

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the meeting in the Regency Hall, Saundersfoot on the 9th January 2014

1) CHAIRMANS REPORT

Chairman Cleevely reported that all the events held in Saundersfoot over the Christmas period had been well supported by members of the Council.

He said that he had attended the Senior Citizens Dinner on 7th December 2013 both as a pensioner and Chairman of the Council and proved to be a very successful evening. He added that a special thank you should go to the Tenby & District Lions Club for their financial support and their participation on the night.

It was proposed by Councillor Poole and seconded by Councillor Baker that letters be sent to the Regency Hall Committee and Tenby Lions for organising the event so successfully.

Chairman Cleevely said that he along with Councillor Baker attended a meeting with the Leader of Pembrokeshire County Council to discuss the financial cut backs the County Council has to make for the next two years.

Chairman Cleevely also reported that he, along with fellow Councillors, had attended the very successful New Year's Day Swim where they distributed medals to the swimmers.

2) MATTERS ARISING FROM THE MINUTES

Minutes of the 5th December 2013

a) Minute 4(a) Electricity Supply to Ticket Office

The Clerk informed members that a meter had been installed in the Ticket Office but had not been connected as yet.

b) Minute 4(b) St Issell's Cemetery

The Clerk informed members that he had spoken to Mr Rhys Thomas regarding the clearance of the graves and the reason he had not commenced this work was due to him having difficulty in accessing top soil for fill in for the graves, but would carry out the work as soon as possible.

c) Minute 4(c) Sensory Gardens, Saundersfoot

Councillor Poole said that he had been approached by a member of his family requesting if a plaque be placed on one of the Council's seats in the gardens.

Councillor John said that the Council could charge a nominal fee providing it was of a similar design as the other plaques there.

The Clerk informed members that only two seats were available in the gardens for plaques to be placed on and Councillor Baker would obtain information from Mr Glenville Codd, Pembrokeshire County Council with regards to costings and the Clerk would obtain similar information from the supplier of the seats.

Councillor Poole would also obtain further information from the applicant and report back at the next meeting.

d) Minute 4(d) Christmas Lighting

Councillor Poole informed members that there had been some problems with the lighting this year and Mr Nigel Ayers had sorted these problems out.

The Clerk also informed members that Councillor McDermott would like to thank Mr Ayers and his son for carrying out a superb job in erecting and dismantling the lights.

e) Minute 4(e) Flags for Regency Hall, Saundersfoot

Councillor John reported that he had spoken to the company supplying the flags and they would supply 6 flags @ £45 each plus vat.

It was proposed by Councillor Brabon and seconded by Councillor Cavell that Councillor John goes ahead with this order and all members agreed.

f) Minute 4(g) CCTV Camera, Saundersfoot

Councillor John informed members that no progress had been made and Chairman Cleevely said that it was important that the camera remained in the village.

Councillor John said that to install a recorder would cost between £500 and £600 and suggested saving some of the maintenance charge each year to cover the maintenance of this recorder.

He said that he would continue to pursue these options.

g) Minute 4(j) Lights in Long Tunnel

Councillor Hayes informed members that funding would be made available from the Friends of Saundersfoot for these lights and the Clerk said that Councillor McDermott had passed his report to Lionel Allen for checking.

Chairman Cleevely said that the Council should await these figures prior to progressing.

h) Minute 4(k) 100 years Anniversary World War I

Councillor Cavell informed members that the first meeting would be held on 17th January 2014 to discuss the above and residents from Laugharne, Amroth, Tenby and Summerhill would be in attendance.

i) Minute 4(l) Gates in Regency Hall, Saundersfoot

A lengthy discussion took place with regard to the above gates and Councillor Poole said that they should be closed once a year to prove that the Council owns the car park area and the Clerk was instructed to contact our Solicitors to establish what the legal position was.

Councillor Poole said that he would speak to Mr Brian James, JEHU with regard to being able to close the gates more easily.

j) Minute 5(a) Saundersfoot Community Council Website

The Clerk was instructed to contact Mr Lawrence Harding, Monitoring Officer, Pembrokeshire County Council for progress on the above.

k) Minute 9(a) County Councillors Report Page 1873 (Salt Bins)
With regard to the two salt bins to be located in Pennant Avenue, members asked if one be placed at the entrance to the estate and the other further into the estate. The Clerk was instructed to contact Mr Rob Evans, Pembrokeshire County Council with this information.

l) Minute 9(a) County Councillors Report Page 1874 (Storage Container)
The Clerk informed members that Tenby & District Lions Club had a 10ft container for sale which was surplus to requirements, the cost being £750.

