**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Full Council Meeting held at Begelly, Kilgetty Community Centre, Kilgetty at 7.00pm.

Thursday 10 December 2015

DRAFT MINUTES

**Present:**

Cllr Trevor Andrews (Chair)

Cllr Diane Lockley (Vice-Chair)

Cllr David Anderson

Cllr Ann Pendleton

Cllr Janet Ward

Ian Morris (Clerk and Responsible Finance Officer)

County Councillor David Pugh was also present.

**1. Apologies.**

Cllr Terence Gardner.

**2. Declarations of Interest.**

None.

**3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 12 November 2015.**

Cllr Anderson proposed that the draft Minutes of the Full Council Meeting held on 12 November 2015 be accepted as a true and correct record, seconded by Cllr Lockley. Vote taken – 4 in favour, 1 abstention.

**4. Matters Arising from the Minutes of the Full Council Meeting held on 12 November 2015.**

919 – County Cllr Pugh and the Clerk confirmed that a copy Gun Club’s insurance policy had now been provided for KBCC records.

923 – Clerk confirmed that the Electoral Services Manager, PCC, had confirmed that no request had been received from local electors requesting an election for the Casual Vacancy brought about by Kimberley Barnes’ resignation. Full Council to look at a Co-option process early in 2016.

**925**

**5. County Councillor’s Report**

County Councillor Pugh provided the following update;

* Councillor Pugh apologised for not being able to address KBCC Full Council on the proposals for joint working between PCC and KBCC. PCC (Richard Brown, lead official) had yet to provide clear details on partnership working with Town and Community Councils and had only just received news on their future budget from the Welsh Government. The settlement was not as severe as expected but further planning was needed on this work. Cllr Pugh confirmed that PCC had not yet decided on charging for black waste bags despite reports in the press to the contrary. Cllr Pugh agreed to address KBCC in January 2016. KBCC would be setting its Precept for 2016/17 at this meeting.
* Cllr Pugh confirmed he continued to meet with the gypsy community and had also attended a meeting of local authorities in Carmarthen recently about the development of a PCC Housing Needs Assessment for Gypsies and Travellers. This work will identify the number of pitches that PCC need to provide in the county and work should be completed on this assessment by February 2016. Members noted that an additional 10/12 pitches were due to be provided at Kingsmoor once the Welsh Government had agreed to withdraw the required land from Common Use.

County Cllr Pugh was thanked for his helpful update.

**6. To consider an update on the road layout outside the Community Centre, Kilgetty.**

Clerk reported that Ben Blake, PCC, had now provided (following the recent site visit) a draft plan for the improved road layout outside the Community Centre, Kilgetty. Members discussed the draft plan and were generally content with the proposals for the eastern end of the exit from the GP surgery. However, Members asked that PCC give consideration to erecting ‘No Entry’ signs at the entrance/exit to the western end and not just at the exit of the bus lane. Clerk to report back to PCC.

**7. Action Tracking**

The Clerk handed out a copy of the latest Action Tracking note and a copy is attached to these official Minutes of the meeting.

* **Reduction in speed limit to 30 mph from Thomas Chapel junction/Footpath widening in Begelly (Fir Grove area); footpath maintenance in Begelly and replacement and re-siting of Begelly Bus Shelter (outside Begelly Stores) –** County Cllr Pugh confirmed that work was on-going on all these matters. PCC was currently looking at sites for the new bus shelter. Review February 2016.

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* **Improvements to traffic flow through Kilgetty (Carmarthen Road) –**

County Cllr Pugh reported that the consultation process for the proposed changes was on-going. Review February 2016.

* **Remedial work to Kilgetty Play Area –** County Cllr Pugh had not yet spoken with Men’s Shed in Kilgetty (MSK) to see if they could help with some of the remedial work but would do so soon. KBCC would offer to pay for any remedial work undertaken, particularly for materials. Cllr Pugh to retain inspection report. Review January 2016.
* **Purchase and installation of a lamp timer and socket (outside Montrose) –** Christmas lighting, including the additional timer and socket, had now been installed. Item to be removed from Action Tracking.
* **Location of footpath between Mill Bay Homes development and Kilgetty town centre –** Location not yet confirmed. Review January 2016.

