

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Community Council, held on Thursday 07th March 2024 at the Regency Hall, Saundersfoot at 6.00pm

All Saundersfoot Community Council meetings are regulated by its Standing Orders.

Present in Person: Cllrs Colin Evans (CE) (Chair), Nicola Cleevely (NC) (Vice Chair), James Bishop (JB), Dean Ludlow (DL), Stephen Cole (SC), Peter Robinson (PR), Ray Wise (RW), Mike Knibbs (MK) and Clerk / RFO Bradley Challinor (BC).

1 Apologies for Absence

Cllrs Rosemary Hayes MBE (RH), Liane James (LJ), Lidan Harper (LH) and Alec Cormack (SC)

2 Acceptance of Office

Cllrs PR, RW and MK accepted the office of Community Councillor for Saundersfoot Community Council. Declarations signed and dated.

3 Declaration of Interests

No Councillors declared an interest in any of the agenda items.

4 Chair's Report

On behalf of Saundersfoot Community Council we offer our condolences to Cllr Rosemary Hayes MBE, our thoughts and prayers are with Rosemary and her family.

I would like to thank Cllrs Dean Ludlow and James Bishop for the work they have put in to prepare the Sensory Gardens for Britain in Bloom

We have three new members of the council and i wish them success in driving various initiatives in the village forward

Colin Evans
Chair SCC

5 Minutes of the Meeting Held on the 04th January 2024

Minutes of the meeting held at 18:00 on 01st February 2024 in the Regency Hall, Saundersfoot proposed and approved by Saundersfoot Community Council chair (CE) and seconded by Cllr DL.

Minutes to be scanned and electronically archived by clerk (BC).

6 Matters Arising from the Minutes (Information Only)

No matters arising from the minutes

7 Public Participation

No public participation

8 Invoices Received / Payments to Make

Invoices confirmed for payment shown in the table below. Approved by Cllrs.

Invoices Received	Payment Amount
Martyn Williams	393.80
EON	128.70
Chris Viggars	540.00
Pembrokeshire Engineering	86.40
David Cox INV 368	120.00
Violet & Wylde	147.00
Regency Hall	99.00
Frost Hardware	20.00
Smart Gardens	640.00
Siemens	445.55
Flowers Narberth	50.00
Chair allowance	1,125.00
Clerks Wages (P9, P10, P11 and P12)	3,407.04

9 Bank Update / Cash Book Reconciliation / 2023/24 Budget

Cllr SC confirmed online banking now available.

Clerk BC to complete bank reconciliation for P12 and close the 2023/24 financial year accounts.

Clerk (BC) has updated HMRC following recent change in clerk. New HMRC portal created and contact details updated. Clerk wages can now be paid.

2023/24 budget and bank reconciliation completed up to P9 (December 2023).

10 The 2024/25 Draft Budget and Precept

The 2024/25 draft budget and precept amount finalised in January meeting (please see February minutes for full update).

11 Donation Requests

No donation requests

12 Planning Applications

Planning Number	Address / Property	Planning Proposal
NP/24/0061/TPO	11, Ocean Point, Saundersfoot, Pembrokeshire, SA69 9LQ	Ash – Crown reduction to previous pruning points as per annotated image (TPO 77)
Saundersfoot Community Council is in full support		
NP/23/0638/TPO	15, Ragged Staff, Saundersfoot, Pembrokeshire, SA69 9HT	Removal of large decayed oak tree (TPO16 T2)
Saundersfoot Community Council is in full support		
NP/24/0083/FUL	Plot adj White Park Cottage, The Ridgeway, Saundersfoot, Pembrokeshire, SA69 9LA	Proposed garage
Saundersfoot Community Council is in full support		
NP/22/0621/FUL	Land East of Sandy Hill, Saundersfoot, Pembrokeshire SA69 9DR	Proposed Development of 72 residential Units
Saundersfoot Community Council not in support of the planning application. The council would like a definition from the developer on what constitutes an affordable home. The community council would like to add the caveat that no property is bought for 2 nd home holiday use.		
NP/24/0098/FUL	Penydre, The Ridgeway, Saundersfoot, Pembrokeshire, SA69 9JE	Rebuild rear chimney, repair front chimneys. Installation of air source heat pump to rear garden
Saundersfoot Community Council is in full support		