It was proposed by Councillor Brabon and seconded by Councillor John that the Council purchased this container subject to inspection by Councillor Baker.

m) Minute 10(b) Kissing Gate, St Issell's Cemetery
The Clerk read out an email from Mr Anthony Richards, National Parks informing the Council that the gate had been removed after consultation with the landowner. Several requests had been received from local residents who were encountering difficulties using this public footpath with pushchairs and buggies.

3) AGENDA

a) Discuss Joint Senior Citizens Dinner 2014 with East Williamston Community Council

Councillor Baker said that last year's Senior Citizens Dinner proved to be a great success and he had been asked if Saundersfoot Community Council would consider including East Williamston residents (approximately 13-14 people) in our dinner.

Councillor Boughton Thomas said that the caterer could cater for 120 people maximum and thought that number could be filled easily by Saundersfoot residents. Members thought the dinner was not publicised enough and next year notices should be placed in the Post Office and the Surgery and also addresses be included to prove eligibility to attend.

Members decided not to include East Williamston residents due to the fact that the event could easily be filled by Saundersfoot residents.

The date for next year's dinner would be held on the 14th December 2014.

4) PLANNING APPLICATIONS

NP/13/0598 - Demolition of Bungalow – Little Court, Saundersfoot
NP/13/0585 - Single Storey Extension – The Firs, Sandy Hill Road, Saundersfoot
NP/14/0005 - Extension - 33 Scandinavian Heights, Saundersfoot
NP/13/0606 - New Roof and Windows - Jalna Hotel, Saundersfoot

Councillors Brabon, John and Baker declared an interest in NP/13/0606 and Councillors Poole, Hayes, John and Cleevely in NP/14/0005 and they took no part in these debates.

Members raised no objections to the above applications and fully supported them.

5) CORRESPONDENCE RECEIVED

- a) A letter was received from Kerry McDermott, Head of Revenue Services, Pembrokeshire County Council informing the Council that the precept requirement for 2014/15 is to be received by the 17th January 2014. Members decided to meet on 14th January 2014 at 6.30pm in the Regency Hall to discuss these requirements.
- b) A letter was received from Saundersfoot Bowling Club stating that following Mr George Cavell's retirement as Treasurer, Mr Mike Ashbridge was elected as the new Treasurer.
- c) Approval of Tree Works at the frontage of Ardwyn, Wogan Terrace, Saundersfoot was approved by National Parks.
- d) A notification was received from National Parks informing the Council of a proposed Public Footpath Diversion Order 42/24 at Heritage Park, Stepside and the reason for the diversion was to enable the Heritage Park to optimise the site layout for lodges and to provide the public and visitors to the Park a footpath that is easier to use, linking with the already improved paths either side of the Park.

Members studied the order and representations should be received by National Parks by the 31st January 2014.

6) REPORTS FROM VARIOUS COMMITTEES INCLUDING THE COUNTY COUNCILLORS REPORT

- a) Councillor Baker reported to members as follows:-
 - **Tenby MIU**

Tenby Town Council continue to co-ordinate the campaign relating to Tenby MIU, although the Unit is now closed the concerns remain with regard to alternative provision for all residents and visitors and especially the busy periods of the year which are no longer fixed to the 8 weeks of the summer period. Correspondence continues with the Welsh Government Petitions committee, Hywel Dda Health Board, Local MPs and AMs. Councillor Baker confirmed his continued support for the Tenby MIU and the threatened services at Withybush Hospital.
 - **Withybush Hospital**

A series of protests and marches are being held at Withybush Hospital to highlight the loss of services currently underway in Haverfordwest. There will be a march on 25th January and a protest at Cardiff Bay on 5th March. Announcements are due soon from the Minister responsible for Health relating to the Special Care Baby Unit.
 - **Pembrokeshire County Council**

A series of meetings and seminars have been held at County Hall explaining the theory behind the £20,000,000 savings required over the next two years. Officers have confirmed that there will not be compulsory redundancies with the focus on delivering services in an innovative way. This includes a review of the use of different buildings for different purposes, many services could be delivered in the same building saving heating lighting and rates. An example of this is the combining of the TIC

and Library service in the village, both services will be enhanced with longer opening hours but with only the running costs of one building.

- **Civic Amenity Site**

Pembrokeshire County Council have announced that they are in the process of acquiring a new site for the relocated Tenby CA Site, the location has not yet been disclosed but is located on Devonshire Drive close to Crane Cross. The exact location will be discussed at the next Cabinet meeting and it is likely to fall in the Saundersfoot Ward but in the County Council Planning area. Councillor Baker will report to the Community Council as soon as he has further information. Councillor Baker was extremely pleased that the uncertainty regarding the field next to Brooklands has now been resolved.

