

CYNGOR CYMUNED
HERBRANDSTON
COMMUNITY COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 9th DECEMBER 2015

PRESENT. Cllr H Lloyd Cllr R Owens
Cllr S Davey Cllr J Batey.

CLERK. Clive Griffith

APOLOGIES. Cllr S Reynolds (Work) Cllr P Philpin (Illness)

MEMBERS OF THE PUBLIC. M Woosey, R. Harris.

1. TIME SET ASIDE FOR QUESTIONS FROM MEMBERS OF THE PUBLIC.

- i. Cllr Batey asked on behalf of Steve Ingram why the Clerks wages were listed on the annual return as expenses and not wages. The Clerk replied that when he signed his contract of employment it stated that the the Clerk was entitled to expenses and he had continued using this word.
- ii. Ruth Harris asked if the council should be bringing volunteer groups together for the purpose of applying for grants, etc. The Chairman replied that the council were not always eligible to apply for grants and he thought that's what the forum would do. Mrs Harris asked if the council would arrange a meeting of volunteer groups in the village. Cllr Owens said that this could only be arranged after being an agenda item and being voted on. It was proposed by Cllr Davey and seconded by Cllr Owens that this be an agenda item at the next meeting.

2. MINUTES OF THE MEETING HELD ON WEDNESDAY 23rd SEPTEMBER 2015.

The minutes of the meeting held on Wednesday 23rd September 2105 having been circulated and no comments received, were accepted as a true record.

3. MATTERS ARISING.

i. Sandy Haven Car Park.

The Clerk said that the letter to National Park requesting assistance in maintaining the car park had not yet been sent, and he gave the cost of car park maintenance for the last six years. Cllr Lloyd said that these were not true figures as stone and machinery had been donated.

Cllr Owens said that from 2016 all National Park car parks would be pay and display. He said that if Sandy Haven became a pay and display, we could enter into a contract with PCC who would collect the money and enforce penalties. The cost of a meter would be in the region of £4,000. PCC would get a percentage of the takings as their fee. Cllr Owens said that Mark Owen from PCC was willing to come and talk to the council if needed.

Cllr Owens then proposed that we ask National Park for an annual grant of £500. This was agreed by the meeting.

ii. Play Area.

The new childrens seat had been installed. A meeting had been held to discuss painting the equipment. Cllr Owens said that PCC had advised not stripping the old paint off, and they would pressure wash the equipment before it was painted.

iii. Replacement of litter bin.

Cllr Owens said that he had examined the bin and after speaking to PCC, the bin had been replaced by an utility bin, into which dog poo could be placed. The bin would be emptied twice a week.

iv. Letter to George Parkes.

Due to a misunderstanding the letter had not been sent. The Clerk agreed to let the matter lie.

v. Bus Shelter.

Cllr Lloyd reported that after some issues raised by South Hook LNG legal department, it had been agreed that the shelter would be erected by DOP before Christmas. Cllr Owens congratulated the Chairman on expediting the matter. He had also spoken to PCC schools transport section and arranged for the school bus to pick up children at the new bus shelter.

vi. Speed of vehicles near Toad Hall.

Cllr Owens said that PCC had stated that the signs should be in place by mid January.

vii. Fly Tipping Middle Kiln Road.

Cllr Lloyd reported that more fly tipping had occurred at Middle Kiln Road. PCC had collected the rubbish and were arranging a site visit with Cllr Lloyd to discuss signage and the placement of a covert camera.

viii. Thankful Village.

Cllr Batey said that we would not be able to claim for the cost of the new village signs as retrospective claims would not be allowed, she also stated that she had visited St Ishmaels school to deliver a lesson but had received no response. Cllr Owens said he would speak to the headmaster.

ix. Defibrillator.

Cllr Lloyd said that he had purchased two space blankets and suggested that additional training to be done in the summer months. Agenda item for next meeting.

x. Christmas Tree.

This had been delivered and put in place.

xi. Posts Village Green.

Cllr Batey asked if the replacement posts could be smaller and neater. The councillors would make enquiries to ascertain if recycled posts could be used.

xii. Fireworks and Bonfire.

The event had been postponed and would be held at a future date.

xiii. BBQ stand at Sandy Haven.

It was stated that the table/benches needed replacing. this would be discussed at the next meeting.

xiv. Tree Planting.

Cllr Batey gave an update and said that a planting plan had not yet been drawn up.

4. CORRESPONDANCE.

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| i. Clerks & Councils Direct Newsletter | Circulate. |
| ii. Keep Wales Tidy Request for Donation | Not in accordance with policy |
| iii. National Park Public Footpath South Hook. | Noted. Cllr Owens will enquire as to the footpath from the Golf Club to Herbrandston. |
| iv. Hywel Dda Health Board Public Meeting | Circulate. |
| v. National Park. Info on Local Development Plan | Noted. Cllr Owens said that the Sir Benfro site had been bought by a company from Mid Wales. No further information was available. |
| vi. Wales Air Ambulance Request for Donation | Proposed by Cllr Owens and seconded by Cllr Batey that we donate £25. Agreed. |
| vii. Pembs C C. Infor re. refuse collection over Christmas. | Noted. |
| viii. Pembs C C Proposed Charter with Community Councils. | Circulate. |

5. BANK BALANCES.

General Account.	£669.28
Deposit Account	£1607.48

6. ACCOUNTS FOR PAYMENT.

Village Warden	£144.00
Sign/Blanket defibrillator	14.00
Fireworks	600.00
Insurance	636.74
Village Warden	108.00
Wales Air Ambulance	25.00

It was proposed by Cllr Davey and seconded by Cllr Owens that the accounts be approved.

7. MATTERS ARISING NOT REQUIRING RESOLUTIONS.

Cllr Batey asked for an update on the sports building. Cllr Owens said that a contractor had been employed to erect the shell which would be completed shortly. Doors and windows were expected to be fitted early in 2016. The large container had been sold and would be moved when the weather improved. He further said that the work would not have been possible without donations of materials and labour.

It was agreed that any item to be discussed under this heading should be listed on the agenda.

Cllr Batey asked why members interest's were not included on the council website in accordance with legislation. The Clerk replied that he was under the impression from an email received from One Voice Wales that it was not necessary, as long as the Clerk was in possession of the declared interest's. Cllr Batey proposed this as an agenda item for the next meeting.

Cllr Batey said that the Council was not complying with legislation in regard to its duties as an employer. That the Council should be registered with HMRC and paying tax on employee's wages. Cllr Owens said that he would speak to PCC and clarify the matter. To be discussed at the next meeting.

Cllr Batey asked about the six month rule for councillor's especially as regards to Cllr Reynolds and asked if some one could be co-opted to replace him. Cllr Owens explained the position regarding co-opting and elections and that if an election was called, Herbrandston Community Council might have to pay for it. Further discussion at the next meeting after Cllr Owens would speak to Cllr Reynolds.

Cllr Owens said he was now a governor at Coastlands School and proposed that there be an agenda item "Report from local County Councillor" This was agreed.

Cllr Lloyd reported that he had attended a South Hook LNG liaison meeting. He gave a summary of the agenda. 55 vessels had visited the site and since the previous meeting no complaints of noise had been received. The minutes had been placed on the council website.