

# CYNGOR CYMUNED **MANORDEIFI** COMMUNITY COUNCIL

Minutes of the meeting held on Tuesday 12<sup>th</sup> March 2024  
at Abercych Village Hall

Present: Cllrs Pamela Parsons (Chair), Aled Lewis, Lynda Williams  
County Councillor Iwan Ward  
Judith Kings (Clerk)

Members of the public: 1 (prospective councillor for co-option)

Open session for members of the public to raise any matters of relevance to the Community 7.45 – 8.00pm. In the event there are no members of the public present the meeting will start at 7.45pm prompt.

**RESOLVED:** to move the open session to item 9 to allow discussion on the planning application.

## **1. To accept and approve apologies for absence**

Cllr Revett was unable to attend due to illness.

## **2. Co-option of councillor to fill one casual vacancy**

**RESOLVED:** to co-opt Jonathan Barnett to Manordeifi Community Council. Mr Barnett signed the declaration of acceptance of office.

## **3. Declarations of interest on matters arising from the agenda**

Cllr Williams declared a personal interest in item 7a, Bwlch y Groes donation, as she sits on the committee.

Cllr Parsons declared a personal interest in item 9a, planning application, as she lives in a neighbouring property.

## **4. Approval of Minutes of last meeting 13<sup>th</sup> February 2024**

**RESOLVED:** to approve the minutes of the last meeting as an accurate record of the meeting.

## **5. County Councillor report**

County Cllr Ward expressed his disappointment that the council tax rise was higher than he would have liked. A rise of 12.5% was agreed for Pembrokeshire. Tree trimming in Newchapel is being progressed.

## **6. Matters Arising (not on the agenda)**

- a) Update on the drainage problems in Abercych  
No further updates. It is on a major works list.
- b) Update on the footpath project  
Cllr Revett was not present to update the meeting. However, it was noted that the previously inaccessible footpath on Stoney Hill is now open with a new footpath sign.
- c) Update on tree cutting  
The clerk is awaiting information from the contractor who previously undertook work on the trees in question.
- d) Update on new website solutions  
As the County Council can no longer support the hosting of Community and Town Council websites, they are suggesting using Google Sites, a free option, to create new websites. Help with setting up these new sites will be provided.

## 7. Correspondence

- a) Email from Cylch Meithrin, Bwlchygroes, asking for a donation – decision required  
Cllr Williams took no part in the discussion or voting on this item.

**RESOLVED:** To donate £30 using the Local Government Act section 137 power.  
The project benefits families in the Manordeifi area.

- b) Letter from Pembrokeshire Coast Charitable Trust and Pembrokeshire Outdoor Schools asking for a donation – decision required

**RESOLVED:** not to donate as this does not fit the Council's criteria.

## 8. Council Matters for discussion and resolution

- a) **To address the complaints regarding the damage to verges and gullies**

Verges have sunk during the wet weather with drivers using them to pull over where there are no passing places. This issue has been passed on to Highways Street Care by County Cllr Ward. Repairs will be made once the weather is drier.

- b) **To adopt a Risk Assessment Policy and updated risk assessment schedule**

**RESOLVED:** to adopt the policy and approve the risk assessment schedule

- c) **To review the Social Media and Electronic Communications Policy**

**RESOLVED:** to continue with the policy as there were no changes.

## 9. Planning Applications

### Open session for discussion on the planning application

Cllr Parsons informed the meeting during the public session, that the planning application 23/0884/PA had addressed the points raised by PCC for refusal on the original application. Cllr Parsons took no part in the discussion or voting on this item.

### For comment:

- a) **23/0884/PA** Proposal: Change of use of garage to residential holiday let.  
Site Address: Dandderwen, ABERCYCH, Boncath, Pembrokeshire, SA37 0EZ

**RESOLVED:** to support the application as an improvement to the property and provision of tourism income.

## 10. Financial Matters

- a) Bank balance at 23<sup>rd</sup> February 2024: £7,994.02 (including a refund of £70.43 VAT). Clerk's salary has been paid since the date of the bank statement. Remaining balance: £7,761.42.
- b) To approve the payment of £583 from reserve funds to Audit Wales for the 2021-22 audit. (Power to be used: Local Government Act 1972 s 111).

**RESOLVED:** to approve the payment

- c) To note that the Standing Order for the Clerk's salary will need to be amended from April to take account of the pay increase approved at the November meeting (item 6a)

## 11. Information sharing/matters for the next meeting

It was noted by the chair that the clerk's appraisal was still to be undertaken. The chair and clerk will arrange a suitable date.

