



FREYSTROP COMMUNITY COUNCIL & FREYSTROP VILLAGE HALL

MEETING TO BE HELD MONDAY 15 APRIL 2024
IN THE VILLAGE HALL, FREYSTROP AT 19:30

Members of the public are welcome to attend the meeting

AGENDA

1. Apologies
2. Welcome
3. FCC Policy on Declarations of Interest
 - It is requested that interests are declared at appropriate points in discussions
4. Presentations & Questions from the Public
 - Questions not submitted in advance may require a written answer
5. Minutes of the 11 March 2024 Monthly Meeting
 - Draft previously sent to Councillors
6. Matters Arising
 - Points of Order
 - Proposal of transfer of monies to FVH
 - Chair's Allowance discussion 11 March 2024
 - Councillors' comments
7. Correspondence
 - Bus Service changes
 - Urdd Fund For All
 - Posted on Facebook
 - Haverfordwest Town Council
 - Vacancies for positions of Mace Bearer & Sword Bearer
 - Stephen Crabb MP
 - Offer to attend a meeting

FREYSTROP COMMUNITY COUNCIL

8. Highways & Rights of Way
 - Vehicle parking on kerb/roadside outside An Trabhan, Post House & Bathesland
 - Update
 - Hedgebank at Lower Freystrop
 - Speed signs update
 - Councillors' comments
9. Planning Matters
 - Outstanding applications
 - [23/0965/PA](#) – Lavender Cottage, New Road
 - Retrospective access and alterations to boundary
 - Refused 4 April 2024
 - New applications
 - [23/1054/CL](#) – Shipping Back, Moorland Road
 - Siting of caravan
 - [23/1053/PA](#) - 1, The Cobbles, Old Selwyn Farm, Lower Freystrop
 - Alterations and extension to dwelling
10. Cemetery
 - Councillors' comments
11. Bus Shelters, Kiosk & Other Assets
 - Councillors' comments



12. Training/Seminars & Presentations

- Understanding the new recycling rules for Community & Town Councils
 - 16 April
- OVW Cost of Living Workshops
 - 23,24 & 25 April
- Councillors' comments

13. FCC Administration

- The estate of the late Councillor D Roy John
- FCC WhatsApp Group/Councillor information
- Working Better Together Meeting 26 March
- Annual Report
- Draft Remuneration Policy 2024/25
- Council Vacancy
- Youth Representatives
- OVW Membership 2024
 - £104 renewal fee

14. FCC Financial Matters

- FCC Insurance Renewal
 - Zurich renewal quote received £241 from 1 June 2024
- Internet Banking
 - Clerk's update
- HSBC Safeguarding Review
 - Completion notice received
- Monies owed to Freystrop Village Hall
 - Transfer confirmation
- Payments made in March
 - Clerk's salary
 - Councillors' Allowances 2023/24
 - Chair's Allowance 2023/24
- Audit 2021/22
 - Invoice received £200
- Audit 2022/23
 - Clarification requests
 - Income from old marquee
 - Asset register
 - 2022/23 precept agreement minute
 - OCF2, OCF3 & Warm Room Grant documentation
 - Clerk's hours and payments
- Audit 2023/24
 - Revised process
 - Accounts and Annual Return to be approved by Councillors
 - Internal Audit to be complete by 15 June 2024 at latest
 - Audit notice to be posted by 16 June 2024
 - Public inspection of accounts between 1 July – 26 July 2024
 - Submission of basic audit documents by 5 July 2024
- Accounts 2023/24
 - Discussion and request for Approval by Councillors
- Bank accounts
 - Current Account Balance: £3,785.44 at 10/04/24
 - Deposit Account Balance: £10,518.98 at 10/04/24

15. Community

- Neighbourhood Watch Report
- Litter
- Clearance of small field on Targate Road



16. Other Matters

- County Councillor's Report
 - Pembrokeshire County Councillor M J John update
- One Voice Wales
 - Councillor W D Thomas
- PCC Liaison Meetings
 - Councillor W D Thomas
- Councillors' Requests

FREYSTROP VILLAGE HALL

17. Village Hall

- Pembrokeshire Community Buildings Forum
 - In-Person Meeting, 2 April, Simpson Cross
- Members' comments

18. Parc Hamdden Freystrop Recreation Park

- OCF4
- Working parties

19. FVH Administration

- Short Mat Bowls Equipment
- WiFi
- Online Booking System
- Safety checks
 - Fire alarm check
 - Fire Safety equipment annual check
 - Subsidence measurement
 - Defibrillator check
 - Carried out on 29 March 2024 by WDT
- Members' comments

20. FVH Financial Matters

- FVH Treasurer Report
- Bank accounts
 - Current Account Balance: £1,061.26 at 11/04/24
 - Deposit Account Balance: £16,835.54 at 11/04/24

21. Date of Next Meeting

- Next scheduled meeting 13 May 2024, 19:30 at Freystrop Village Hall
 - Monthly meeting of Freystrop Community Council and Freystrop Village Hall
 - Items for inclusion on any agenda should be received by the clerk by Wednesday 8 May

R D Lavis

Clerc & Swyddog Ariannol Cyfrifo, Cyngor Cymuned Freystrop/
Clerc & Responsible Financial Officer, Freystrop Community Council
Ysgrifennydd, Neuadd Bentref Freystrop/Secretary, Freystrop Village Hall
Ebost/Email freystropcc@yahoo.com