**Minutes of the meeting of Templeton Community Council**

**Held at St John’s Church Hall, Templeton on 15th October 2015**

Present: John, Peter, Barbara, Liz, Phil, Wendy, Elwyn

John welcomed everyone to the meeting. He started by expressing his appreciation for how well the Church Harvest service had gone on 4th October, and the contributions made to it.

1. **To accept apologies for absence**. Apologies were received from Richard.
2. **To disclose personal and pecuniary interests in the items listed below.** None were declared.
3. **To sign minutes of previous meeting** **– 17th September 2015.** The minutes of the meeting held on 17th September 2015 were agreed, and then duly signed by the Chairman as required by law.
4. **To report on matters arising from previous minutes**:

Cold Blow Bridleway. Some documents have come to light dated 2005 which show that the route should have been declared a Bridleway under the 1991 rural highway order and maintained open. There is to be an inspection walk of the whole route on 23rd November. Wendy will update the Council on further developments.

Church Hall ownership – letter from Trustees. This was read out and various aspects were discussed by those present, including legal fees, ensuring that the Hall, if purchased, remained for the community, and next steps. The Clerk was requested to obtain copies of the conveyances which contain the covenants for the Hall, in order for them to be legally reviewed. It was also agreed that Liz was authorised by the Council to pay for the legal review of the documents. It was also agreed that Liz follow up on the quotes from J J Morris and Hains and Lewis for selling the football field.

Placement of park benches and tables. This is still unfinished, but will be done as soon as possible.

Register of Members’ Interests. All but one of the forms has now been received by the Clerk.

General TCC property repairs. Still outstanding are the bench painting, and the gate repair. They will be done as soon as possible.

Road markings between Templeton and Princes Gate. Still to be done is the bus stop outside Jubilee Gardens. The Clerk was requested to contact PCC to request this be done.

 Sentence Gardens footpath condition. This still has not been done, and the tarmac is not satisfactory.

Outstanding repairs – email from PCC. This was read and out discussed. Elwyn will organise a series of site meetings with the relevant PCC officer, along with Phil and John.

Fireworks and bonfire. Barbara has contacted West Coast, but has had no reply, so will chase them. She will also try to contact Jebb Homes again about using part of the site. It is likely that there will not be a bonfire this year, just fireworks.

Remembrance Service. This will be on 11th, with children from the school and the standard bearer. Refreshments and a small display will be in the Church Hall afterwards. The Narberth service is on Sunday 8th November. Wreaths have been ordered.

Play Park gate. It has been confirmed that this is not easy to close currently hence it being often left open. Phil and Peter will try to adjust it to resolve the problem.

Potential effluent leak - Holyland Lane, Cold Blow. Phil will send on to Elwyn the information he has, and Elwyn will follow it up.

Sand waste from Jebb Homes construction site. The road has been cleaner in the last couple of weeks, so the problem appears to have been resolved.

**4.1) New items of business:**

Fence and plinth damage. All present were brought up to date with the situation. Supplies for the repairs are on order, and the repair should be completed in time for the Remembrance Service. The details of the person admitting liability have been passed to the insurers, and the Clerk will ensure further information is provided as required.

Insurance cover. This was confirmed as being what was required – covering the Council’s property.

Cold Blow – Ty Gofal Pond. Wendy explained to the meeting that the group planning to clean up the areas and make it a community resource would appreciate the Council’s support for this endeavour. It was agreed that the Clerk should send a letter of support to the group.

Bus and Community Transport services consultation. The Chair took the meeting through this consultation briefly, and the Clerk was authorised to respond on the Council’s behalf.

1. **To receive items of correspondence:**

Invitation to the annual military access and recreation meeting.

Mind letter and poster.

Invitation to ‘Preparing for public service boards 2015’ conference in November.

Hywel Dda out patient contact centre change of details. It was agreed that the Clerk should produce a small poster for the notice boards in the community.

Appointment of Trustee for Wales Heritage Lottery fund / National Heritage Memorial Fund.

Independent remuneration panel for Wales draft annual report.

1. **County Councillor’s report:**

In response to the application for a Certificate of Lawful Use of a caravan sited in Flower Hall Lane, users of the lane have taken the time and effort to make representations to the County’s planning department. They feel it is important to protect the lane from potentially unlawful development. We await the imminent decision of the Head of Planning.

1. **To receive financial statement and reconciliation:**

The bank statement and reconciliation was presented of £6276.32 as of 30th September 2015, minus VAT overclaim of £732.00.

At this point Cllr Elwyn Morse left the room, and took no part in the discussions on the items below.

1. **Planning applications:**

**For consultation:**

15/0706/LB. Internal and external alterations – The Grove Cottages, Molleston.

There were no objections to this planning application, and the Clerk was authorised to inform PCC of this.

**Planning approved by PCC:**

15/0512/PA. Extension to the vehicle repair and testing facility / MoT facility. G H Harries and Sons Ltd., Rowlands View, Templeton.

**Planning refused by PCC**: None to date.

Cllr Elwyn Morse re-entered the room.

1. **Church Hall**

To receive financial statement and reconciliation:

Bank statement, reconciliation presented £2599.71 as at 30th September 2015

1. **Councillors reports:**

Peter brought up the 106 funding for the path to Ty Coed Farm – a number of people had mentioned the safety aspect of children walking that route currently. Elwyn agreed to look into it.

Phil mentioned that the traffic control lights had been in place on the road for at least a week, without any indication the work was near completion, and preventing other work requiring traffic control from taking place near to the Boar’s Head. Elwyn will contact PCC about the co-ordination of road works in the area.

Barbara stated that she was pleased to see work had commenced on the Chapel improvements.

The Clerk raised the possibility of the older minutes being transferred to Pembrokeshire Archives, if the Council agreed. After discussion, the Clerk was authorised to approach the Archives to investigate further, with a view to doing placing older minutes there.

1. **The date of the next meeting was confirmed as 19th November 2015**

The meeting closed at 10.00pm.