**Minutes of the Ordinary Meeting of Saundersfoot Community Council on Thursday 3rd September 2015**

**Present**: Councillors Phil Baker; Sue Boughton- Thomas; Mandy Allsop; Tessa Pearson;

Mary Cavell; Rosemary Hayes MBE; Donny Poole; David McDermott, Bill Cleevley, Cllr Mattick.

**In attendance**: Virginia Taber - Clerk

**92. Chairman’s Report**

20.08.15 - The Chairman attended the Saundersfoot in Bloom Flower Festival at St Issells Church, he reported that the Committee had excelled previous year’s displays and every window, stand and pew end was filled with a fantastic display, it was good to see that the Community Council had taken part for the first time.

23.08.15 - The Chairman attended the Saundersfoot commemoration of VE & VJ day, the weather was kind for the march along The Strand, through the harbour and through the Village to the Regency Hall, and unfortunately the service could not be held in the garden as it was water logged after many days of rain. The Chairman wished to record his personal thanks to all those that made the event so memorable and moving. The many Veterans including Mr Duncan Hilling, the Standard bearers and marchers which included Saundersfoot Community Councillors and St John Ambulance, Cllr Wynne Evans Chairman of PCC who was generously supporting another Village event, the lead piper, The Regency Hall committee who stepped in at the last minute to provide a venue for the service, Saundersfoot Festivities provided the Marshalls and at the Service Cannon Butler and Rev Gove and Mr Adam Hensman who once again pervaded the very moving pieces. Cllr Baker wished to note and thank Virginia for the vast amount of hard work and organisational skills she brought to the event, working tirelessly to ensure it was a fitting tribute to all those lost during the Second World War.

23.08.15 - Songs of Praise at St Issells Church, a very colourful and meaningful service drew the Flower festival to an end.

**93. Apologies for absence**

Councillor John

**94. Declarations of Interests** - To disclose any personal interests in items of business listed below. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial

Councillor Baker – Prejudicial Interest in matters relating to Old Coal Office and Lawn (Saundersfoot Harbour Commissioner).

Councillor McDermott – Prejudicial Interest in matters relating to Old Coal Office and Lawn (Saundersfoot Harbour Commissioner).

**95. To receive the Minutes of the meeting on Thursday 3rd September 2015**

Subject to amended to spelling errors the Minutes were accepted as an accurate record of the meeting.

**96. Matters arising from the minutes.**

1. **Bat Survey (Minute 70 d )**

Cllr Baker informed the meeting that Mel Stephens was setting up a meeting with David Lewis.

1. **Stop Signs at Fan Road (Minute 70 e )**

Cllr Baker informed the meeting that he would be meeting with Ben Blake to discuss issues relating to Ironman and would talk to him about the Stop signs at the same meeting.

1. **Seniors Dinner ( Minute 78 )**

It was agreed to start the list for names attending the dinner to be located in the Regency Hall, The Post Office and the Surgery.

1. **Management of car parking spaces belonging to Community Council**

(Minute 80)

It was agreed to ask Mr Owen of PCC to meet members of the grounds committee to take this matter further.

1. **Update on the Commemoration Event. (Minute 81)**

Members expressed their thanks for the participation of the following groups, St Johns ambulance, Sea Cadets and Kilgetty Scouts and agreed to make a donation to each group. St Johns to receive £100 and the others to receive £50.00 each.

The Clerk informed the meeting that £130 had been raised from the collection and the meeting agreed to add a further 70 in donation and the sum of £200 to be presented to The Royal British Legion Poopy appeal in recognition of the help and assistance of member towards making the event successful.

It was also agreed to write to Adam Henson to thank him for his wonderful contribution to the service by playing the last post and reveille.

1. **Improvements to around office/Bowling Club (Minute 83)**

Councillor Mattick confirm that the work would progress in the autumn and that he was happy to work alongside the Council handyman to get this work completed.

