

## SAUNDERSFOOT COMMUNITY COUNCIL

### Minutes of the meeting in the Regency Hall, Saundersfoot on the 7<sup>th</sup> November 2013

#### 1) CHAIRMANS REPORT

Chairman Cleevely had nothing to report.

#### 2) MATTERS ARISING FROM THE MINUTES

Minutes of the 1<sup>st</sup> August 2013

##### a) Minute 5(b) Electricity Supply to Ticket Office

Councillor McDermott asked when would the electricity supply be connected to the ticket office?

Councillor Baker replied and said that Mr John Amos had been busy dealing with power cuts recently, but the work would be carried out before Christmas.

Minutes of the 3<sup>rd</sup> October, 2013

##### b) Minute 4(b) St Issell's Cemetery, Saundersfoot

The Clerk informed Councillor Hayes that Mr Rhys Thomas carries out a general tidy up of the cemetery during his last cut in November and he would meet in the cemetery then to discuss what work needs to be carried out. Councillor Poole asked if the field be cut during November also.

##### c) Minute 4(e) Sensory Gardens, Saundersfoot

The Clerk informed members that the new bin for the gardens had been ordered. Councillor Boughton Thomas said that the two bins had not arrived for the Regency Hall car park and Councillor Baker said that he would liaise with Mr Alan Hare National Parks regarding this.

##### d) Minute 4(g) Water Quality, Wisemans Bridge

Chairman Cleevely said that he, along with Vice Chairman Morris and the Clerk had met with Amroth Community Council regarding the above matter.

Councillor Davies, Amroth Community Council said that the readings taken failed to meet the quality standard required and the NRW said that in 2015 if bathing water does not improve a sign would be erected which would advise the public that the bathing water in Wisemans Bridge is of poor quality and not suitable for bathing.

Councillor Lawrence Amroth Community Council, said that a questionnaire was circulated to local residents on their views on a mains sewerage for Pleasant Valley and there was an overwhelming support for this to happen.

Councillor Morris circulated a map of the present day Coastal Processes in Carmarthen Bay and this indicated that Amroth would be more at risk than Saundersfoot.

Members decided to support Amroth Community Council in their pledge to having a mains sewerage scheme for Pleasant Valley/Wisemans Bridge.

##### e) Minute 4(h) Regency Car Park Toilets

Councillor Baker informed members that after further investigation, no

vandalism had taken place, but the incident was down to an unfortunate accident.

**f) Minute 4(i) Community Council Car Park**

Councillor Cleevely reported that he, along with Vice Chairman Morris had met with the Sports Club to discuss the above. Councillor Cleevely said that the main topic for discussion was the car parking in the Sports Field and advised the Sports Club that whenever the field is open for parking, permission should be sought from the Community Council. He went on to say that permission for their car boot sales is given but permission is not sought for the occasions when the field is used for car parking, to which the Sports Club agreed. Members of the Sports Club said that they would seek to arrange insurance cover for the days that the field is used for car parking.

**g) Minute 4(j) Christmas Lighting**

Councillor McDermott informed members that power has been connected to 17 lamp posts including new installations in Brewery Terrace (3) and Milford Street (3). Councillor McDermott said that he had tested a total of 15 new frames and 8 old ones together with 150 lamps used on the Christmas tree leaving just 150 more to be inspected.

He went on to say that locations have to be decided for the 15 new frames together with the 2 old frames.

Councillor McDermott said that Councillors Morris and Poole would assist with the installations of these frames. He said that there would be a surplus as follows:-

100 metres green rope light  
10 metres blue rope light  
60 metres yellow rope light  
150 metres red rope light

Councillor McDermott said that both the Regency Hall and the Saundersfoot Harbour Commission have indicated an interest and asked Councillor Morris to raise this at the next Harbour Commission meeting. He said that the Harbour Commissioners are in the process of installing 15 RCD protected sockets on the harbour and hoped the display in the village this year would be excellent.

The Clerk said that he had spoken to Hean Castle Estate and Mr David Lewis was again supplying a tree for the village free of charge and suggested that the tree arrives in the village during week commencing 2<sup>nd</sup> December 2013.