Post Meeting Note - the site has been identified as being on the left hand side of Devonshire Drive just before the railway bridge when heading west.

- **Ysgol Greenhill School**

As Chair of Governors Cllr Baker was delighted to report that Greenhill School had retained its Band 2 position and coupled with other indicators and results had secured the school once again as the most improved school in Pembrokeshire.

- **Footpaths**

PCNPA had provided details of a realigned public footpath around the lodge area of the Stepside Heritage Park, the alterations allowed for improved layout in the Park and also provided a more user friendly and accessible path for all ability of walkers.

- **Proposed Microbrewery**

Councillor Baker had been informed that the planning application relating to the proposed Microbrewery in the Old School had now been referred to PCNPA Full Planning Committee, on investigation the Head of Planning had used her discretion to take this application out of the Scheme of Delegation due to the amount of Public concern and the conditions suggested by Saundersfoot Community Council.

- **Pennant Avenue - Grit Bins**

Councillor Baker confirmed that the Area Maintenance Team were ready to install the two grit bins as soon as the locations had been confirmed as he had requested in the December meeting.

b) Councillor John reported to members as follows:-

Urbanists Review Meeting – 16th December 2013

He attended the review of the original 'Powel Dobson' study of the development of Saundersfoot. There were several apologies and the proposed six tables of attendees was reduced to just three large tables, where they were asked to discuss items seen as priorities in the village now, some four years or so later. Whilst some of the original ideas had matured, like a new Regency Hall and improvements to Coppet Hall, others had either gone in a different direction, like the Harbour and Tesco area development, or had not happened at all, like turning the Regency Car Park into multi-level.

The tables discussed items amongst themselves and then a spokesperson presented the ideas to the room.

In summary these included:-

- Underused BBQ/Coal Office building and gardens, with shops at its rear currently for sale.
- Lots of things about the Harbour – lack of a pedestrian friendly entrance, the Jones & Teague Project, their vision to provide passenger boat connection to Tenby and a Harbour Festival which is complimentary to Tenby's, decking over the sluice to create boat parking.
- The Regeneration Heritage Trust seeks to widen the appeal of the village and its hinterland, including the surrounding communities of Amroth, Wisemans Bridge, Stepside, Monkstone and potentially Kilgetty. A heritage hub needs to be provided in the village.
- Demand for a series of guided walks/tours for older and younger generations.
- Saundersfoot needs to strengthen its 'niche' appeal alongside Narberth and Tenby, but continued coordination and communication will be key to its future growth and prosperity.
- Needs a Destination Manager.
- A unique selling point is required for the interpretation/celebration of the heritage.
- Better signage is drastically needed –way-finding, other features and parking.
- The green-spaces adjacent to the Coal Office/BBQ Building are well used in the summer.
- Can boat parking be exclusively moved to the sluice to free up more car parking space to offset spaces lost by any potential events space?
- BBQ/Coal Office should be retained as heritage hub for the region with a linked events space. A contemporary solution to the building design/renovation is not unfeasible.
- All weather facilities would retain visitors if they were provided.
- Connection to Coppet Hall Car Park important, currently poorly signed.
- Evening economy/better food offer is needed.
- Railway Station connections not maximised.

c) Councillor Boughton Thomas reported to members as follows:-

Regency Hall meeting 8th January 2014

In the absence of the Chairman, due to illness, the Vice-Chairman, George Cavell, chaired the meeting and wished everyone a Happy New Year and welcomed Paul Cleevely, who is commencing employment at the hall next week, and Jim Moffat, our local PCSO to the meeting.

The Chairman's report covered the events we had held in December, including the Senior Citizens Dinner, which was a great success, and the initial film show held just prior to Christmas. He confirmed that the committee is moving forward with regards to becoming incorporated and the initial meetings will commence next week.

The Treasurers report highlighted that the suppliers of our heating and lighting, British Gas, had made a few mistakes with the setup of our account and feedback tariffs, but the Chairman had made the necessary telephone calls this week to correct the current situation and hopefully we will receive amended bills in the near future. The bank account was looking reasonable

and expenses were being monitored closely.

PCSO Moffatt reported that support for the setup of a Youth Club in the Hall was extremely positive and they had received 60/70 signatures from the village showing support. He said that the LEA would pay for the hire of the hall, and there are also funds to pay for CRB checks for those people who had volunteered to run it. An update would be made at next month's meeting.

Discussions took place relating to the painting of the stage, and Colin Newberry offered to obtain black paint and take on the job of painting the stage within the next week or so.

