

WISTON WARD COMMUNITY COUNCIL

Minutes of the Community Council meeting held on Monday 20th November 2023 at the Memorial Hall, Clarboston Road.

Present:

Thomas Bevan (Chair)

David Evans

Yvette Bevan

Peter Lewis

David Howlett (County Councillor)

Samantha Philipps-Harries (Clerk)

1. Chairman's Remarks

Thomas welcomed everyone to the meeting.

2. Apologies for Absence

Apologies for absence were received from Robert Voyle.

3. Confirmation of Minutes of the Last Meeting – 23rd October 2023.

Minutes of the meeting held on 23rd October 2023, were confirmed as a true record. Proposed by David and seconded by Peter.

4. Matters Arising There From

- a. Broadband Project Update: acquisition of Broadway Partners by Voneus Broadband. Meetings had taken place between Pembrokeshire County Council (PCC) and Voneus. Hopefully the Clarboston Road area was in a good position to be part of the initial project when work begins, given the some of the infrastructure having taken place and a green cabinet already sited in Clarboston Road.
- b. Defibrillators: Zurich Insurance have confirmed the defibrillators would be covered under the current policy held by the community council.
- c. Review of Model Standing Orders by One Voice Wales: ongoing.
- d. Provision of Public Transport, Cycle and Walking Infrastructure - £4767.77 still to be spent by 27/06/2023: The cost of the concrete base alone for a bus shelter in Wiston would be £3200 for PCC to action and given no definite site could be agreed it was thought this would not be a viable project. David Howlett agreed to look into the possibility of a speed activated sign for the road alongside the playground in Clarboston Road.
- e. Invoice from RGS Rees' Gardening Services for the Playground in Clarboston Road - £75.00. It was agreed that the invoice be paid, proposed by Peter and seconded by Yvette.
- f. Pembrokeshire County Council (PCC): Working better together 12 Tuesday 28/11/2023 at 19:30hrs via Teams. To include Community Review (boundary changes and voluntary mergers, T&CC websites and networking opportunities). Local Democracy and Boundary Commission for Wales – Review of Community Arrangements of Pembrokeshire – noted.

5. Finance

- a. Barclays Bank Account Balance as at 20th November 2023: please see the cash book (appendix 1) attached – signed by Thomas.

Current Account		Savings Account	£3136.07
Opening Balance	£5131.75		
Sub Total	£5131.75		
<u>Cheques presented</u>			
100835	-£150.00		
100836	-£360.00		
100837	-£90.00		
<u>Closing Balance</u>	£4531.75		
<u>Bank Account Statement 31/10/23</u>	£4531.75		
<u>Diff between Estimated and Actual Bal</u>	£0.00		

Signed: *T J Bevan*

Chairman to Wiston Community Council

Dated 15th January 2024

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b. Budget to Actual spend comparison to date/Precept Request 2024/2025:

		ACTUAL	
	BUDGET	RECEIPTS/	DIFF
<u>INCOME</u>		SPEND	
Precept	£6,000	£4,000	£2,000
Other Income	£0	£15	-£15
<u>TOTAL</u>	£6,000	£4,015	£1,985
<u>EXPENDITURE</u>			+ / -
Clerk's Salary	£1,800	£1,350	£450
Clerk's Expenses (Estimated)	£50	£39	£11
BDO Audit Fees (Estimated)	£250	£0	£250
Insurance	£400	£388	£12
Memorial Hall Rent	£120	£120	£0
Annual Membership (SUBS) to OVW	£200	£0	£200
Donations	£400	£200	£200
Playground Maintenance (including new equipment/PCC Main)	£2,500	£1,453	£1,047
Notice Boards /Kiosk Wiston etc. VAT	£0	£0	£0
Salt for Salt Bins in Walton, Wiston, Cucumber Hill	£280	£0	£280
<u>TOTAL</u>	£6,000	£3,550	£2,450

FORECAST OF INCOME AND EXPENDITURE FOR 2024/25

PRECEPT REQUEST 2024/2025

<u>INCOME</u>	
Precept	£6,000
PCC Playground Fund	£0
<u>TOTAL</u>	£6000
<u>EXPENDITURE</u>	
Clerk's Salary	£1,800
Clerk's Expenses (Estimated)	£50
BDO Audit Fees (Estimated)	£250
Insurance	£400
Memorial Hall Rent	£120
OVW Annual Membership	£200
Donations	£400
Playground Maintenance & Improvements	£2,500
Salt for Salt Bins in Walton, Wiston, Cucumber Hill	£280
<u>TOTAL</u>	£6,000

- c. Welsh Government: Appropriate Sum under Section 137(4)(a) of the Local Government Act 1972 – Section 137 Expenditure Limit for 2024-25 = £10.81 – noted.

6. Correspondence

- a. Community and Town Councils - Councillor Allowances - Homeworking arrangements and consumables – noted.

Signed: *J J Bevan*

Chairman to Wiston Community Council

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- b. One Voice Wales (OVW) – Cost of Living Team – tasked with learning about all the positive initiatives and activities being led by our community and town councils – noted.
- c. Future Generations Commissioner for Wales: Cymru Can – Future Generations Cymru Strategy Stakeholder Communications Pack – noted.
- d. Pembrokeshire YFC – letter of thanks for donation.

7. Planning

No planning applications received.

8. Highways

- a. Peter reported surface water on the Dollaston Road, Wiston, he felt the ditches needed clearing.

9. Any Other Business

- a. HMS Clarbeston – search for the ship's bell: no one knew of this bell.

10. Next Meeting

There would be no meeting held in December, therefore the next meeting is on Monday 15th January 2024 at 20:00hrs, at the Memorial Hall, Clarbeston Road.