Councillor Poole informed members that the new base for the tree was arriving on Friday 8<sup>th</sup> November 2013 and he would arrange to have it fitted and thanked Councillor McDermott for all the hard work he had put in checking the frames.

**h) Minute 4(k) Flags for Regency Hall, Saundersfoot**

Councillor John said that he had not received a response as yet and Councillor Cavell said that she knew a company who supplied flags and

would also seek a quote.

**i) Minute 5(c) Remembrance Day 10<sup>th</sup> November 2013**

Councillor Poole reported that everything was in order for the day and there would be a practice run on Saturday 9<sup>th</sup> November 2013. He said two speakers would be in place and Councillor Brabon said that Mr Alwyn Lewis had prepared a box to accommodate the poppy crosses.

The Clerk said that Mr Adam Hensman would be present on the day to play the Last Post. He also informed members that the counting of the poppy boxes would take place on the 13<sup>th</sup> and 14<sup>th</sup> of November 2013 at Mr Jeff Pearson's house from 10.00am onwards.

Councillor Baker said that he would liaise with Chairman Cleevely with regard to placing crosses on the War Graves in the cemetery.

**j) Minute 9(a) Councillor Baker's Report**

Councillor Boughton Thomas said that the library IT had now been installed and all the Adult Education Classes were now up and running.

**k) Minute 9(h) Cambrian Development**

Councillor McDermott said that he had spoken to Mr Matt Bryant and the work was progressing well and the commencement of the building would commence in early December.

**l) Minute 10(c) New Year's Day Swim**

The Clerk said that he had spoken to Zurich Insurance and they were very clear that as the Council was not organising the event it was not possible to add a clause to their policy for personal liability for the event.

**m) Minute 10(j) Flooding, Valley Road**

Councillor Baker informed members that he had informed the relevant officers regarding the above and Councillor Pearson said that the work had been carried out, but at the wrong location! Councillor Baker agreed to meet with Councillor Pearson to ascertain where the exact problem was.

**3) AGENDA**

**a) Salt Bins**

Councillor Hayes expressed her concern that the two salt bins had still not been placed in Pennant Avenue as promised. Councillor Baker informed Councillor Hayes that the assignment of bins had now been received and they would be installed there shortly. Councillor Hayes said that Mr Terry Hunt had agreed to be key holder for one of the bins.

**b) 30mph Speed Limit, Station Road, Saundersfoot**

Councillor John asked if it was worthwhile liaising with East Williamston Community Council to form a joint request to Pembrokeshire County Council to extend the 30mph limit on Station Road. Councillor Morris agreed that it was a dangerous stretch of road and highlighted an incident that whilst walking along this road in the dark a car passed at great speed knocking a shopping bag from one of the pedestrians.

Councillor Poole also agreed and suggested making the whole of the road a 30mph limit.

Councillor Baker said whilst meeting at the Railway Bridge with Councillor Jacob Williams and officers from Pembrokeshire County Council following a bad accident there, he thought the main reason for accidents there was poor driving and not speed. He said Pembrokeshire County Council would look at the number of accidents that have occurred there and the severity of them and a good case would have to be put forward for these speed limits.

Councillor Brabon added that this stretch of road becomes extremely busy during the summer months.

Councillor Hayes said that several years ago Mr John Price, Pembrokeshire County Council was not in favour of speed restrictions here.

Councillor Baker proposed that Saundersfoot Community Council first meets with East Williamston Community Council to discuss the matter prior to meeting Mr John Price, Pembrokeshire County Council and this was seconded by Councillor John and request the 30mph limit extends all the way to the Whitlow and to include the Fan Road. All members agreed.

Councillor Poole said that he was pleased that the Fan Road sign had been installed and Councillor John said that the Back Lane sign in Sardis would be installed soon.

**c) Transfer of TIC to Regency Hall, Saundersfoot**

Councillor Cleevely said that the TIC on the Harbour was now closed and would re-open next April in the new Regency Hall as part of the library and expressed his concern at no TIC facility in Saundersfoot during the winter months. Councillor Hayes agreed and thought the Regency Hall was not the best place for the TIC to be located.