The Pantomime was discussed, along with the event the Hall is hoping to hold on Valentine's night, further details to be discussed next week.

The Chairman thanked Cathy Hare for entering the NYDS on behalf of the hall, and the Hall Manager confirmed that we now have five wedding parties booked at the hall in 2014 and an inspection is being made next week by the ABRSM to see if the hall is suitable for holding music exams, and we are hopeful we will be successful. New classes are starting all the time, the latest being Karate, and a sub-committee was formed to discuss the possibility of setting up a Lunch Club and/or a film show with afternoon tea for elderly and isolated residents of the village.

After a variety of items were discussed in AOB, the meeting closed at 9pm.

It was proposed by Councillor Baker and seconded by Councillor Allsop that the Council purchases a film from the Imperial War Museum to commemorate the practices of the D Day landings on Coppet Hall which could be shown in the Regency Hall. All members agreed.

- d) Councillor Brabon conveyed a big thank you to all members who had worked in the Sensory Gardens prior to Christmas especially to Councillor Poole for power washing the paths which looked much better. He expressed his concern at the flooding by the ice cream kiosk and wondered if anything could be done to improve the situation.

Councillor Hayes suggested pumping the excess water into a container as was proposed by Wales in Bloom judges.

Councillor Poole said that as this was a soak away drain, it would be difficult to solve this problem.

- e) Chairman Cleevly reported to members as follows:-

Police Forum 6th January 2014

- Those present were Chief Inspector Ross Evans, Inspector Mark MacSweeney, PCSO's Kendall and Moffatt and seven members of the public and six young people from the Community.
- The young people attended the meeting because they were interested in forming a Youth Club in Saundersfoot. There was a lengthy and enthusiastic discussion and Chairman Cleevly suggested they write to the LEA as they run a Youth Club in Tenby. PCSO Kendall said that he

would also write to the LEA enclosing a copy of the petition signed by a large number of young people and Mr Colin Newbury said that he would raise the matter at the next Regency Hall Committee meeting.

- The PCSO's thanked the Council for inviting them to the Council Dinner on 11th January 2014.
- The Agency meeting was very successful with five letters being sent out and three of the children have not misbehaved around the village since.
- The tragic suicide in Pembroke was discussed with the young people and there seems to have been no consequences.
- Crime figures for December were 1 violent crime, no burglaries, 6 auto crimes, 1 property theft and 1 criminal damage offence.
During the past year there were 117 crimes in Saundersfoot with 67 detected.
- No more aerosol cans have been seen around the village.
- Three new Neighbourhood Watch Coordinators have been appointed.
- Priorities for January are:-
 - ◆ Support forming a Youth Club.
 - ◆ Continue monitoring illegal parking outside Tesco, where 6 tickets have been issued.

7) ANY OTHER BUSINESS

- a) Councillor Cavell expressed her concern at the litter collecting in the culverts on the path to Wiseman's Bridge from Coppet Hall. Councillor Baker said that it was difficult to access this litter to remove it, but would investigate the matter.
- b) Councillor Allsop reported that several street lights were not working in Saundersfoot and Councillor Baker said that he would notify Pembrokeshire County Council of this.
- c) Councillor John said that he would advise members of costings for a PA system at the Precept meeting on 14th January 2014.
- d) Councillor John asked if any member of the Council had been on the course to obtain the 'Safeguarding Children Certificate' and suggested that all members of the Council should have one.
- e) Councillor Baker asked if the Clerk contacts Mr Lawrence Harding, Monitoring Officer, Pembrokeshire County Council, to establish the position of declaring an interest for Regency Hall Committee members when discussing issues relating to the Saundersfoot Chamber for Tourism as they are now affiliated members of this organisation.
- f) Councillor Poole expressed his concern at the poor quality of the black bags supplied by Pembrokeshire County Council.
Councillor Baker informed Councillor Poole that it was down to cost and to establish what was inside them, but Pembrokeshire County Council were reviewing this complaint.
- g) Councillor Brabon informed members that Mr Brian Maddocks, the ex Area Maintenance Manager for Pembrokeshire County Council, had undergone two major operations recently and he had visited him twice in hospital. He went on to say that he is improving and is now out of hospital and he would love to visit Saundersfoot to see the new hall. Councillor Brabon said that he would arrange this visit.
- h) Chairman Clevely reminded members of the precept meeting on 14th January 2014 at 6.30pm and also that the **March meeting would be held on Wednesday 12th March 2014** instead of 6th March.

The next meeting of the Council will be held in the Regency Hall, Saundersfoot on Thursday 6th February 2014 at 6.30pm.