstained from discussion and vote having opposed the original application.**

## **207. Licensing Applications**

No applications.

## **208. To Consider Correspondence received**

- a) Notification was received from Tenby Town Council about a public Meeting at the De Valance Pavilion on 11<sup>th</sup> February at 7.30 to discuss the proposals for the Avenue Centre.
- b) Letter from Lyn Neville regarding Elly's Flag Appeal – raising funds and awareness about Ward 10 Withybush Hospital; - It was resolved to send a letter of support for this campaign.
- c) A letter from Pembrokeshire County Council regarding Convergent funding and the brochure "What has convergence funding done for Pembrokeshire?"

All correspondence was noted by Council

## **209. Agenda items**

**210.** To consider a request from Saundersfoot Historical Society to Saundersfoot Community Council to donate land upon which to establish a Museum – Cllr Cavell (See below)

***The following was read to the Council: - As we are sure you are aware, the Saundersfoot Historical Society has been for some years, attempting to establish a museum in the village to record and display our ever-growing collection of memorabilia from our industrial, marine and agricultural past.***

***Heritage is playing an increasing part in our modern lives with locals and visitors interested to learn about our unique local and county-wide past. We are, therefore, asking you to consider donating a small piece of land, say around the putting green area, so that we could apply for any appropriate grants or loans, to establish a property of some sort.***

***This, we feel, would help to add to the planned attractions in that area and increase the visitor experience.***

Councillors Cavell; Pearson; Cleevely & Hayes being members of Saundersfoot Historical Society declared a personal interest in the item and left the room whilst the matter was debated.

It was agreed that the work of the Saundersfoot Historical Society was important to the Community and it was acknowledged that to preserve the history of Saundersfoot and surrounding area was imperative. Concern was however expressed about the nature of what was requested and that the cost of such a venture could be prohibitive in the current climate where even established museums such as Tenby Museum were under financial threat & closure.

It was hoped that the Harbour Commissioners would be able to assist the historical society in due course with a venue for a permanent display in one of its proposed buildings and that was a matter that the society would need to discuss with them. After a wide ranging discussion exploring other avenues for the Historical society it was **resolved** that Saundersfoot Community Council could not gift the Society any land on which to build a museum – whilst Saundersfoot Community Council support the ambition to have a base, the Community Council was at this time exploring their own ambitions for the land that it owned. The Community Council suggested that the Historical Society continue to talk to the Harbour Commissioners about the possibility of a venue or use of an exhibitions space in the future. At this time the Community Councils own plans had not yet been fully realised and until that time Council was not in a position to allow another community group land.

**211 MUGA** (Taken Under Matters Arising See above Minute 200).

**212. Donations for Poppy appeal** - it was **resolved** to donate £100.00 to the Royal British Legion Poppy Appeal Fund.

**213. Caring Council** – it had previously been resolved in October 2015 to have this item as a standing agenda item. However, the Clerk advised that it breached Local Government Act Schedule 12 para 10(2) (b) and 26 (2) (b) in that the agenda item must specify the business which it is proposed to transact in such a way that members who receives it can identify the matter which he will be expected to discuss. A Council cannot lawfully decide any matter which is not specified on the summons.

Cllr John was concerned that information regarding constituents should not be in the minutes because of privacy and confidentiality issues. Cllr Hayes was also of the opinion that it was not a matter that the Community Council could do anything about in any event. Cllr Boughton -Thomas clarified that Cllr McDermott had intended that this item was to alert Council to issues relating to people that the Community Council had a close contact with. Cllr Allsop was concerned that there was a thin line between concern and gossip.

Cllr Baker expressed the view that it shouldn't be part of Council business and that it was not a matter for Council.

## **214 Financial Policy - Cllr John**

Councillor John went through the proposed financial policy and Council discussed at length the amendments they wished to be made.

Cllr John noted these and it was resolved that the Policy would be accepted in this format being compliant with Financial regulations.

It was **resolved** that Cllr John would prepare a definitive policy as agreed for the Chairman to sign for the next meeting.

