

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the meeting in the Regency Hall, Saundersfoot on the 3rd October 2013

1) CHAIRMANS REPORT

- Chairman Cleevely informed members that on 27th September 2013 he had attended the opening of the new Regency Hall. He said the majority of Councillors were present and it was a very successful event.
- On Tuesday 1st October 2013, Chairman Cleevely had attended the official opening of the red telephone kiosk in Sardis, where the group had worked planting and caring for the land about 25 metres each side of the kiosk and proved a good example of a community coming together for the benefit of the area.
- Councillor Poole asked for a letter to be sent to the Regency Hall Committee thanking them for inviting the members of the Council to the opening of the hall and what a successful event it was.
- Councillor Hayes informed members that a pane of glass has broken on the kiosk and proposed that the Council donate £100 for the replacement of the glass and this was seconded by Councillor Poole. All members agreed.

2) MATTERS ARISING FROM THE MINUTES

Minutes of the 12th September 2013

a) Minute 4(a) Dog Fouling, Saundersfoot Beach

Councillor Baker said that he had spoken to Mr Chris Payne, Beach Officer, Pembrokeshire County Council requesting that the boundary line be moved and was told that a new byelaw would have to be drawn up and this would prove to be a lengthy process. He went on to say that next year new signage would be erected with the lifeguards responsible for the monitoring of these signs.

b) Minute 4(c) St Issell's Cemetery Saundersfoot

The Clerk said that he had spoken to Mr Rhys Thomas, Smart Gardens with regard to the cutting back the laurel branches in the cemetery. He said that Mr Thomas had been ill for seven days but would meet with members during the next cut of the cemetery.

Councillor Hayes reported that another grave had been covered with top soil in the cemetery and the grave owner had re-turfed it twice. Members still had no knowledge of who had done this.

c) Minute 4(d) Defibrillator, Saundersfoot

Councillor McDermott reported that six new signs had been ordered and would be placed in the Bowling Club, Spar and the Fish Shop on the harbour and asked members for other locations for the signs to be located.

d) Minute 4(f) CCTV Camera, Saundersfoot

Chairman Cleevely asked again if it was worth paying for the maintenance of the CCTV camera in the village which was costing £2,000 per annum. Members decided to place this item on the November agenda and also invite the Inspector in Charge, Tenby Police Station to this meeting.

e) Minute 4(h) Sensory Gardens, Saundersfoot

The Clerk informed members that he had ordered a new litter bin for the Sensory Gardens and two for the outside of the Regency Hall gates. Councillor Baker said that Mr Alan Hare, National Parks would hopefully

provide these bins and the Clerk said that he would cancel this order.

- f) Minute 4(j) Old School House, Saundersfoot**
Councillor Hayes informed members that the roof of the building had been made safe and other repairs had taken place also, and Councillor McDermott said that he would not now proceed with the 215 notice.

- g) Minute 4(l) Water Quality, Wiseman's Bridge**
The Clerk said that he had spoken to the Clerk and two members of Amroth Community Council and they were willing to meet to discuss the above issue and asked for suitable dates. Members decided to meet on either the 14th October 2013 or the 16th October 2013 at 10.00 am. The Clerk added that they were unaware of the planning application for the proposed housing development in Pleasant Valley.

- h) Minute 4(q) Toilets, Saundersfoot**
Councillor Baker reported that further vandalism had taken place in the Regency Hall, toilets resulting in them having to close.

- i) Minute 5(a) Community Council Car Park**
Councillor Poole said that he was disappointed with the lining of the car park and thought all spaces would be at an angle. Councillor Baker replied and said that disabled spaces cannot be positioned in this way and any changes would result in a review of the Planning Application.

Councillor John thought that the area near the footway to the ticket office could have been used for more spaces and as there were no lines there, someone would use this space to park making it difficult for disabled users to exit the car park.

With regard to the meeting with the Sports Club to discuss future arrangements for the car park, it was decided to meet on Monday 7th October 2013 at 6.30 pm in the Sports Club. Chairman Cleevely and Councillors Baker and Morris would attend this meeting.

