

## ROSEMARKET COMMUNITY COUNCIL

**Minutes of the monthly meeting held at the Dawn-to-Dusk Golf Club, Bastleford Road, Rosemarket, and also online via the Zoom videoconferencing platform, on Monday 15th April 2024**

**Present:** C'llrs Caroline Haley (Chairman), James Milne, Stu Gray, Jackie Prest, County Cllr Danny Young; Peter Horton (Clerk).

**Apologies:** C'llrs Gery Rostan, Jill Gibson.

### **Declarations of known interest**

None.

### **Approval of the minutes of the March 2024 monthly meeting**

The minutes were approved as an accurate record and held by the Clerk for signature by the Chairman following the meeting (proposer C'llr Stu Gray, seconder C'llr James Milne).

### **Opportunity for public representation on tabled agenda items**

There were no members of the public present who wished to comment.

### **Matters arising**

**Defibrillators.** C'llr Jackie Prest had carried out checks on the defibrillators. Both were in order, apart from the red cross showing on the Village Hall unit. Clerk to obtain new batteries for this.

**Korean Fir tree.** This had been planted on the triangle of land at the top of Front Street, and Members were very pleased with the result. It was noted that the purchase and planting of the tree had not incurred any cost for the community council, as it had been covered by P.C.C.

**Bastleford Road sign.** The sign had been vandalised for a second time. C'llr Danny Young had repaired it, for which Members were grateful. Clerk to inform P.C.S.O. Adam Thomas of this.

**Benches opposite The Huntsman.** The Clerk had inspected the benches as part of the recent asset risk assessment. He was of the view that replacement slats may not be required in the short term, but that sanding and re-staining of the benches was required. Clerk to ask Tom Greenwood to do the necessary work (proposer C'llr Caroline Haley, seconder C'llr Jackie Prest).

**Community Book exchange.** C'llr Caroline Haley had attended a recent meeting with interested parties and management of The Huntsman, to take this project forward. Plans had been finalised for a book exchange to be situated in the covered area to the rear of the pub. Various residents were involved in the project, with one donating a bookcase, and others involved in affixing this, and obtaining books to initiate the project.

### **Planning matters**

There were no plans for consideration this month.

### **Correspondence**

- 1) P.C.C. - Information on cost of supplying salt bins - dealt with in agenda item below.
- 2) P.C.C. - Confirmation of ownership of trees in Front Street - Members reported that the trees had been cut back, thus resolving this matter.
- 3) Infinity Play - Quotation for remedial works at Playpark - dealt with in agenda item below.
- 4) Tree Consultants Wales - Quotation for biennial tree survey at The Beacon - dealt with in 'Accounts' below.
- 5) P.C.C. - Notification of planned changes to bus schedules - noted.
- 6) I.C.O. - Notification of need for renewal of data registration - dealt with in 'Accounts' below.

7) Zurich - Notification of insurance renewal - dealt with in 'Accounts' below.

### **Accounts**

#### **Payments**

Westaway Park annual rental	:	£ 7-50
Clerk (incidental expenses, December - March)	:	£ 90-45
Zurich (insurance renewal)	:	£696-65
Information Commissioner (data registration)	:	£ 40-00

The above payments were approved by Members (proposer C'llr Jackie Prest, seconder C'llr Stu Gray).

#### **Consideration of interim end of year financial statement**

Members had been circulated with copies of the end of year financial statement prior to the meeting for review. The Clerk provided some detail on the statement, and Members were content with it.

#### **Internal audit of 2023/24 accounts**

The Clerk confirmed that the accounts were now with the internal auditor for auditing.

#### **Approval of updated annual asset and financial risk assessments**

The asset and financial risk assessments had been reviewed and updated by the Clerk. Members approved these as written (proposer C'llr Caroline Haley, seconder C'llr Stu Gray).

The electricity cable currently laid across the Village Amenity and boundary fence of the playpark had been flagged up in the risk assessment. Clerk to write to the owner requesting its removal, and providing the end of April as a deadline for this to be completed.

#### **Discussion of Independent Remuneration Panel for Wales determinations for year**

Members resolved to keep the situation the same as the last two years, with all optional allowances being kept as options for payment if required, but not being paid routinely. The resolution also covered the method of payment for the consumables allowance, with this being paid as a single lump sum (proposer C'llr Jackie Prest, seconder C'llr James Milne).