Flowers for the villages will need to be ordered soon. Costings are to be brought to the next meeting for approval. Cllr Lewis to be responsible for flowers in Newchapel. Cllrs Parsons, Revett and Barnett are to be responsible for flowers in Abercych. Hanging baskets can be ordered from Trefhedyn Garden Centre. Other flowers can be bought from other retailers.

It was noted that the daffodils were enhancing the look of the villages.

Work on the Millennium Garden has not taken place as yet. The clerk will contact the contractor to set a date for completion of the work.

A pile of hedge/tree cuttings has been left on the public walkway near the Noticeboard in Abercych. It is not the responsibility of the County Council to remove but the person(s) who left it there.

The provision of multi-location meetings will be placed on the next agenda.

**12. Date of Next Meeting** – Tuesday 9<sup>th</sup> April 2024, Newchapel Reading Room

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



## TREASURERS ACCOUNT

MANORDEIFI COMMUNITY COUNCIL

### Account summary

<b>Balance On 23 Jan 2024</b>	<b>£8,156.19</b>
Total Paid In	£70.43
Total Paid Out	£232.60
<b>Balance On 06 Feb 2024</b>	<b>£7,994.02</b>

### Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>23 Jan 24</b>		<b>STATEMENT OPENING BALANCE</b>			<b>8,156.19</b>
29 Jan 24	SO	JUDITH ANNE KINGS <i>CLERK'S SALARY</i>		232.60 ✓	7,923.59
06 Feb 24	BGC	HMRC VTR XPV126000104968 <i>VAT REFUND</i>	70.43 ✓		7,994.02
<b>06 Feb 24</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>70.43</b>	<b>232.60</b>	<b>7,994.02</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

#### Payment types:

SO - Standing Order

BGC - Bank Giro Credit

PMBOOLM3100000

M31E2002DJB

D31E2002DJB

## RECEIPTS & PAYMENT LOG

1.10.23	Online P13	/	Clerk's SLCC membership s143*	1.3		£80.00	£7,822.34
22.10.23	Online P14	/	Green Gardens (Maintenance of Millennium Garden) OSA s10 ****	6.3		£552.00	£7,270.34
30.10.23	Standing Order	/	Clerk salary s112*	1.1		£232.60	£7,037.74
24.11.23	Online P15	/	Cllr Parsons reimbursement: Poppy appeal donation s137*	7.1		£30.00	£7,007.74
24.11.23	Online P15	/	Cllr Parsons reimbursement: daffodil bulbs s144*	6.1		£50.00	£6,957.74
24.11.23	Online P16	/	Cllr Revett reimbursement: craft & refreshment supplies s137*	7.1		£16.41	£6,941.33
28.11.23	Standing Order	/	Clerk's salary s112*	1.1		£232.60	£6,708.73
6.12.23	Online P17	/	Air Ambulance donation s137*	7.1		£100.00	£6,608.73
11.12.23	Pembrokeshire CC	/	Precept	0.0	£2,166.00		£8,774.73
11.12.23	Online P18	/	DM Payroll Services s111*	5.2		£60.00	£8,714.73
28.12.23	Standing Order	/	Clerk salary s112*	1.1		£232.60	£8,482.13
18.1.24	Online P19	/	Audit Wales fee 22/23 s111*	5.1		£265.00	£8,217.13
21.1.24	Online P20	/	Clerk reimbursement: dog poo signs LGRA s31*****	6.4		£60.94	£8,156.19
29.1.24	Standing Order	/	Clerk salary s112*	1.1		£232.60	£7,923.59
6.2.24	HMRC	/	VAT refund	0.1	£70.43		£7,994.02
28.2.24	Standing Order	/	Clerk's salary s112*	1.1		£232.60	£7,761.42

**Email from Cylch Meithrin Bwlchygroes:**

Annwyl Cyngor Cymunedol Manordeifi,

I am writing on behalf of Cylch Meithrin Bwlchygroes and Bwlchygroes community Hall. We hold a joint bingo event monthly to raise much needed funds for Cylch Meithrin Bwlchygroes and Bwlchygroes community Hall.

The events are very popular, attracting residents from both Clydau and Manordeifi, they have become a monthly event for residence to meet up and socialise.

We are seeking a donation to help towards the cost of running these monthly events. The donations would go towards buying the prizes for the bingo events.

Any donations would be greatly received.

Kind regards

Georgina Davies

Leader Cylch Meithrin Bwlchygroes