**8. Planning**

Full Council considered the following discharge of condition planning application;

**15/0872/DC – Discharge of condition 7 of 15/0634/PA – details of cesspool, siting, etc at plot adjacent to Bloom Cottage, Thomas Chapel, Kilgetty SA68 0XG.** Cllr Pendleton proposed that this application be recommended for approval, seconded by Cllr Ward. Vote taken – all in favour.

Other planning notices were noted by Full Council.

**9.** **To consider and approve a charitable donation request from Harriet Davis Trust.**

A request for a charitable donation had now been received from the Harriet Davis Trust. After a brief discussion, Cllr Lockley proposed that a donation of £200 be made to the Harriet Davis Trust. Seconded by Cllr Anderson. Vote taken – all in favour.

**10. Accounts for Payment**

Clerk brought forward the following accounts for payment;

Ian Morris – salary £ 312.00

HMRC (PAYE) £ 78.00

Harriet Davis Trust £ 200.00

**Total £ 590.00**

Cllr Pendleton proposed that all these payments be made. Seconded by Cllr Ward. Vote taken – all in favour.

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**11. To consider an update on meetings/training hosted by One Voice Wales (OVW).**

Cllr Lockley updated members on the latest communications from OVW. These included;

* Job opportunity with Careers Choices (40 days per year)
* Community Health Councils (CHC) seeking additional members
* Consultation: Green Grow Wales
* Welsh Government (WG) Remuneration Policy
* Public Health Outcomes framework meeting (see WG website)
* Natural Resources bulletin including news on licences for plant spraying (including household spraying)
* Scallop fishery consultation (until February 2016)
* Town and Community Councils’ Liaison group meeting (increased membership including voluntary sector and PALC)

**12. To consider the role of Trustees of Miner’s Field, Kilgetty.**

Clerk reported that he had heard back from the Charity Commission about the possibility of the role of Trustees for Miner’s Field being passed to the Scout Group/Association. The Charity Commission’s advice was quite complex but guidance on how to amend the governing document dated 26 November 1959 had been provided. Members asked the Clerk to write to the Scout Group to see if they might be interested in taking on this role. Full Council could then decide the next steps depending on the Scout group’s response.

**13. To consider news items/events/text for the KBCC website.**

County Cllr Pugh provided a leaflet produced by PCC encouraging completion of a PCC budget questionnaire. Clerk to mention on the website and display poster in community notice boards. Cllr Lockley confirmed that she was preparing a winter article for the website which would provide useful tips for the home.

**14.** **Community Centre Report.**

None.

**15. Begelly-Kilgetty Community Association (BKCA) Report.**

Cllr Anderson reported the following;

* Plans to refurbish the Green Room at Begelly-Kilgetty Community Centre have now been approved. This work includes new paintwork, new carpets and new blinds.
* The recent Table Top Sale held at the Community Centre, Kilgetty, raised £322.

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* The Mince Pies and Music event, held on 10 December 2015, at the Community Centre, had been a success. 45 attended.
* Although the Christian Fellowship no longer rented a room at the Community Centre, the local Gun Club had been taken on and the Bridge Club has booked additional sessions. This means that the centre is used by local community groups on each day of the week.

**16. Correspondence**

Cllr Andrews brought forward the main items of correspondence;

* Christmas card from Stepaside School and email from Head teacher
* OVW request for nomination for the 2016 Garden Parties. Cllr Lockley nominated.
* Various emails from local residents about the delay in installation of the Christmas lights in Kilgetty. Clerk had responded.
* Simon Thomas AC/AM newsletter, including news on a public meeting on GP services in South Pembrokeshire.
* PCC letter about 2016/17 Council Tax base and request for Annual Precept (by 15 January 2016).
* Email from Charles Johns about parking restriction proposals in Kilgetty. Clerk to reply drawing attention to the consultation process.
* South East Pembs Community Health Network notice of a meeting with Hywel Dda Chair on 12 January 2016 at 2pm in New Hedges.

All other non-urgent correspondence was noted.

**17. Emergency items and other outstanding issues before Council**

None.

**18. Any Other Business**

County Cllr Pugh reported upon a recent meeting with the Chief Constable of Dyfed-Powys Police. This had confirmed that there were no foreseeable plans to reduce their workforce and that they were looking to recruit an additional 150 Special Constables. The Mobile Police Station concept may be extended.

Cllr Andrews wished all Members a Happy Christmas.

There being no further business, the meeting closed at 9.15pm.

Kilgetty, Begelly Community Council

December 2015

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