1. **Accounts for payment**

Staff salaries 1473.83

HMRC 207.56

AC Aggregates 180.00

Sandy Hill Nurseries 166.87

Balance of Current Account at 31.8.2015 £ 2971.74

Balance of Reserve Amount at 31.8.2015 £30,501.00

**95. Planning applications received**

**NP /15/0455/S73** Kai Tor Ragged Staff - Variation of Conditions

**Council resolved to support application**. Cllrs Poole and Cavell declared a personal interest in the application and took no part in the decision.

**NP/ 15/0481/FUL The Warren Sandy Hill Road -** Sub division of garden to provide two new dwellings

Council **resolved** to support application – noting that this was better use of property.

**NP/15/0470/FUL** Trincomalee 3 Bevelin Hall Saundersfoot – revision to NP/14/0603 – removal of decking and the creation of a balcony to the rear.

Council resolved to support the application noting that this was a good use of space and materials.

**NP/15 0465/Ful** 30 North Close Saundersfoot – Extension to provide 2 bedrooms and a car port.

Council **resolved** to support the application noting this was a good use of space and it would remove the flat roof.

1. **Licensing Applications** – none
2. **To consider correspondence received**
3. **Letter from Saundersfoot Footlights seeking a donation**.

Council r**esolved** make a donation of £150.00

1. **Application for a Donation from 2nd St Issells Brownie**

Council **resolved** to make a donation of £150.00

1. **Application from Saundersfoot Guild of Friendship**

Council **resolved** to make a donation of £250

1. **Letter received from Jeff Pearson re Poppy Appeal**

Mr Pearson advised council that it was his intention, due to ill health he would be stepping down as the co-coordinator for the Poppy Appeal but would continue for 2015.He also asked Council to review the arrangements for this year’s Remembrance Service.

It was agreed that the Clerk would contact Rev Osborn to arrange a meeting to discuss this years’ service and that Cllrs Baker and Poole would also attend.

1. **Letter from Saundersfoot Bay Heritage Regeneration Trust.**

A Letter of thanks was received following the award of a donation from the council to fund the production of a leaflet for the heritage trail.

1. **Letter from Saundersfoot Bloom –** a letter was received thank Saundersfoot Community Council for participating in the Flower festival held sat St Issells church. It was a very successful event again this year and proof that community spirit is in the area. Thanks was also expressed to John Griffiths and Phil Belfield for their invaluable help.

**97. External auditor’s report 2014/5 – Clerk**

The Clerk reported that she had received the external auditors report and that the accounts had been passed without remark.

**98. A new trustee for the Regency Hall Board of Trustees – Cllr Boughton – Thomas**

Cllr McDermott said that when he had had his surgery he would be willing to be a trustee. Cllr Mattick also indicated he would be willing to attend in the interim as and when required.

**99.** **Regency Hall Car Park Council Spaces – Cllr Hayes**

Cllr Hayes said that in her view National Parks ought to make the signage and the lines more visible in the car park. The rubbish bins needed to be located nearer to The Regency Hall and there were insufficient bins in the car park to cope with the need. Access through the car park needs to be improved for disabled people and those with small children in buggy’s to get safe access through the car park.

Cllr Mattick gave the example of Llandeilo where the car park had be integrated in such a way that it naturally linked up the car park to the rest of the town.

**Resolved** to write to the Parks authority with these observations.

**100. Whitlow – Cllr Hayes**

Cllr Hayes expressed some concern about the condition of the roads on the estate. Cllr Poole and Mattick assured her that those pot holes had been filled in and that the roads were in an acceptable state.

**101. Bollard and Fence near to St Issells Church – Cllr Hayes.**

Cllr Hayes told the meeting that the fence had recently been damaged and that she was unaware of it being repaired and that if it had not then measures should be taken to ensure it was. Cllr Baker indicated that he had been passed the site recently and that the fence had been repaired.

**102. Update on the MUGA plans - Cllr McDermott**

Councillor McDermott gave the meeting an update on the progress being made on the plans for the refurbishment of the tennis Courts and the creation of a MUGA.