Councillor Morris was concerned as to what signage would be in place to advise visitors of where the TIC was located. It was proposed by Chairman Cleevely and seconded by Councillor Poole that the Council writes to Pembrokeshire County Council requesting that the TIC remains open for the winter months possible in a temporary unit due to the fact the Saundersfoot is very busy in winter with many events taking place.

**d) CCTV Camera, Saundersfoot**

Councillor John reported to members that no progress whatsoever had been made with Pembrokeshire County Council and Dyfed Powys Police on the above matter and advised members that an alternative could be to install a video recorder in the pole to record incidents and to remove the video link with Tenby Police Station.

Councillor Morris agreed with this in principal but asked how would it work?

Councillor John said that a hard disk would be installed in the pole and would download all the footage collected which could be examined for potential crimes.

Councillor Poole suggested leaving this matter with Councillor John for costings etc. Members decided to arrange a special meeting with Inspector Evans, Tenby Police Station to ask how many crimes are detected by the camera prior to making a decision.

Councillor John said that another batch of funding was being made available from Dyfed Powys Police, which the Council could apply for.

The Clerk said that he had received a telephone call from Christine Griffiths, BT Redcare introducing herself as our Account Manager and she said that she would put a case forward to the business to reduce the annual rental of this camera.

**e) Discuss Donation to Saundersfoot Chamber for Tourism re lights**

Councillor Morris informed members that the Chamber had lost grant funding of £10,000 to £12,000 from the Welsh Government to fund the St Nicholas Market in Saundersfoot and asked if a donation be made for the lighting which they install during Christmas. The Clerk informed members that a donation of £2,000 had been precepted to cover the New Year's Eve fireworks this year and £500 was donated to the Chamber in 2011 for a generator and £500 in 2012 for Christmas lighting.

Councillor Poole proposed making a donation of £500 and this was seconded by Councillor Morris subject to the Chamber providing a balance sheet of their financial position. All four members entitled to vote voted in favour.

The following members declared an interest in this debate and took no part:- Councillors Brabon, Boughton Thomas, Cavell, Hayes, John, McDermott and Pearson. Councillor Baker took part in the debate, but did not vote.

**4) PLANNING APPLICATIONS**

- NP/13/0448 - New vehicular access and parking, Fig Tree Cottage, Saundersfoot
- NP/13/0480 - Discharge Section 106 requiring access/parking, as above
- NP/13/0501 - Variation/removal of planning permission (NP/11/280) to provide additional photovoltaic panels to roof, Regency Hall, Saundersfoot.

With regard to NP/13/0448, members commented that a previous planning application for the property was for a two bedroom annex and one condition was to reinstate a wall and no more traffic to use Wogan Lane, and four cars are now parked by Dolphin House.

Councillors Pearson, John, Cavell, Boughton Thomas, Hayes and McDermott declared an interest in NP/13/0501 and took no part in this debate.

Councillor Baker explained to members the detailed changes in the application NP/13/0501 and were minor changes to the windows of the new build which had now been carried out prior to the signing of the 'Certificate of Completion' for the hall.

Members raised no objections to the above applications.

## 5) CORRESPONDENCE RECEIVED

- a) Letters of thanks were received from Sardis Parks & Gardens, Saundersfoot Playgroup and the Vintage Motorcycle Club for the donations made.
- b) A letter was received from the Pembrokeshire Federation of Women's Institutes inviting two members to their Annual Council meeting on 23<sup>rd</sup> November 2013 in the Regency Hall, Saundersfoot. Chairman Cleevely said that he would attend.
- c) Applications for Tree Works were received for the Plantation & Ardwyn, Saundersfoot.
- d) A email was received from the Leader of Pembrokeshire County Council inviting three members of the Council to a meeting of the implications of this year's financial settlement and the process of reviewing service delivery on 10<sup>th</sup> December 2013 in County Hall, Haverfordwest. Councillors Cleevely, Baker and Brabon said that they would attend.
- e) A letter was received from Mr Lawrence Harding, Monitoring Officer, Pembrokeshire County Council informing the Council of a Forum to take place on 20<sup>th</sup> November 2013 in County Hall to discuss Community Council websites. Councillor John and the Clerk said that they would attend.

