

# SAUNDERSFOOT COMMUNITY COUNCIL

## Minutes of the meeting in the Regency Hall, Saundersfoot on the 6<sup>th</sup> February 2014

### 1) CHAIRMANS REPORT

Chairman Cleevely said that he had attended a Presentation Evening at the Torch Theatre, Milford Haven for the Pembrokeshire Girl Guides and was delighted that Saundersfoot Guides achieved the top award.

### 2) MATTERS ARISING FROM THE MINUTES

#### Minutes of the 9<sup>th</sup> January 2014

#### a) Minute 4(a) Electricity Supply to Ticket Office

The Clerk informed members that he had contacted an energy supplier and the connection of the supply would be arranged as soon as possible.

#### b) Minute 4(b) St Issell's Cemetery

The Clerk informed members that he had been in contact with Mr Rhys Thomas regarding the clearance of the graves and was told that the top soil had been delivered to the cemetery but the weather had been too bad to commence the work.

#### c) Minute 4(f) CCTV Camera, Saundersfoot

Councillor John informed members that he had sent the relevant information to Pembrokeshire County Council but had not received a response.

#### d) Minute 4(g) Lights in Long Tunnel

Councillor McDermott reported that further to his last report he had met with Mr Lionel Allen to survey the long tunnel in details. He went on to say that, at present, there are eight L/V red LED lights, one or two have been vandalised. These lights are supplied via a block of solar panels at the Wiseman's Bridge end of the tunnel and are controlled by two passive infra-red detectors.

Councillor McDermott questioned whether the SWA cable could be used for supplying these lights. After speaking to Councillor Baker, Councillor McDermott then telephoned Mr Dan Davies, Pembrokeshire County Council and the electrical engineer employed by Pembrokeshire County Council who was responsible for the original installation of the lights and he confirmed that the existing cable was suitable for the new project. Councillor McDermott said that he had arranged further meetings with the Pembrokeshire County Council officers and also Mr David Lewis, Hean Castle Estate and would report progress at the next meeting.

Councillor Brabon thanked Councillor McDermott for all his hard work he had carried out despite his incapacity.

Members comments that the tunnel had deteriorated recently due to the atrocious weather and hoped the project would progress satisfactorily

#### e) Minute 4(h) 100 years Anniversary World War 1

Councillor Cavell informed members that the Saundersfoot and District Historical Society would be staging an Exhibition in the Committee Room, Regency Hall from 1<sup>st</sup> August 2014 to 8<sup>th</sup> and Llanteg and Tenby are interested in being involved along with the management of the Shed

Experience in Laugharne who also offered their support.

Councillor Cavell asked if anyone who had memorabilia, photographs, medals etc, or stories to loan to the Historical Society for the exhibition, please contact any member of the Society.

Councillor Cavell said that she would report monthly on progress.

**f) Minute 4(i) Gates in Regency Hall, Saundersfoot**

The Clerk said that he had contacted Mr Harvey Thomas, Price & Kelway with regard to closing the gates once a year to prove ownership and was told that there is no law which states this, but said it would be a practicable way of demonstrating that the Community Council owns this area and the access to the playing fields. He also said the issue is **not** about the ownership of the area, but only the access.

It was proposed by Chairman Cleevely and seconded by Councillor Brabon that the Community Council closes the gates from 12.00 noon Christmas day to 12.00 midday Boxing Day. All members agreed.

It was decided that the Council would meet in the gardens in one month's time to access what work is to be carried out there.

**g) Minute 4(j) Saundersfoot Community Council Website**

The Clerk informed members that he had received an email from Pembrokeshire County Council regarding the above and they were pleased that the Community Council had agreed to join the new Town & Community Council Website.

They requested two images of Saundersfoot to go on the page with the text and the second to be used as a banner at the top of the page.

The Clerk was instructed to contact Mr Gareth Davies for an appropriate photograph of Saundersfoot to be included.

Members decided that Councillor John and the Clerk attends the first training session in the Pembrokeshire Archives Office on 26<sup>th</sup> February 2014 from 10.00am – 1.00pm.

**h) Minute 4(k) Salt Bins in Saundersfoot**

Councillor Hayes said that the two salt bins had been installed in Pennant Avenue, but had no keys. The Clerk said that he would arrange to supply these.