- j) Minute 5(d) Christmas Lighting**
Councillor McDermott informed members that he along with Councillors Poole and Morris had met to discuss Christmas lighting for Christmas 2013. He said at present there are 13 lamp ports which can accommodate lights and hopefully this year this would increase to 16 or 18 with extra lighting in Brewery Terrace and Milford Street. Councillor McDermott said that to adapt each lamp post would cost approximately £150 including labour, and a new tree socket would also be purchased. He went on to say that materials and labour for the above would amount to approximately £1,550.00, the precept being £2,000.00. Members thanked Councillors McDermott, Morris and Poole for their hard work and proposed that they go ahead with the above purchases.

- k) Minute 5(e) Flag Pole for Regency Hall**
Councillor Baker informed members that the cost of a 6 metre flag pole with rope would be in the region of £150 - £300.

Councillor John said that he knew a supplier of flags and would investigate if the Saundersfoot logo could be included on the flag.

- l) Minute 10(a) Footway leading to the Beach from the Strand**
Councillor Baker informed members that this footway is maintained by the beaches owner and he would be happy to clear it up.
- m) Minute 10(d) Collection of rubbish, Moreton Lane, Saundersfoot**
Councillor Hayes thanked Councillor Baker for arranging to have the rubbish collected from Moreton Lane and Councillor Baker said that the rubbish is now being collected on weekly basis by a mini wagon.

3) AGENDA

a) Sale of slabs from Crazy Golf area to Bowling Club

The Clerk informed members that the Bowling Club had contacted him requesting if they could acquire the slabs being removed from the Crazy Golf area. It was proposed by Councillor Hayes and seconded by Councillor McDermott that the Club is given them free of charge. All members agreed.

Councillors Poole and Cavell declared an interest in this debate and took no part.

b) Senior Citizens Dinner 2013

Councillor Pearson updated members on the above event. She said that a outside caterers could provide a two course meal for £10 per head in the Regency Hall to include crackers, table cloths, cleaning, washing up and waitress service. She continued to say that a charge of £12 per head would cover the cost of hiring the hall and a glass of mulled wine. She said in previous years the Community Council and Tenby & District Lions Club had purchased wine for the evening. Members decided to go ahead with the above arrangements and it was proposed by Councillor Baker and seconded by Councillor Allsop to limit the number to 80, and to hold the event on Sunday 8th December 2013 at 6.00pm for 6.30pm and to purchase 12 bottles of red wine and 12 bottles of white.

c) Discuss Arrangements for Remembrance Sunday 10th November 2013

Councillor Poole agreed and said he would contact the Parade Marshall and the Clerk would speak to Mr Adam Hensman regarding the playing of the Last Post. Councillor McDermott said that he would check the electrical socket and Councillor Baker would investigate the cost of hiring a professional contractor for the sound system for the day.

Members decided to store the poppy boxes in the Community Council storeroom in the Regency Hall during the preparation process. It was decided that Councillors Poole and Baker would liaise to discuss the order of the parade for the ceremony. More information would be made available to members at the November meeting with regard to celebrating the 100 year anniversary of the 1st World War.

Councillor Baker said that he would find out if a planning application was required for the planned work on the Cenotaph.

4) PLANNING APPLICATIONS

- NP/13/0455 - New dwelling, Plot 13 Bevelin Hall, Saundersfoot
NP/13/0456 - New dwelling, Plot adjacent 20 Sandyhill Park, Saundersfoot
NP/13/0331 - Garden Shed, Hurstlea, Saundersfoot

Members raised no objections to the above applications.

5) CORRESPONDENCE RECEIVED

- a) A meeting of the South East Pembrokeshire Community Health Network would be held on 15th October 2013 at 2.00 pm in New Hedges Village Hall.
- b) A letter was received from Mr Marc Owen, Street Care Manager, Pembrokeshire County Council asking for feedback in relation to the Ironman event 2013. Councillor Baker said that he had already prepared a report for Mr Marc Owen. The event is scheduled to take place next year on 14th September 2014.
- c) The Council was informed that the Electoral Services Department of Pembrokeshire County Council had moved its offices from 8 High Street, Haverfordwest to the Parrog, Goodwick, Pembrokeshire SA64 0DE.
- d) A letter of thanks was received from the Wiseman's Bridge Rowing Club for the donation given by the Community Council.