## 6) REPORTS FROM VARIOUS COMMITTEES INCLUDING THE COUNTY COUNCILLORS REPORT

- a) Councillor Brabon reported to members as follows:-

- **Sensory Gardens**

Councillor Brabon expressed his concern at the condition of the gardens and said it needed urgent work to be carried out there. He said the borders needed to be dug out and replaced with new soil and replanted. Also urgent pruning of the shrubs is needed.

Councillor Pearson agreed and it was decided to meet in the gardens (weather permitting) on 18<sup>th</sup> and 19<sup>th</sup> November 2013 to carry out urgent work there.

- **Ticket Office**

Councillor Brabon said that at present the ticket office is full with lighting etc and Mr Lewis is having difficulty accessing the lawn mower. He suggested purchasing a shed to accommodate the lights and install it next to the container. Councillor Baker said the best option would be to purchase another container and place it next to the container, and he would contact Mr Glenville Codd, Pembrokeshire County Council for costings. Councillor John said that he would also obtain costings from a firm in St Clears.

- Councillor Brabon thanked the Council for his get well card from members during his stay in hospital and also thanked Councillor John for presenting him with framed photographs of the Regency Hall opening which he missed due to his stay in hospital.

- b) Councillor Baker reported to members as follows:-

- **Welsh Audit Office** – An investigation into the arrangements of the Pension for Senior Staff has still not been concluded. Two attempts to debate this matter at County Council have been rejected firstly by the

Chairman Councillor Arwyn Williams and secondly in an attempt to lift Standing Orders at the last full Council meeting the Independent Political Group Plus block voting against the request.

- Councillor Baker attended a further meeting of the seven local County Councillors held at Tenby to discuss the expectation that the MIU is on the verge of closure. Also present were Angela Burns AM and William Powell AM (Chair of Petitions Committee). All present expressed concerns that there is still no equal provision in place at the two local Medical Centres in advance of closure as has been promised by the Health Board on a number of occasions. Mr Chris Martin has invited the local Councillors to a meeting with him on 19<sup>th</sup> November 2013.
  - Following a review of Public Toilet provision across Pembrokeshire, a number of toilets have been identified for closure as there are no groups prepared to take them over. Saundersfoot has had two toilets taken into private hands and the two remaining will be maintained by PCC. In addition PCC are investigating the introduction of a 20p charge for the use of toilets.
  - The lighting of the long tunnel is working intermittently and PCC Engineers are now investigating the installation of a small wind turbine.
  - At the recent PACT meeting the local Neighbourhood Team have asked that the Community Council consider a permanent parking restriction on Milford Terrace.
  - Following the introduction of the fortnightly black bin bag collections PCC report that orange bag and waste food recycling has increased and initial observations suggest that there has been a reduction of 30 tonnes per week in black bag collection. Any property owner requiring the recycling caddies and bottle bins should telephone the PCC Contact Centre.
- c) Councillor McDermott reported to members as follows:-

**Regency Hall meeting 6<sup>th</sup> November, 2013**

- The AGM was opened at 7.03pm by the Chairman following a photo call of the Committee by Mr Mick Booth. The minutes of the previous AGM were read and accepted. All members of the Committee together with three members of the public attended.
- Election of Officers  
President – Mrs Mary Cavell  
Chairman – Mr N Boughton Thomas  
Vice Chairman – Mr G Cavell  
Hon Sec – Mrs R Hayes MBE  
Treasurer – Mrs S Boughton Thomas  
Vice Treasurer – Mrs V Smith  
Representative members were returned on bloc.  
Elected numbers were approved with Mr Alan Hare and Mr P Brace being co-opted to the committee
- Ordinary Meeting  
Matters arising from the previous minutes included thanking Mr Ronnie Brabon for his generous donation of £50.