## **215. Reports from Committees including the County Councillors**

### **216. County Councillor – Cllr Baker**

The County Council Budget workshops and review of proposals was reaching its end with a Members Budget Seminar held on the 1.2.16 where the Officers proposals were shared with members. In total approximately £17 million had been identified by Departments and Officers in cost efficiencies and cost savings, feedback from the Public and Councillor workshops had also been considered. It was reported that Price Waterhouse Cooper had not fully completed their review of PCC, but a series of key areas had been identified for further investigation and consideration.

PCC had not progressed the engagement with Town and Community Councils to review possible sharing of services in the future where an additional £50 million plus would need to be saved over four years. Officers reported that the 10 towns would be allocated a PCC officer to work with them to identify any possible areas of shared working. Cllr Baker had asked about the larger Community Councils such as Saundersfoot, it is possible that these could also be included in future consultation. Cllr Baker gave an update on a further meeting he attended at The Avenue Centre in Tenby; fellow neighbouring County Councillors had been present along with The Director, Head of Service and Cabinet member. Cllr Baker questioned the £360,000 budget for maintenance and repair at the Centre following an e-mail he had received on the matter. He was told that the estimate had been provided by PCC Property Department and costs could be more. Further meetings and Consultation were ahead and Cllr Baker urged members to attend.

Cllr Baker had forwarded a detailed list of outstanding maintenance items in the Village to Officers and would report on them at the March meeting.

Following a number of e-mails and a meeting, Cllr Baker could report that a geological engineering survey had been carried out on the Coast path between Saundersfoot and Wisemans Bridge and it is proposed that a 'rock catch net' is installed as can be seen elsewhere along the path at a cost of approximately £30,000, once funding has been identified the work can be carried out as promptly as possible.

## **217. Saundersfoot County Primary School – Cllr Cavell**

Cllr Cavell reported that there would be a multi-agency car parking and traffic meeting on Monday 8<sup>th</sup> February at the School Hall. The meeting would be to discuss the car parking and traffic around the school site both inside and outside the school grounds. The meeting will be informal and school staff, parents, members of the local community School governors, PCSOs and Pembrokeshire County Council representatives have been invited to attend. The meeting is designed to identify the issues that staff, parents and the community have with traffic and parking around the school site and to then be able to look at ways everyone can work together to ensure the safety of everyone accessing the school site.

## **218.Saundersfoot Neighbourhood Policing– reports from Cllr Cleevly**

Cllr Cleevly reported from the Saundersfoot Neighbourhood Policing forum on Monday 1<sup>st</sup> February 2016. **PCSO'S** Moffatt, Kendal and Adams attended together with 15 members of the community.

Priorities for January 2016 – Dog fouling on Saundersfoot Beach – those thought responsible for allowing their dogs to foul and not clear up the mess have not been seen for a few weeks.

Saundersfoot Crime figures have risen by 20% however, this reflects only one additional crime and the figure has moved from 5 to 6. It had been reported that a boat engine had been stolen from inside a shed.

PCSO Graham had been researching the effects of the cuts on frontline policing. He reported that violent crime was up by 28% in some countries as a result of cuts in policing. The forum was informed that that the “Bobby van “has been stopped and that the Police are no longer interested in a Police Station on Saundersfoot Harbour.

Definitive guidance has been issued on Segway’s to Officers. They are illegal to use on the road.

There is a young driver’s campaign – stopping under 25s and giving them advice.

A White transit van, is alleged to be collecting scrap illegally in the area.

Priorities identified for February – Dog fouling on the Beach.

## **219. Harbour Commissioner Parkers report**

There was no Harbour Commissioners meeting held in Dec 2015

### OPERATIONAL REPORT

Dave Richards – Harbour Master gave the Marine/Harbour Report. Southerly winds has migrated sand back into the entrance and blocked up the flow of fresh water from the sluice. This in turn has then caused the channel to disappear outside on the beach. Staff have been re-establishing a channel for the past week so that we are now able to sluice again without the Harbour refilling. Ongoing until the end of Jan.

