**Minutes of the meeting of Templeton Community Council**

**Held at St John’s Church Hall, Templeton on 18th June 2015**

Present: Liz, John, Barbara, Wendy, Peter, Richard, Elwyn.

1. **To accept apologies for absence**: Phil.
2. **To elect Chairperson for 2015-16**. John Phillips was proposed by Barbara, seconded by Peter, and unanimously voted to be the Chair. He duly signed the declaration as required.

John then spoke briefly to say that he apologised for not being able to be present to take up the post at the last meeting. He mentioned that he last chaired four or five years ago, and appreciated the importance of that role, but he considered that more important was the way all on the Council brought their own talents and abilities both to the meetings and to the life and work of the Council.

1. **Elin Brock, Director of Housing, Pembrokeshire Housing – on local affordable homes**.

Elin Brock then addressed the meeting. She stated that there were 7 new houses being built by Jebb homes and priority for renting them would go to people either within the community of Templeton or those who could show close links with it. She stated that some of Pembrokeshire Housing’s Housing Officers would be doing a leaflet drop to bring the houses to people’s attention, ready for them becoming available at the start of August. If not enough Templeton –linked people who are eligible apply, then they will be made available more widely to those in Narberth, Kilgetty, Lampeter Velfrey and Jefferston. There will be 2 two person 1-bed flats, 4 four person 2-bedroom houses and 1 four person 3-bedroom house available. She gave the Council further information to publicise the homes, and stated that the accommodation can be used to downsize. This is the only social housing being made available in the area, because the housing on the Millbay development are for buying not renting. The Chair then thanked her for the informative presentation, and Elin Brock left the meeting.

3.5) **The new Chair then made a few brief remarks** to the Council.

He expressed his gratitude to Liz for Chairing through an extremely challenging year, which had been like no previous year. He also thanked and praised her for picking up the various aspects of administration in order for the Council’s work to keep the Council going between Clerks. He additionally expressed his thanks to Barbara for her support and work throughout the year, and for both working together and with the new Clerk – what they all have done is much appreciated.

He stated that he had attended the School sports day the day before, and was pleased to see how the new Head had brought the school together and to see how it was a thriving part of the community. The progress he had made, and the link with Tavernspite School, had together produced a very strong and positive school ethos.

Finally he wished to express his congratulations to the YFC on their results at the recent County rally competitions day, and praised the Rotarians for raising over £14 thousand for cancer charities with the recent Dragonrace. Finally he stated that he was delighted that Councillor Elwyn Morse’s son was on the mend.

1. **To disclose personal and pecuniary interested in the items listed below** . None were declared.
2. **To sign minutes of previous meeting**. The minutes of the meeting held on 21st May 2015 were signed by the Chairman as required by law.
3. **To report on matters arising from previous minutes**:

Community Council insurance. This has now been arranged for the year. Another company has recently approached the Council regarding providing their insurance. After discussion it was decided that the Clerk will approach both companies with a view to getting comparable quotes for next year. In addition she will investigate whether there can be any link with Templeton Community Association regarding insurance.

West Lane sign – This has been made, and is awaiting erection.

Church Hall ownership. Nothing new to report – the Council is waiting on the Trustees of the Church.

Cold Blow BT box. BT has been to see it. It is uncertain whether the box will be moved, or sorted out. The light is now working, and it is cleaner. Broadband cabling, which should be happening soon, might impact upon the site, however. No reply regarding the streetcare licence has been received – Clerk to chase this up.

Back hedge of Village Green. No fresh rubbish is appearing, and unless problems restart there is no point installing a fence. Drainage will be sorted by Richard.

Footpath link between the school and Ty Coed Farm. Elwyn has initiated discussions, and is awaiting responses.

106 funding query – plan variance between what Jebb supplied and PCC supplied the Council. During the earlier presentation by Elin Brock she supplied maps that matched the ones TCC had received from Jebb Homes. Therefore the Clerk will query this with PCC, including a map copy.

Noticeboards. These are due to arrive in July.

Chapel Lane verge re-instatement and resurfacing work. A bollard on the corner was suggested as an option to prevent heavy vehicles driving across the verge. Elwyn to follow up.

Road from Washfield Cross to Molleston Cross dangerous condition. The official Highways response is that this is to be inspected.

Carne Road triple direction sign inspection and replacement. The order has been placed.

Molleston sign on A4115 replacement. The order for manufacture has been placed.

Cattle crossing sign near Ty Coed Farm replacement. The order for manufacture has been placed.

Poyers Grove – blocked drains and map review. PCC has drained and jetted the drains even though they have yet to adopt the road.

Council Depot / Barn Court area – sunken manhole and gulleys. These are due to be inspected.

Water Reservoir road depression needing investigation and repair. This has been done.