Councillor John commented that a salt bin had still not been installed in Sardis despite request. The Clerk said that he would contact Councillor Baker to request that a bin be installed there.

**i) Minute 4(l) Storage Container**

The Clerk informed members that he, along with Councillor Baker, had inspected the container owned by Tenby Lions and unfortunately it was 20 foot long and not 10 foot. He had contacted various suppliers and the cost varied from £1,700 to £2,400. He said that £1,000 had been set aside in next

year's budget for a container and members decided to wait until April to purchase one.

- j) Minute 9(c) Councillor Boughton Thomas's Report**  
The Clerk informed members that a DVD was available from Tenby Museum for rent, but under no circumstances would the Regency Hall Film Club charge for the public to see the film. The Clerk would await information from the Regency Hall Committee when the film was required for showing in the hall.
- k) Minute 10(a) Litter, Culverts, Path to Wiseman's Bridge**  
Councillor Hayes said that she did not know why it was difficult to remove the litter which had collected in the above culverts as it had been removed in the past. The Clerk was instructed to write to Pembrokeshire County Council requesting that it be removed.
- l) Minute 10(e) Dispensation Requests.**  
The Clerk distributed forms to members of the Regency Hall Committee who were now affiliated to the Saundersfoot Chamber for Tourism for completion to be considered by the Standard Committee of Pembrokeshire County Council.

Minutes of 14<sup>th</sup> January 2014 (Precept Meeting)

- m) Minute 7(j) MUGA**  
Councillor McDermott expressed his disappointment to members that the Council had abandoned the setting up of a MUGA in Saundersfoot.
- n) Minute 7(k) Additional Names, Cenotaph**  
The Clerk was instructed to consult Mr Gordon Prime Royal British Legion, Tenby for information with regard to the above issue.

**3) PLANNING APPLICATIONS**

- NP/13/0599 - Plot, Oaktree Cottage, Saundersfoot
- NP/13/0060 - Extension, 13 The Whitlow, Saundersfoot
- NP/14/0040 - Garage with storage, 4 The Glen, Saundersfoot
- NP/14/0030 - Extension, Holly Tree Cottage, Saundersfoot

Councillor Cavell and John declared an interest in NP/14/0040 and Councillor Hayes declared an interest in NP/13/0599 and they took no part in these debates.

With regard to NP/14/0060, members expressed their concern that this application was too large and was out of character with the surrounding properties in the area.

**4) CORRESPONDENCE RECEIVED**

- a) The latest edition of "The Voice" was received from One Voice Wales.**
- b) The South East Community Health Network is hosting a meeting on 18<sup>th</sup> February 2014 at 2.00pm in New Hedges Village Hall.**
- c) A notice was received from Pembrokeshire County Council stating that the road near Moreton Bridge temporary closed for refurbishment to be carried out to the rail over the bridge. The work is to be carried out over a five week period and will commence on 3<sup>rd</sup> March 2014. During the first week traffic will be managed by traffic lights, weeks 2, 3 and 4 road closures would be**

necessary and to minimise disruption it is proposed to implement these closures (between 19.00 hrs to 06.00 hrs Monday – Friday). Week 5 would see traffic revert to temporary traffic control. Traffic diversions would be put in place during this five week period.

- d) A letter was received from PCSO's Moffatt and Kendall requesting financial assistance for the formation of a Youth Club in Saundersfoot. The letter states that it is a much needed facility in the village and a very positive response has been shown from everyone they had spoken to. Many events are being arranged to raise funds for the project and sponsorships are being sought from local businesses in the village.

After a lengthy discussion, members fully agreed with the project but decided to wait until the AGM when donations to organisations are discussed.

