

Minutes
LAMPETER VELFREY COMMUNITY COUNCIL MEETING
TUESDAY 12 May 2015

Present: Community Councillors: Charles James, Keith Scourfield, Gwenfair Mason, Trevor Jones, Barbara Williams, Ian James, and County Councillor David Simpson.

1. **Apologies:** Community Councillor: Glyn Jones, Carol Wilson, Cllr Nicola Merriman
2. David Simpson declared an interest in the Telephone Kiosk.
3. **Minutes of the Previous Meetings:** had been circulated and the minutes for 14th April 2015 were confirmed as a true record as proposed by Cllr Barbara Williams and seconded by Cllr Keith Scourfield.
4. **Matters Arising from the Previous Meeting:**
 - The Annual Report was distributed and thanks given to County Councillor David Simpson for the achievements made over the year. The Annual Report will be published on the website.
 - Charles will be erecting the new notice board for Princes Gate in the next few days
5. **Correspondence**
 - Remittance letter from PCC re precept payment
 - Letter from Ombudsman re: Revised Guidance on the Code of Conduct
 - Letter from Hywel Dda Health Board - Let's Talk Health event posters

6. Finance

a) Bank balances:

| | |
|--------------------------------|------------------|
| Current account as of 30/04/15 | 3250.42 |
| Deposit Account as of 31/03/15 | 1886.55 |
| Overall total | £ 5136.97 |

b) Bills to pay:

| | |
|---|---------------------|
| Liz Thomas – Clerk's salary for April | £ 173.75 |
| allowance for home working | <u>£ 21.50</u> |
| | <u>Total 191.45</u> |
| Amroth Community Council for share of Clerk's guide | £27.75 |

The above payments were proposed by Cllr Gwenfair Mason and seconded by Cllr Keith Scourfield and agreed unanimously.

The annual review of the Clerks salary was discussed and an increment from Scale 22 to scale 23 was proposed by Cllr Ian James and seconded by Cllr Barbara Williams and agreed unanimously

The budget had been discussed and agreed at the January meeting. The end of year Summary of Payments and Receipts was presented to the meeting and was approved, proposed by Cllr Charles James and seconded by Cllr Barbara Williams and agreed unanimously. The Clerk will complete the necessary documents for submission to BDO

Stoy Hayward for external audit. It was agreed that Colin John of Llewellyn Davies in Narberth be asked to carry out the internal audit as has been done in previous years accepting that there is now a charge for this service.

Review of financial risk assessment and standing orders:

Both documents were reviewed and were confirmed for another year. The Annual Governance Statement was also agreed unanimously. Proposed by Cllr Gwenfair Mason and seconded by Cllr Ian James and agreed unanimously.

7. County Councillor's Report

- Phone Box Adoption – Cllr Simpson has contacted the GPO. He had been under the assumption that he had already done this on behalf of the Village Committee. He had sorted it with Dr Steven Jones, seems he has not done it. As the letter has come to you obviously you should have first acceptance on the phone box. However, should the Community Council not want the responsibility then the Village Hall and Playing Field Committee would be more than willing to adopt it. It was agreed that the Village Hall and Playing Fields Committee should adopt it as proposed by Cllr Keith Scourfield and seconded by Cllr Barbara Williams and agreed unanimously.
- Road Dressing - Princes Gate to Cold Blow being done.
- Road Works - Ludchurch Cross to Ludchurch Farm, two extensive patches to be done on 1st June. Also chasing the white lines at Ludchurch Cross.
- Road Closures - Blackmore Road, Longstone. Road closed for two days on May 18th. New water pipeline.

8. Planning

Planning Applications

None

Planning Notifications

- Alterations and extension – Wells Cottage, LUDCHURCH, Narberth SA67 8JA - approved

9. Agenda items for the next meeting – Councillor vacancies

10. A.O.B.

- None

11. Date of the next meeting – 9 June 2015

The meeting closed at 8.10