Washfield Cross gulleys needing more detailed investigation. This is planned to be done this financial year. It is considered that currently they do not have enough capacity. The hedge has been put back which has greatly improved visibility.

The road edge from Cold Blow towards Allensbank – pothole needing repair. This has been reported.

Placement of no dog fouling signs. This has been done.

Play Park gate ‘keep clear’ sign. This has been fitted.

Park benches and tables – assembly, placements and relocations. This will be done by Barbara, Peter, John and Richard as soon as possible.

Register of Members’ interests. To be passed to the Clerk when completed.

PAT testing quotes. The Clerk reported three testers had been approached, and two gave quotes. After discussion it was decided to go with Mark Davis, and the Clerk was authorised to arrange the testing.

It was proposed by the Chair, and agreed by all, that in future a quarterly list of works pending be produced for the Council, rather than having items appear every month on the Agenda when it was known they might not be dealt with for several months. List to be compiled and managed by the Clerk.

6.1) **New items of business**:

SLCC invoice for ILCA online training course. The Clerk explained this was part of the training programme previously agreed, and that it had already been started. The course was approved and payment agreed.

Wall in front of the Green. PCC had received a report of it being in a dangerous condition, and it was inspected by the Building Control Surveyor. He then contacted TCC asking about ownership in order to get the necessary repairs done. Temporary barriers were placed in front of it, and the overhanging coping stone was made safe the same day it was reported to TCC. At first it was thought to be TCC’s responsibility since they own the Green, but during discussion it was realised that the wall was in fact a parapet wall for the old culvert that runs across the road. This culvert enabled drains to come down and flow into the PCC drainage system. Therefore the wall was in the ownership and responsibility of PCC. The Clerk will update the Building Control department of PCC with this information.

Saundersfoot Community Council email. This was read out to the council. After discussion it was agreed that the Clerk convey their thanks for the email, and that they would bear what was said in mind for the future, but did not wish to make any decisions on it now.

General TCC property repairs. These include the bench by the Church – needs painting; replacement bench – needs painting; main gate to the Green – does not open/shut properly; rotten gateposts; gate repairs; Hall toilet doors do not shut as they should; light cracked on the cast iron post. Barbara, John, Liz to arrange various repairs.

Internal audit report. This was drawn to the Council’s attention, but no action points were decided. There will be fuller discussion, and actions will be decided, at the next meeting.

1. **To receive items of correspondence**:

PLANED Asset based community development workshops. Barbara is planning on going and will report back to the Council.

Rural crime survey. This was discussed and it was decided that the Clerk should respond on behalf of the Council.

PCC letter regarding the Licensing Act 2003.

Age Concern Pembrokeshire email.

PCC consultation email.

EU Sustainable energy Week events schedule email.

PCC community engagement feedback.

A4115 Crosshands -Templeton road closure date change.

Libraries for the future consultation.

LSB video availability online – Public services in Pembrokeshire event in March.

Armed Forces Day.

Long course Weekend volunteers email.

Public Health (Wales) Bill – public toilets.

1. **County Councillor’s report**:

All that was to be reported was covered under the individual items within matters arising.

1. **To receive financial statement and reconciliation**:

The Bank statement and reconciliation were presented at £5500.51 as at 9th June 2015.

Councillor Morse left the meeting at this point and took no part in the planning discussions.

1. **Planning applications** for consultation:

15/0156/PA Removal of condition 6 of planning application 00/0160/PA to allow all year round residential occupancy. Upper Chapel Hill Farmhouse, Templeton.

There were no objections raised.

15/0128/PA. Addition of porch. The Old forge, Molleston, Narberth.

There were no objections raised.

15/0151/AG. Permitted development. Steel frame storage building. Land east of Daneve, Cold Blow, Narberth.

There were no objections raised.

Planning approved by PCC – none received.

Planning refused by PCC – none received.

Councillor Morse re-entered the meeting when the planning discussion had finished.

1. **Church Hall** – to receive financial statement and reconciliation.

The bank statement and reconciliation were presented - £2156.39 as at 9th June 2015.

1. **Councillor’s reports**:

There has been a mistake in the submission of applications regarding the disputed Bridleway in Cold Blow. As a result the process has gone back to appeal. After discussion it was agreed that the Clerk should write to express their strong dissatisfaction that the process has taken so long, and still not been resolved.

The caravan that has been located on a bridleway continues to cause an obstruction. There are ongoing PCC investigations.

There is a potential dispute in Chapel Lane regarding children playing in the area.

Millbay have trimmed trees that were considered dangerous as a goodwill gesture.

The adoption of Poyers Grove is an ongoing situation that could take months.

1. **The next meeting was confirmed as being on 16th July 2015.**

The meeting closed at 10.30pm.