

Agenda

CYNGOR CYMUNEDOL TIERS CROSS COMMUNITY COUNCIL

Thursday 4th April 2024 @ 7:30pm

Zoom

Clerk/RFO Deborah Yea - 07971166676 tierscrosscc@yahoo.co.uk

1.	In Attendance
	<ul style="list-style-type: none"> - Cllr Amanda Parry - Cllr Dave Procter (Chair) - Cllr Lenny Rees - Cllr Eirian Jones - Mrs Deborah Yea (Minute Taker)
2.	Apologies
	<ul style="list-style-type: none"> - Cllr Claire George
3.	Declarations of Interest
	<ul style="list-style-type: none"> - None
4.	Questions from the public
	<p><u>School pick up point Ratford bridge, parent concerns</u></p> <p>Tiers Cross Community Council (TCCC) had been contacted by a resident, they are concerned where the local school bus picks up on the Dale road. The parent and children are required to cross over the road at peak times. They have contacted both the police and Pembrokeshire County Council (PCC) but had not received a response, hence contacting TCCC. This was discussed and the Cllr Dave Proctor (Chair) asked the Clerk to contact highways for advice and opinion on safety and bus locations – <i>action email to be sent.</i></p> <p><u>Landownership question</u></p> <p>An email has been received 03/04/2024 requesting for details on the ownership of a field located in Tiers Cross. The Clerk has responded to the email requesting further details.</p> <p><u>Water Pump</u></p> <p>Cllr Dave Procter (DP) and Cllr Lenny Rees (LR) had both received correspondence from a number villagers concerned the pump had been removed. Chair confirmed the water pump is still there.</p>
5.	Adopt Minutes from the previous Meeting 7th March 2024
	<ul style="list-style-type: none"> - Approved by Cllr Amanda Parry (AP) - Seconded LR
6.	Matters Arising
	<p><u>Condolences</u></p> <p>DP informed the Councillors of the bereavement of Cllr Claire George (CG) father and passed on condolences from Tiers Cross Community Council, the Clerk confirmed flowers had been sent to CG and her family .</p> <p><u>Area of land - water pump in Thornton</u></p> <p>The work has started on the wall by the water pump in Thornton. The wall has been removed Clerk to obtain an update from Dwr Cymru.</p> <p><u>Street light broken in Thornton 803 997</u></p>

This has Been reported again.

Planning update for Brambly Croft

Clerk has contacted the planning department in PCC for an update on, Road Surface, Street lighting, occupation of dwelling 5 and 10 and the value contribution in relation to S106 has it been received if so where is it currently held. Clerk to liaise with PCC for an update.

Speeding update – Tiers Cross and Bulford Road

Clerk has been in contact with both the Police and Go Safe Wales as yet has not had an update so this will be followed up in the coming month.

Community Council Website update

The website <https://www.pembstcc.co.uk/> will be switched off on 31/3/2025. TCCC currently have their website hosted on this site and we must make alternative arrangements by 1/03/2025. Town and Community Councils must publish certain information electronically, and our website need to comply with various pieces of legislation and guidance, which is included in the Finance and Governance Toolkit for Community and Town Councils. There are two basic options which have been identified and a suggestion is to have our site live by December 2024.

Option 1 – Google Site (Free) a small annual cost will be incurred by councils to purchase and retain a specific domain name approx.£30 per year. Support will be provided and funded by the community hub and further details will be provided to those that express an interest in this option

Option 2 – External Provider (Paid) we would be required to obtain and develop our own website.

Free accredited training, for example for working on websites or basic IT functions, is available via the PLANED 'Cadarnhad' project.

Each Council to make a decision on their future website by 31st May 2024.

A discussion took place and the clerk will forward the example google website onto the Councillors to review and then a decision can be made on which option at the next meeting in May.

Election of Community Councillor for the Tiers Cross Ward

The notice for a vacancy of a Councillor for the Tiers Cross Ward on the Tiers Cross Community is currently being advertised and is due to expire 9th April 2024. Clerk will inform the Councillors of the outcome via email upon conformation that the community council can co-opt a member.

Eco Park contribution

The Clerk asked if any movement had been made on the suggestion of planters for Tiers Cross as a community donation from Andrew Scott. It was suggested that instead of planters shall we request a Notice Board for the pump site in Thornton, everyone was in agreement and the clerk will make contact with Andrew Scott to discuss.

Defibs

The Clerk requested for an update on the model and the use by date of the pads on the Defib in Thornton **action DP would find this information out.** The Tiers Cross Defib is being checked and the Clerk also confirmed they will check the Defib in Dreen Hill and order the pads if required.

7.	Agenda
	<p>Standing Agenda items</p> <p>The clerk asked the Councillors where they happy to add the following as standing Agenda items due to them coming up at every meeting all agreed. The following will be added as Standing Agenda items:</p> <ul style="list-style-type: none"> ○ Speeding ○ Brambly Croft ○ Thornton Water Pump <p>Quality Assurance review of policies and procedures</p> <p>The Clerk informed the Councillors we have a full audit this year so a GAP analysis will be completed and the currently policies and procedures to be reviewed.</p> <p>Mud on Road Upper Thornton 19/03/2024</p> <p>Cllr A Parry updated the Councillors regarding the mud on the road at upper Thornton on the 19th March 2024, it has been reported to PCC but no response has been received as yet, it was noted that this was not due to Capeston but potentially potato's being harvested. Action- Clerk to contact Capeston to discuss the mud on road and chase up a response form PCC.</p>
8.	Planning Matters
	<ul style="list-style-type: none"> - Planning Notification received 23/1105/OL - Noted no concerns
9.	Correspondence
	<p>The below correspondence was noted and shared with the Councillors</p> <ul style="list-style-type: none"> - Pembrokeshire Area Committee 11.4.24 - Notice of Election for One Councillor for the St Ishmaels Ward - Working Better Together 14: Tuesday 26th March 2024 - Paul Davies MS/AS - Email Newsletter - Introducing Fun Times Bouncy Castles: Your Go-To Partner for Unforgettable Events! - South West Wales Regional Transport Plan
10.	Financial Matters
	<p>Clerk Expenses</p> <ul style="list-style-type: none"> - Milage and flowers £67.67 approved by LR and DP <p>Bank Account review</p> <p>There is a TCCC bank account that has limited use this year, Clerk requested does this needs to remain open. This was discussed and Cllr E Jones explained that it is used for the Memorial Garden and to pay for the maintenance of this. The maintenance of the garden had been paid out of many different accounts over the year and it was agreed that going forwards this will need to come from the memorial garden account. With regards to the income for the memorial garden this will be transferred from the solar fund as and when required.</p> <p>Financial Update</p> <p>DP requested a financial breakdown at the next meeting to have visibility of the finances.</p> <p>Clerks Wages</p>

	<p>As per the Clerks contract an annual increment is applied on the 1st April based on the National Association of local councils the it was agreed to move the Clerk to SCP 28 based on the 2023/2024 Pay scale this was proposed by DP and seconded by LR and AP</p> <p>Auditor</p> <p>The Councillors were notified by the clerk that Nick Price was unable to support with the audit already awaiting a response from potential auditors.</p>
11.	Members Requests
	<ul style="list-style-type: none"> - Change date next meeting to the 9th May – <i>Action Clerk to check if the hall is free.</i>
12.	Closed Session
	<ul style="list-style-type: none"> - Clerk March Wages – agreed for March proposed by DP and seconded by LR
13.	Date of next Meetings
	<ul style="list-style-type: none"> - 2nd May 2024_The Old School Room Tiers Cross - Change to the 9th May
	<i>The Public are welcomed to attend the meeting</i>