## 5) REPORTS FROM VARIOUS COMMITTEES INCLUDING THE COUNTY COUNCILLORS REPORT

- a) Councillor Morris reported to members as follows:-

### • **Harbour Commissioners Meeting January 2014**

- ◆ Despite the poor weather conditions of late, very little damage has been noticed at the harbour. The only concern is a crack that has developed in the promenade walkway opposite the Mermaid.
- ◆ Members of the public have been acting foolishly by trying to get a closer look at approaching storm waves, by wandering onto the access walkway near to the Jones & Teague yard at high tide during adverse conditions.
- ◆ There has been a great deal of sand deposition near the entrance to the harbour, rendering the sluicing operation temporarily useless. The bulk of this sand deposit will be removed via the use of a JCB.
- ◆ New access gates have been installed on the commercial landing bay.
- ◆ Mooring holders have been informed of the 2014 rates for mooring and have received their invoices. The closing date for returns was 1<sup>st</sup> February 2014.
- ◆ Plans are still in operation to design an access pontoon that would suit disabled users as well as other members of the general public to get down to the level at which they can board vessels within the harbour, without having to negotiate the steep concrete steps that are currently in place.
- ◆ It is hoped that the sluicing operation can be improved upon as a result of studies conducted by research students from Welsh universities.
- ◆ The St David's Market for 2014 is planned to take place in the Regency Hall, rather than on the Harbour.
- ◆ Car Park Season Tickets have been on sale since 6<sup>th</sup> January 2014.

### • **Hywel Dda Stakeholders Reference Group**

- ◆ A meeting had been called for the above group on 14<sup>th</sup> January 2014. This meeting was postponed due to an apparent lack of personnel being able to make the date in question. As yet the meeting has still not been re-scheduled.

- b) Councillor Cavell reported to members as follows:-

- **Saundersfoot CP School Governor**

- ◆ The School Council attended the school and gave their ideas and thoughts on a very worthwhile project: - Improving School Field Toilet. A survey would be conducted of all pupils and Mr Jason Sullivan, Building Maintenance Department, Pembrokeshire County Council would advise and support them. Not only are the School Council anxious to see this work completed, they would like to “Twin a Loo” and helping youngsters in developing countries who are not so fortunate to have these facilities. The cost of twinning a Loo would be £60 and a map is provided to tell sponsors where the loo is situated.
- ◆ The MUGA would be up and running soon once a missing part had been received which would create a further facility for outdoor activity.

c) Councillor John reported to members as follows:-

- **Saundersfoot Bay Heritage Regeneration Trust 28<sup>th</sup> January 2014**

He attended an all day meeting discussing the future possibilities for heritage and tourism in Saundersfoot and the surrounding area. Professor Terry Stevens and Kate Spiller experts in community regeneration from Swansea University led the attendees through various options for the future development of niche tourism in the area, expounding the hidden gems of the locality and seeing how this could be funded and what resources would be required. The different ideas were discussed and will be considered by the attendees in more detail at a future meeting. The options available for funding were listed along with conditions and or prerequisites and these will be explored further.

- **Saundersfoot Chamber for Tourism 29<sup>th</sup> January 2014**

He attended the meeting on behalf of the Regency Hall, but would brief the Council as our official representative was not present. There was an interesting presentation given by Lucy von Weber from Galli about digital marketing and the latest trends. The talk provided members with ideas on how to best market themselves and the Saundersfoot area with minimal time and effort, although a more comprehensive campaign would require a part-time person dedicated to role. The ideas were discussed and will be considered by the Chamber and its members in future meetings.

- **Police Forum 3<sup>rd</sup> February 2014**

- ◆ A well attended meeting with 25 people present, including Inspector Mark MacSweeny who stated that he intends to stay in post as our local neighbourhood policing Inspector for a lot longer than his predecessors.
- ◆ He reported that PC Mandy Cresswell has done her 30 years and will be retiring shortly.
- ◆ He also said that additional funding was available for extra patrols during the Six Nations games.
- ◆ The Youth Club is gaining momentum with Pembrokeshire County Council Community Youth Coordinators and other youth workers giving their advice on how it should be run, who can attend – 11 to 25 year olds – and a good numbers of the youth were there to give their support.

PCSO Moffat said that he already had promises of donations of equipment or cash from several local businesses and individuals who wished to see the club succeed.

Pembrokeshire County Council youth budget faces a £145 thousand cut, so there is nothing much in the pot, but they will cover the DVS (CRB) checks and if the club came under the auspices of Pembrokeshire County Council they would have to follow Pembrokeshire County Council rules and guidelines.