Cllr Poole suggested that a barrier be installed down the middle of the double tennis court approx. 31m long to assist in dividing the two areas as a consequence Cllr McDermott revisited the lighting scheme. The line marking in both areas will fully comply with the recommendations from sport England the recognised advisory body for these sports (Five a side football, Basketball, Netball and Volleyball).It is proposed to illuminate the area with state of the art LED C.O.B flicker free flood lights which are totally mercury free.it is further proposed to install 14 columns together with 16 120w marine grade cast aluminium flood lights to IP65 standard. These would be supplied via a feeder pillar from the changing rooms and controlled from a single point by the gate each section could be illuminated separately.

Cllr McDermott informed Council that Hywel Davies is going to draw up the plan for the MUGA and apply for Planning permission on behalf of the Council. Thanks was expressed to Mr Davies for this extremely generous gesture. Work on the plans for the project would take place over the winter months and it was hoped that the project, once permission had been obtained would commence in the spring.

Council would have to bear the cost of the planning application which will be at the usual reduced rate for Councils.

Running costs are estimated at – total load 1920W 8 amps therefore 2 kWh units per hour approximately 30 pence per hour if both the MUGA and tennis court where being used or 15 pence per hour if separately in use.

Members thanked Cllr McDermott for the information and the worked he had put into the project.

**103. Permission to organisations to gain access over Council land.**

Concern was expressed that the Sports and Social Club sought permission to use the access to the Sports field in the event of Car Boot Sales but they did not seek permission when using the field for parking.

It was **resolved** that the best way forward would be to arrange a meeting with the Sports and Social club to discuss those concerns and the usage of the Sports field.

**104. Tree Surgeons report on trees in Sensory Gardens. – Clerk**

The Clerk informed the meeting that she had met with the tree Surgeon from Roscoe Tree Surgery and discussed the way forward with the trees in the Sensory garden. I n his opinion the trees, which are predominantly white Horn beam were badly in need of thinning out and reshaping with would assist with the over growth which has been perceived as a problem. Ideally that work would take place in October and take three men a day to complete.

It was **resolved** to accept this position and instruct Roscoe’s to complete the work at a rate of £500.00

**105. Fallen trees in Churchyard - Clerk**

The Clerk informed the meeting that she had been in touch with a tree surgeon who would be able to cut up and remove the fallen tree at a cost of £300.00.

It was **resolved** to proceed with the tree removal.

**106. Rubbish left at Cemetery - Cllr Hayes**

Councillor Hayes expressed her concern about rubbish being left by the bins at the cemetery.

If rubbish was left near to the bins the clerk who will arrange for PCC to collect it.

**107. What do the Council intend to do with the land that was previously the Pitch and put green - Cllr Cavell**

It was agreed during the discussion that there were various options and that it was too valuable an asset not to take full advantage of the land. There were drainage issues which need to be dealt with.

It was **resolved** to discuss this matter at length at the precept meeting.

**108) Report’s from Committees including the County Councillors**

**County matters -** August was a quiet month with no meetings

**Ward matters** - all matters raised at the August meeting had been passed to officers and matters arising at the September meeting will be passed to Officers during a walk around the Village at 07.00 on 4.9.15 and will include any issues in advance of The Ironman Event.

Harbour Commissioners report

There was no meeting of SHC in August

**Resolved** to ask Mr P Parker to come to the October meeting

**109) Any other business**

Cllr Brabon wanted to know whose responsibility it was to cut the large hedge next to the Wesleyan Chapel. It was over grown and in need of trimming back.

Cllr Baker undertook to make some investigation to see if it was PCC.

Cllr Cleevley posed the question “Why wasn’t there a carnival in Saundersfoot anymore?” A general discussion took place about why that might be the case and it was agreed that it was difficult to get support for such a venture.

If insurance and use of Lorries was an issue a walking carnival might be the answer with a samba band.

Cllr McDermott informed the meeting that he would be unable to assist with the Christmas lights this year because of his hip operation but Mr Nigel Ayers would help with the testing.

Cllr Hayes asked that PCC maintenance dept. are ask to do weeding outside the school and Coedrath and that the island between Frances Lane and Wogan Terrace is maintained.

……………………………………….. Chairman