

Cosheston Community Council
Town Clerks Report
2nd April 2024

Agenda Item 2491

a) Donations Policy

I have attached a proposed document for Council when dealing with donation requests, if members agree the policy, then the document will be added to the website and used for future applications. Council need to confirm what the main priorities would be for grant funding and if you agree with the criteria set out within the document.

We have received a request from Pembrokeshire Coast Charitable Trust with regards to a request for funding to help expand the project, they will be sent this form to complete to provide members with more information on the organisation and the funds which it holds.

b) Regional Transport for South West Wales

The local government are working on a new regional transport plan which is aimed to develop a regional transport plan for South West Wales which sets out a plan for transport in the region that supports economic growth, encourages modal shift away from private car use and reduces the negative environmental impact of our transport network.

As part of this they are looking for views on two key issues

1. Capability and quality of the current transport system in the region
2. The way our transport network needs to evolve in the next 15-20 years to meet the needs of the organisation

They are looking for comments by 19th April, all comments should be sent to

regionaltransport@swansea.gov.uk

More information is available at <https://www.gov.wales/reginal-transport-plans-guidance-corporate-joint-committees>

c) Doing the Small Things Fund, deadline Monday 29th April 2024

The Doing the Small Things Fund is now open to funding applications from projects benefiting Pembrokeshire communities and people. Constituted voluntary and community groups, social enterprises with established governance structures and City, Town & Community Councils working with the wider community can apply. Funded projects will deliver small-scale, voluntary and community-led actions getting more people of all ages actively involved in helping out in their communities – doing the small things that make a big difference.

The deadline to submit applications is **Monday 29th April 2024 at 12 noon.**

Groups can apply for up to 100% of revenue costs to a total of £3,000, this may include up to 10% (of the total funding request) for minor items of equipment with a clear link to the revenue delivery.

Priorities are as follows:

- Create new formal and informal volunteering & engagement opportunities.
- Encourage people of all ages to help out in their communities, building pride in place.
- Make a positive difference to their community through active citizenship, engagement & community action.

Project spend and activity must be completed by **30th November 2024**. Application packs can be requested by email to development@pavs.org.uk and also downloaded from PAVS Funding Advice Service padlet ([link here](#)). Potential applicants can contact PAVS on 07971 598 116 with any queries.

d) Appointment of permanent Clerk

As part of the changes to processes, it is important that the new clerk has a contract and is enrolled in payroll, I have been in the process of setting up payroll with HMRC and await the information to come through. I also have attached a copy of a proposed contract, this document will need to be discussed and agreed with any changes once implemented being under Private & Confidential as it relates to staff members.

e) Correspondence received.

1. Police and Crime Commissioner- e-bulletin, highlights the following.
 - St Davids day conference
 - Funding secured for initiatives to reduce violence against women and girls and antisocial behaviour across Dyfed- Powys
 - Funding the School Beat Programme
 - 2024/2025 Police precept notice
2. Pembrokeshire Coast National Park Local Development Plan 2 Annual Monitoring Report – I have sent this out by email.
3. Tir a Mor Festival of Land and sea – takes place in St Davids on 22-24 March. I have a flyer for anyone interested.
4. Cllr Hodgson – Nash Finger Post Junction Update – work is set for end of July 2024 for completion of traffic light install.