- ◆ PCSO Moffat welcomed representatives from Llanteg, including Councillor Brinsden.
  - ◆ The parking tickets issued were: - October 2, November 10, December 5.
  - ◆ Crime figures – The chicken shop robbery was solved within 24 hrs, the stolen car from Saundersfoot that crashed in Burry Port, where the youth was arrested and is still in custody caused so many different crimes that Saundersfoot's figures were higher than usual.  
Carew – 1 burglary, 1 criminal damage, 1 drugs possession – with 1 arrest.  
East Williamston and Manorbier had 1 drugs possession and arrest each.  
Amroth – 1 attempted burglary, case ongoing.
  - ◆ Priorities for February – parking on zigzags parking on St Brides Hill.
  - ◆ Next meeting 3<sup>rd</sup> March 2014.
- **Saundersfoot Bay Heritage Regeneration Trust 4<sup>th</sup> February 2014**  
The meeting agreed the minutes of the previous meeting and then discussed the content of the two previous workshops – the Powell Dobson review workshop and the Professor Stevens workshop.  
The feedback from the attendees at the Professor Stevens workshop needs to be correlated and written up for a future strategy document to be sent to Powell Dobson, this will be coordinated by Neil Sefton over the coming days.  
The next meeting will be dependent on the availability of PAVS.

d) Councillor McDermott reported to members as follows:-

- **Treasurers Report**  
The treasurer Mrs Sue Boughton Thomas gave an extensive report in respect of hall funds income and expenditure etc accompanied by the assistant treasurers report by Mrs V Smith.
- **Stage Painting**  
Mr Colin Newberry is in the process of painting the stage floor.
- **Lunch Club**  
The first Senior Citizens lunch was very successful.
- **Valentines Night Party** is progressing and tickets are £10 each.
- **Film Club**  
The newly installed Film Club will meet on the 3<sup>rd</sup> Thursday each month membership will be £18 p.a. for a couple and £10 p.a. per individual.
- **Youth Club**  
A Youth Club is in the process of being established.
- **Boot Sales**  
A car boot sale will take place in the hall on 22<sup>nd</sup> February, £8 per table.
- **Planned Place Making Awards**  
They are proud to announce that the new Regency Hall was awarded a "Highly Commended Award".

- **Correspondence**

It is with much regret for personal reasons Mrs Chiara Hare has tendered her resignation, Chiara will assist with training until she leaves at the end of April she and her husband will remain as volunteers. The Chairman thanked Chiara for all the huge amount of work she has done.

- **Bookings**

Bookings continue to be excellent and a Horse Racing event has been arranged for Friday 25<sup>th</sup> April, 2014.

- **Next Meeting**

The next committee meeting will be decided at a special meeting on Monday 17<sup>th</sup> February 2014 at 5.00pm to discuss incorporation.

e) Councillor Brabon reported to members as follows:-

Councillor Brabon informed members that Mr Lewis was finding it difficult to carry out his duties recently due to atrocious weather conditions but he had tidied up the ticket office and would like the Christmas lights removed as soon as possible to make more room for his tools to be stores. Councillor Brabon said that Mr Lewis had removed a great deal of dead leaves from the shrubs in the Sensory Gardens and also from the border by the ticket office. He had also tidied up the car park which looked much better.

f) In the absence of Councillor Baker, the Clerk reported to members as follows:-

- **Welsh Audit Office Report – Senior Staff Pension Arrangements**

Following the publication of the report by the WAO relating to the pension arrangements made by the Senior Staff Committee, a full Council meeting has to be held within a month of publication. The opening statement of the report states

“This report is issued in the public interest under section 22 of the Public Audit (Wales) Act 2004. I have issued this report to draw the public’s attention to a decision of Pembrokeshire County Council that, in my view, was unlawful. The Council cannot use its powers to set reasonable remuneration for the avoidance or mitigation of the effect of pension’s legislation. There were also failings in governance arrangements and inadequacies in the processes to determine the pay of senior officers which also render the decision unlawful.”

Unfortunately Council members have not yet been informed of the content of the legal advice provided to Pembrokeshire County Council, members have not been informed when the meeting will take place. Councillor Baker requested a statement from the Leader, Deputy Leader or Chairman and all members received the statement from Deputy Leader Councillor Rob Lewis “While I note the Auditor’s views in relation to the decision taken, I am pleased he has concluded the Council could take a lawful decision once a number of procedural matters have been addressed.”

- **County Council Audit Committee**

The Audit Committee is currently examining concerns expressed by a couple of members relating to Grant funded projects in Pembroke Dock. A data room has been set up for members to examine all documents, bills of quantities and payments.