It was agreed that all member allowances would be approved for payment in the May meeting to all Members who had not waived these in writing in the meantime.

#### **Approval of 2024 community council Annual Report**

Members approved the report as drafted (proposer C'llr Stu Gray, seconder C'llr Caroline Haley). Clerk to arrange publication on the webpage.

#### **Discussion of possible arrangements for pedestrian shelter provision at top end of Village**

C'llrs Caroline Haley and Jackie Prest had met Tom Greenwood on the site at the top of Front Street to discuss possibilities for the project. Subsequently, he had provided some sketches of a possible design to erect a shelter around the existing bench. Members were in favour of the idea and felt it could be a good way forward. No quotation had been received from Mr Greenwood for the project to date, and this was still awaited. Clerk to chase up the quotation. It was suggested that it could be possible to seek grant assistance for any project once this had been decided on in detail.

#### **Any necessary discussion of The Beacon**

**Routine inspection reports.** Recent routine inspection reports had highlighted litter and dog mess as recurring problems.

**Hard surfacing for basketball hoop.** Clerk to chase up Infinity Play for advice on the regulations governing this before any further discussion could take place.

**Tree inspections** - The recent quotation received from Tree Consultants was approved by Members (proposer C'llr Caroline Haley, seconder C'llr James Milne). Clerk to make arrangements for this.

**Maintenance work on Beacon.** As requested, a quotation for remedial work at The Beacon had been received from Infinity Play to address all matters raised on the operational inspection report. Members agreed with the need to proceed with the list, with individual items to be discussed and agreed on an ongoing basis. However, to facilitate this, it was felt necessary to have a broken-down itemisation of the various items listed on the quotation. Clerk to ask Infinity Play to itemise the quotation, and to circulate this information to Members as soon as received.

**Picnic bench.** Stones from under the picnic bench had been scattered around, and placed on the roundabout, in a recent occurrence. Fortunately, it appeared to have been an isolated incident, and C'llr James Milne had assisted in replacing the stone around the picnic bench. Situation to be monitored.

#### **Discussion of additional grit bin provision for community use**

The Clerk confirmed the cost of supplying and installing grit bins was £180 each. Once provided, the current arrangement was that P.C.C. would refill them, without charge, up to twice a year. Members agreed to ask P.C.C. to provide one further grit bin, to be sited on the grass verge area at the top of The Beacon (proposer C'llr Jackie Prest, seconder C'llr James Milne). C'llr Jackie Prest to send Clerk a photograph of the proposed location, for this to be sent on to P.C.C. as part of the application.

#### **Discussion of future website provision for community council**

The Clerk had attended a meeting sponsored by P.C.C., at which this matter had been discussed. P.C.C. was suggesting a free Google-hosted website as being a potentially suitable option for small councils. They were offering to provide training on setting up such a website for councils that registered their interest by May 31st 2024. The alternative option would be for councils to set up (and pay for) their own commercially-hosted websites. Matter to be tabled for further discussion in May. In the meantime, Clerk to circulate the information supplied by P.C.C. following the above-mentioned meeting, for information.

#### **Discussion of problems with pavement parking in village**

Following concerns being raised by residents, the Clerk had spoken with P.C.S.O. Adam Thomas concerning the matter. The response had suggested that obstruction of entranceways, etc., would be an offence, and would be dealt with by the Police.

Members noted a few specific locations around the village that were presenting ongoing problems. It was arranged for C'llr Stu Gray to forward photographs of these locations to the Clerk, for forwarding to P.C.S.O. Adam Thomas, with a further request for advice / action.

#### **Any other business**

**Means of accessing information on activities of community council.** Members briefly considered ways of reminding local residents how they could access information about the community council, such as on noticeboards, on the webpage, on the community council social media page, by telephone or email, or by direct contact with individual members. C'llr Caroline Haley undertook to prepare a simple document that could be posted on the various community council outlets to draw attention to this matter.

**May meeting date.** This was set for Tuesday 7th May, at 7pm, to avoid a clash with the May Day bank holiday. Meeting to be online-only.

The meeting concluded at 9pm.