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PUNCHESTON COMMUNITY COUNCIL

MINUTES of Meeting of PuncHESTON Community Council
Wednesday 27th March 2024
Smyrna Vestry at 7.30pm

Clerk and Finance Officer

In attendance: Vice Chair Cllr Sue Collins (SC), Cllr Samantha Lewis (SL), Cllr Anne Thomas and Clerk; Bradley Challinor (BC)

1. Apologies for Absence

Chair Cllr Dewi Lewis (DL), Cllr Jamie Williams (JW), Cllr Wyn Williams (WW) and Cllr Delme Harries (DH),

2. Read and Sign the Minutes of the Previous Meeting

Minutes of the meeting held at 19:30 on 31st January 2024 in the Smyrna Vestry proposed and approved by PuncHESTON Community Council vice chair (SC) and seconded by Cllr Samantha Lewis (SL).

Minutes to be scanned and electronically archived by clerk (BC). Action points discussed and completed.

3. Matters Arising from the Minutes

- a) New road side posts to deter speeding / parking do not serve a purpose in the village. Please find below photographs of new posts.

Action: Clerk to report Cllrs frustration regarding placement and usage of public money on posts that do not serve a purpose for the community.



b) Repairs to the telephone kiosk:

Cllr SC to follow up on the progress made regarding the repairs / new usage of the telephone kiosk.

c) Defibrillator application with British Heart Foundation

British Heart Foundation is giving away defibrillators to community groups. Clerk applied via website. Application unsuccessful.

4. Highway Matters

a) Cllrs discussed issues with tarmac on the village road between Puncheston and Letterson. Clerk to report issue via PCC portal. Cllr DH is following up with Highways.

Please see below photographs taken by Cllr SL of the issues:



b) Cllr SC reported a dead badger in a nearby gateway. Clerk to report to pest control via the PCC portal.

c) Cllr SL made Cllrs aware of the footpath sign that has fallen over / removed from its footing. Clerk to contact PCC portal and point of contact Shaun Tilling 07785724369.

5. Planning

Planning Reference: 21/0581/PA

Proposal: Proposed conversion and change of use of an existing redundant agricultural barn into two lettable self-contained units together with an extension of the existing two storey farm house into the second attached barn.

Site Address: Penrallt, TUFTON, Clarbeston Road, Pembrokeshire, SA63 4TR

Cllrs have no objections to planning reference 21/0581/PA

6. Puncheston Village Green

Question from Cllr DH: is the playing field in Puncheston covered by the community council insurance? Clerk to check insurance policy (but Cllrs believe it would be covered via Public Liability).

7. Defibrillator in Puncheston

Puncheston Community Council would like to again extend a huge thank you to the community for setting up the go fund me page and for all of the generous donations.

The community fund sits at £400 which will be put towards a new defibrillator. Further funding raising and location to be discussed.

8. Payments / Finance / Audit

Invoices / payments received:

- Previous clerks goodbye meal £22.90
- Royal British Legion Wreath £20.00
- Grass Cutting (Chris Hendly): £100.00
- Clerks Wages (July 2023 to March 2024) £1,378.05
- HMRC: £440.67
- Notice Board £150
- Bench £648.00

Barclays banking re-instated.

Clerk to produce budget update for May AGM.

2024/25 precept finalised and approved at a 7.5% increase (based on last year's county council tax increase). Precept amount for 2024/25 £5,695.35

9. Correspondence

- OVW Training Dates
- OVW Membership
- PCC Council Tax 12.5%

10. Any Other Matters

N/A

11. Date of Next Meeting

Wednesday 24th April 2024