13 Licencing Applications (Pembrokeshire County Council)

No licensing application for discussion

14 Consideration of Correspondence

a) OVW Training Dates

Training dates forwarded to Cllrs.

b) Sustainable Coastal Communities – Saundersfoot

Cllrs agreed to hold a meeting for the public to update them on the climate impacts on Saundersfoot in the next 100 years. Clerk to email PCC to arrange possible dates in the Regency Hall Community Centre.

c) Historical speed assessments (enhancing Pembs grant)

Cllr AC allocation of speed indicators agreed by the community council (based on email circulated). Cllr CW has supported to process. Funding will come from the Enhancing Pembrokeshire grant.

d) Waste Bin for the Strand (funding)

Cllr Williams would like to request funding support for the reinstatement of a bin on the strand. Cllrs CW waiting on funding reply from the Beach Court. Agenda Item moved to April meeting.

e) Saundersfoot Sports & Social Club (drainage issue)

Quote requested from Simon Fussell building contractors to support Andy Miller's recent correspondence regarding drainage issues following recent work to the playing fields. The Community Council are fully aware of the issues raised and wants to reassure you that the remedy will be in place.

f) Martyn Williams Complaint

Discussed as part of agenda point 20.

g) Regency Hall Land (Cllrs Chris Williams email)

PCC cleared the land (Cllrs thanked Cllr CW and PCC for their support). Cllrs queried if the land is the responsibility of SCC or Regency Hall (via the lease agreement).

h) Flag Pole

Cllr MK to get quotes of new flag pole

15 County Councillors Reports (sent in advance by email)

County Councillor Alec Cormack: Saundersfoot North (report supplied and available on request)
County Councillor Chris Williams: Saundersfoot South (report supplied and available on request)

County Councillor reports are available on request from the Clerk mailbox: clerk@saundersfoot-cc.gov.wales

16 Working Group Reports (sent in advance by email)

County Councillor reports are available on request from the Clerk mailbox: clerk@saundersfoot-cc.gov.wales

a) Grounds Management Working Group: Cllr Dean Ludlow

Cllrs agreed working group cllr allocation: DL, NC, JB, MK and RH

b) St Issells Cemetery

Cllrs agreed the St Issells cemetery working group will be merged with the Grounds Management Working Group.

c) Personnel Working Group: Cllr Ray Wilkins

Cllrs agreed working group cllr allocation: RW, CE, AC, SC and LJ

d) Health and Safety Working Group: Cllr Mike Knibbs

Cllrs agreed working group cllr allocation: MK, JB and PR

e) Finance Work Working Group: Cllr Alec Cormack

Cllrs agreed working group cllr allocation: AC, CE, NC, SC and PR

f) Community Working Party: Cllr Nicola Cleevely

Cllrs agreed working group cllr allocation: NC, DL, MK, JB, RH, LH, LJ, SC and RW

g) Saundersfoot School Governor: Cllrs Lidan Harper

No school meeting in March 2024

17 Sensory Garden

The point of contact for sensory garden improvements (linked to Britain in Bloom) has been confirmed as Martyn Williams and Julie Davies.

Clerk to invite Nicola Gandy (CEO of Saundersfoot Harbour) to meet and discuss plans for sensory garden and Britain in Bloom.

18 Britain in Bloom

The point of contact for Britain in Bloom and Wales in Bloom has been confirmed as Martyn Williams and Julie Davies.

19 Wisemans Bridge Toilets

Cllrs will organise a visit to check the toilets before signing the agreement with Pembrokeshire County Council on the maintenance cost of the toilets across FY 2024/25

16 Community Council Annual Report

Cllrs agreed to create an annual report as part of the Community Council AGM in May 2024. Cllrs to input and decide on a finalised template.

20 Confidential Correspondence and Matters Arising

Due to the confidential nature of the information to be discussed and in accordance with S2 of the Public Bodies (Admission to Meetings) Act 1960, no minutes were taken.

21 Date and Time of the next Community Council Meeting

Community Council Meeting Thursday 04th April 2024