- **Withybush Hospital**  
Councillor Baker attended his first ever protest march in Haverfordwest to highlight the continuing erosion of services, he was joined by a small band of County Councillors amongst the 1000 strong crowd of angry and concerned people. The next protest will be in Cardiff Bay on 5<sup>th</sup> March with buses being arranged.
- **Street Lighting**  
A number of street lights have been reported to the Contact Centre.
- **Safe Guarding**  
Councillor Baker confirmed that Community Councillors do not require Tier 1 training.
- **Microbrewery**  
It is expected that the Microbrewery application will be presented to the full Planning Committee on Wednesday 19<sup>th</sup> February, 2014. Those eligible to speak at the meeting are:-
  - ◆ The local County Councillor for the area.
  - ◆ A representative of the Community/Town Council in whose area the site is situated.
  - ◆ Any statutory consultees.
  - ◆ The applicant or applicant's agent or other representatives in support of the proposal.
  - ◆ An objector to the proposal (where one or more wish to speak, one person will be nominated to speak on behalf of all:- in the absence of agreement the first registered will be allowed to speak). More than one speaker will only be allowed in wholly exceptional circumstances at the discretion of the Chairman and Officers.
- Councillor Baker would like to thank Mr John Amos for all the work he has carried out in the Ticket Office connecting the electricity supply.
- Councillor Baker would update members on the car parking provision adjacent to the Tennis Courts at the next meeting.
- With regard to the Microbrewery application Councillor Morris informed members that he would contact Chandler Rogers, Estate Agents to confirm statements made at the Public meeting that the prices of properties adjacent to the school would drop substantially if the Microbrewery was located in the old School.

## 6) ANY OTHER BUSINESS

- a) Councillor McDermott informed members that a One Voice Wales liaison meeting would be held on Tuesday 11<sup>th</sup> February 2014 where possible extra duties for Town & Community Councils would be discussed.
- b) Councillor Boughton Thomas said that the March meeting of the Council was scheduled for the Wednesday 12<sup>th</sup> March 2014 which clashed with the Harbour Commissioners meeting. Members decided to rearrange this meeting to **Monday 10<sup>th</sup> March 2014 at 6.30pm.**
- c) Councillor John updated members on the ordering of the flags for the Council and circulated specimen options. He said once the preferred background was chosen he would send this to the flag company and they would return a proof for verification, and Councillor Peter Stock Pembrokeshire County Council was agreeable for Saundersfoot Community Council to use their logo.



Chairman Cleevely proposed that Councillor John goes ahead with this order and this proposal was seconded by Councillor Brabon. All members agreed.

The clerk was instructed to seek advice from Councillor Baker with regard to purchasing a pole for the flags.

- d) Councillor John expressed his concern at a dip in the road near Cartref on the Ridgeway which had been reported previously. The Clerk was instructed to write to Pembrokeshire County Council requesting that it be repaired.
- e) Councillor Hayes commented that there were leaves blocking the drains on the Ridgeway which was causing flooding. The Clerk was instructed to write to Pembrokeshire County Council requesting that they be cleared.
- f) Councillor Morris reported that he had met with Richard Dixon, Pembrokeshire County Council regarding a dangerous tree at the bottom of Westfield Road and agreed that it should be cut down along with three others. He said the landowner would be contacted prior to this work being carried out. Councillor Morris also reported that a new sign had appeared there which said "Restricted Access Authorised Vehicles Only".
- g) Councillor Morris expressed his concern at the poor broadband coverage in the Saundersfoot area which was causing problems for residents and businesses and asked if this matter be placed on the agenda for the March meeting.
- h) Chairman Cleevely reported to members that the National Federation of WI's was organising a Wild Weekend from the 7<sup>th</sup> to 9<sup>th</sup> March 2014 to promote the bees and butterfly population which was causing concern, and you could apply for the opportunity to get up to £150 in National Garden Centre vouchers to help you carry out a small project to provide a habitat to benefit pollinators and wondered if it would be worthwhile for the Council to participate in this venture. The Clerk was instructed to apply for the vouchers on behalf of the Council.

The next meeting of the Council will be held in the Regency Hall, Saundersfoot on **Monday 10<sup>th</sup> March 2014 at 6.30pm.**