- Chairman's Report – The Chairman gave an overview of the previous 12 months including informing all members that the new hall had no inherent debts. The Fund Raising concerts with Goodwick Brass Band and Tenby Male Choir realised a net profit of almost £1,900.
- Treasurers Report – The treasurer gave a comprehensive financial report supported by the assistant treasurer.
- Staffing – Following a lengthy debate on staffing matters it was decided to investigate several avenues with Mr S John, Mrs S Boughton Thomas and Mrs C Hare making enquiries.
- Management Sub Committee – Suggested a subcommittee be formed to keep the enlarged committee more fully informed.
- Volunteer Rota – Again a lengthy but necessary discussion took place in this regard.
- Bookings – Bookings seem to be going from strength to strength and extending well into the New Year.
- Finally, following a swift round of A.O.B. the meeting was closed by the Chairman at approximately 10.15.

d) Councillor John reported to members as follows:-

- **Saundersfoot Forum 17<sup>th</sup> October 2013**

The meeting went through the final version of the Community Plan and then discussed some of the proposed activities in detail, including contacting the County and Community Council's where appropriate for discussion and action on certain points. It was agreed that a belated AGM would now be held early in the New Year.

- **Saundersfoot Harbour Advisor Committee – 4<sup>th</sup> November**

The meeting was presented with the planned charges for the Harbour in 2014. Both for cars and boats. There is no significant changes to the car parking charges, a few new charges for motorcycles and larger vehicles. The mooring fees will increase once again, but in future years they should be in line with inflation. There followed a discussion on the future strategy for mooring waiting lists and harbour users.

It was suggested that there could be a joint Commissioners and Advisory Committee meeting around Christmas time.

- **Police Forum – November meeting**

There was a good turnout to the meeting, with three officers and 14 members of the public in attendance.

Oil tank thefts was discussed, there had been none reported to the police, but several people had been checking for leaks as they have less than they thought. They are being advised to report their concerns to the police along with anyone else who may think they have lost oil.

The crime figures were low for the month and the detection rate was 100% in some areas – 1 crime and they were caught!

The policing priorities for the month will be speeding on the main routes into the village and anti-social behaviour outside the arcade.

PCSO Moffatt reported that he got to use his handcuffs after a youth got aggressive and was detained and subsequently charged.

The parking tickets issued in the village was 20 for the month of September. October's figures were not available at the time.



e) Councillor Hayes reported to members as follows:-

**Friends of Saundersfoot – 7<sup>th</sup> November 2013**

- Possibly the last report from FOS as no one volunteered to be Secretary or Treasurer and following a discussion it looks like the organisation will cease to function.
- It was decided to purchase a seat and install it on the footpath between Coppet Hall and Wisemans Bridge.
- Also, it was decided to replace the notice board in the Sensory Gardens.
- Other issues discussed:-  
Railings from Harbour to back beach – not repaired.  
Rubbish bins requested for Stammers Road – not in place.  
Concern at non maintenance of the Incline despite several requests being made by FOS.
- FOS asked if a meeting be convened between Pembrokeshire County Council, Saundersfoot Community Council and FOS to discuss the problems of lighting in the long tunnel.
- FOS had written to Pembrokeshire County Council under the Freedom of Information Act requesting how many claims have been made by walkers in the tunnel and how much compensation had been paid out? The answer given was three claims, but no figure for compensation paid out was given.  
At this point Councillor McDermott volunteered to investigate a scheme to improve the lighting in the tunnel and present it to Pembrokeshire County Council. All members were in agreement with this but advised Councillor McDermott to speak to Mr David Lewis, Hean Castle Estate first.

f) Councillor Morris reported to members as follows:-

**Hywel Dda Stakeholders Reference Group - 8<sup>th</sup> October, 2013**

- One of the new initiatives being introduced into the study of service provision within the health authority is the keeping of a patient's diary, which is then used to view the service provided from the patient's side.
- Plans are being developed to embed all patient feed-back into the future provision of service.
- Signage within hospitals is being improved via the use of coloured signs with appropriate symbols.
- New Consultant programmes are currently being developed.
- Greater help is now being offered on the internet to patients who Google explanations of diagnoses.
- Patients with mental health problems are grouped together with those who have learning difficulties under the implementation of the Mental Health & Well-Being Strategy.
- Concern was shown in the meeting that, with the closure of the MIU's within the authority, sufficient provisions should still be maintained within what is unfortunately one of the most sparsely populated regions within the UK.