Chain replacement to commence on the 20th January when tides allow. Rows 3 & 4 to be replaced (24 moorings) and 20 on the running wall moorings. This is part of a 3-4-year plan; rows 5 & 6 were done last year.

Licensing 5 staff for in-house forklift training 28<sup>th</sup> and 29th January.

Dry Racking 30 to be operational for 2016.

All fishing boats have been tied alongside for the past 2 weeks or more. The fisheries have informed us that the voluntary fishing ban is now finished as a low level of landings throughout the year has helped stocks.

5 speed control ramps to be positioned around the harbour.

#### **PROJECT DEVELOPMENT: -**

Phase 2 to be named: - The Wales International Coastal Centre

Commissioner P Evans and the CEO attended the PCC Finance and Scrutiny Oversight Committee on Thursday 12<sup>th</sup> November 2015, The Harbour Commissioners and the CEO have met with numerous organisations to progress the strategy. These include: - NRW / Crown Estates / Visit Wales / Saundersfoot Primary School / Swansea University / Pembrokeshire College / Regional Tourism Partnership / PCNPA / David Lewis Hean Castel Estate / Welsh Assembly Members / Wales Marine Heritage Trust / Activity Wales / Planned.

#### **STAKEHOLDERS REPORT**

The Harbour Staff had been helping in the Sensory Gardens with Cllr. Tessa Pearson. The aim is for the theme to be carried through the gardens and Harbour and to establish a good joint working relationship.

#### **ADVISORY GROUP COMMENTS**

No meeting held since Nov 3<sup>rd</sup> 2014 Meeting to be arranged in Feb.

#### **ENVIRONMENTAL & RISK MANAGEMENT**

Commissioner Parker and the CEO will be incorporating a risk analysis as part of the long-term business plan.

### **219. Any other business**

Cllr Poole expressed his ongoing concern about dog fouling and thought that a total ban of dogs on the beach was what was required to prevent this problem. He said that he would like to see more tickets issued which would have a deterrent effect. It was still a problem at this time of year which indicated that this was problem with residents as well as visitors.

Cllr Cleevly sought permission to use the Sensory Garden for the United Churches, who were holding a march around the village on the Saturday before Palm Sunday and would like to finish in the Sensory Garden for reading and prays. It was agreed that this could be done.



Cllr Hayes asked where the Plaques for the Commemorative trees were. It was agreed to ask both PCC and the ground man where they were.

It was agreed that draft minutes would go on the website before the meeting- there was a delay necessary because minutes were agreed a month in arrears however it would be made clear they were draft minutes only and subject to change and not to be relied upon until Council had passed them.

Cllr Cavell asked for the fence at Swallowtree towards Rhodewood to be extended as the bank there was looking unsafe. Cllr Baker undertook to speak to PCC.

Cllr Cavell also asked that PCC look at the hedge opposite the Fan Road exit as it was also looking unsafe.

Cllr Pearson asked about the rock fall on the Strand and Cllr Baker assured her that enquiries to repair and resolve the issue were ongoing but it had proved more difficult to resolve than it has first appeared.

Cllr Hayes asked that the Grounds Committee meet and view the entrance to the old Cemetery which had become very muddy and difficult to negotiate.

Cllr Boughton-Thomas advised that the election to fill the Community Council Vacancy would be on 19<sup>th</sup> March 2016. She also reminded the meeting that the AM election would be on Thursday 5<sup>th</sup> May which clashed with the Community Council meeting.

Cllr Baker suggested that the Community Council could organise a Big Beach Clean and asked for the issue to be put on the agenda for the next meeting. Also the Queen's 90<sup>th</sup> Birthday to be an agenda item.

Cllr John reported that he has had produced a car sticker the proceeds of the sale would go to Saundersfoot Community Council to purchase new flags. The car Stickers would be available for £1.00 at the Regency Hall.

..... Chairman