**Harbour Commissioner's meeting – 7<sup>th</sup> November 2013**

- Kelpies started to remove boats from the Harbour in early October.

- The new signage with respect to a ban on fishing, jumping and swimming largely within the Harbour has been approved and quotes are being considered.
- The process of sluicing the harbour is in constant operation and has kept the channel leading from the harbour in a much more consistent alignment. The use of baffle boards is now being considered.
- Repairs and maintenance have been carried out to the harbour walls and slipway.
- The removal of seaweed from the inner harbour walls will continue to take place.
- The ticket machines in the Regency car park have been out of commission some time, due to vandalism. It is hoped that the storing of spare parts will help to improve the servicing and repairs to such machines in the Saundersfoot area.
- There will be no charge for parking in the Regency car park after the October half term.
- Christmas/winter lights are to be erected on every other lamppost around the main car park.
- The Rotary Club of Saundersfoot were successful in raising £1,646.75 for charity by running duck races in the harbour over the summer.

**g)** Chairman Cleevely reported to members as follows:-

**One Voice Wales AGM – 5<sup>th</sup> October 2013**

- 220 delegates attended from all over Wales.
- Key speakers during the morning were Richard Poppleton, Director of Planning Inspectorate, Wales followed by Anne Jones, Assistant Information Commissioner Wales. These were followed by speeches by Gareth Bickerton, Director, UnLtd, Wales and Lyn Cadwallander CEO of One Voice Wales.
- The AGM followed in the afternoon with the CEO giving a glowing report on the activities of OVW.

**7) ANY OTHER BUSINESS**

- a)** Councillor Morris again reported that the dead branches had still not been removed from Westfield Road/Hopshill Lane and also there were leaves collecting on the road near Hopshill Hill corner making the road very slippery. Councillor Baker said that he would investigate.
- b)** Councillor Cavell said that arrangements were in hand to commemorate the 100 years anniversary of World War I. She said that plans were being drawn up to organise coastal visits from Laugharne to Tenby including a visit to the Tin Shed in Laugharne. Councillor Cavell would provide updates of progress at future meetings.
- c)** Councillor Cavell informed members that the troughing in the bus shelter in Wiseman's Bridge needed repairing.
- d)** Councillor Pearson informed members that there would be talk on 'Fracking in Pembrokeshire' at the next meeting of the Pembrokeshire South East Energy Group on 21<sup>st</sup> November 2013 in New Hedges Village Hall.

- e) Councillor Poole reported to members that the street light in the Regency Hall car park was not working. Councillor Baker said that he would contact Pembrokeshire County Council with regards to having it repaired.
- f) Councillor Poole informed members that the gates into the Regency Hall were not opening completely and the hinges needed to be raised. He said that he would speak to Pembrokeshire Engineering for advice.
- g) Councillor John informed members that he had received an email from Pembrokeshire County Council regarding a questionnaire in connection with cuts to bus services which asked for the views of Councillors. Councillor John said that he would forward the email to fellow members for completion.
- h) Councillor John reported to members that a strange noise was coming from a electricity pole near the junction of Sandyhill Park and Stammers Road. The Clerk was instructed to contact Western Power on the matter.
- i) Councillor McDermott reported to members that the water supply to the fountain in the Sensory Gardens had been switched off and nothing is electrically wrong with the fountain..
- j) Councillor McDermott reported that further to the Ministers decision to withdraw the MCZ consultation regarding protected zones a meeting had been convened for 3<sup>rd</sup> December 2013 in Cardiff which he would attend.
- k) Councillor Baker distributed to members a map of amended brown signs in the area for their perusal.
- l) Councillor Brabon said that the hedge in Stammers Road had been cut back, but a section near the bottom end had been missed. He also reported that dogs were fouling on the area near the hedge. Councillor Brabon was informed that the owner of the property is responsible for the upkeep of this area.
- m) Chairman Cleevely said that he would obtain suitable dates in January for the Council dinner and suggested it be held in the Gower Hotel. Members decided to invite Jim Moffatt, Jeff Pearson and Alwyn Lewis as guests.

The next meeting of the Council will be held in the Regency Hall, Saundersfoot on Thursday 5<sup>th</sup> December 2013 at 6.30pm.