6) REPORTS FROM VARIOUS COMMITTEES INCLUDING THE COUNTY COUNCILLORS REPORT

- a) Councillor Baker reported to members as follows:-
 - Councillor Baker reported that there are ongoing discussions between PCC and the Welsh Audit Committee with regard to the 2012/13 Accounts. There are differences of opinion with regard to pension arrangements for Senior Staff. An extraordinary meeting of the Council is expected to be announced in the next few days.
 - The re-organisation of refuse collection is being rolled out with cards sent to every home in the County. Saundersfoot last full collection of all 4 waste streams will be on 14th October. Orange bags and food waste will be collected weekly and the next back bag and glass collection will be on 28th October.
 - Councillor Baker reported that further discussion with Owen & Owen regarding the condition of The Old School had resulted in the slates being replaced and secured, a clean-up of the yard and shelter and security panels placed across the entrance to the shelter. Councillor Baker was pleased that this was the end result and avoided Councillor McDermott in having to take action with the Section 215.
 - Councillor Baker was delighted that he had been able to assist Mr Tilbury with regard to the refuse collection on Moreton Lane, a simple telephone call to the correct officer resulted in the small cage refuse lorry being sent to the property with collections starting the following week. Councillor Baker made two follow up calls to ensure the collection had taken place. The remedial works to the clay paviers should have started this week with a test panel near the Spar. Unfortunately due to an emergency drainage scheme this was postponed to next week. Should this prove to be unsuccessful the matter will revert to Rob Evans.
 - Councillor Baker had been informed the Library IT had not been installed and has followed this up with calls to the County IT department, Cultural Services and the Councillor Morse the Cabinet member. The supply chain providing the service is extensive with BT Openreach being the end contractor. Councillor Baker has also undertaken calls to them.

- The suspension or cancellation of some Adult Education sessions at the Regency Hall Community Centre had also been raised as an issue and Councillor Baker was making investigations with the head of Service with regard to this matter.
- Low Bridge signs – following a review of the low bridge signs for Saundersfoot Mr Ben Blake had provided a new schedule of signs and locations and had also secured funding for the project.
- Brown signs – Mr Blake had also carried out a review of Brown Sign provisions for amenities in Saundersfoot. Councillor Baker will bring them to the next Community Council meeting for consultation and comment.
- HGV Ban, Mr Blake has been able to produce the two new sign schemes without moving the HGV ban signs. He urges caution in removing the signs and rescinding the Traffic Order as this, even if not policed, may deter some HGV. Once removed PCC would not reinstate.
- New bins Regency Hall – PCC to provide a new recycling set and PCNPA will provide two new modern style bins
- Review of parking at Saundersfoot School suggests that the time limited parking is having an effect, but the concerns of Hebron Church have been noted and rather than remove the limits it is suggested that the limit be changed to 2 hours which would help the Church and also allow shoppers more time to visit the village shops.
- Dog ban extension – following a request from Saundersfoot Community Council to investigate the possibility in extending the dog ban on Saundersfoot main beach, Councillor Baker had spoken with the Head of Service. Welsh Government guidelines recommend only 1/3rd of a beach has a dog exclusion area. This is already in existence in Saundersfoot, any change in the current status would require public consultation and a new by-law and could take between 6 to 12 months to complete. Bearing in mind the recently expressed public concern at a further restriction and the increasing pressure on budgets there would not seem to be an appetite for further changes.
- I would ask Saundersfoot Community Council to join with me in congratulating Greenhill School on achieving 36 place in the Western Mail table published on Saturday. With even better results this summer a further improvement is expected.

b) Councillor Cavell reported to members as follows:-

Saundersfoot C P School

- Over the summer period the hall floor was finally replaced.
- Significant work was undertaken over the holidays to provide an outside area for years 1 and 2. This area is now complete and will provide additional space for outdoor education and environmental studies.
- Once again the school took part in the Flower Festival at St Issell's Church. Mrs Priestland prepared the school display.
- The school has also been involved in a number of sporting and musical activities, all of which have raised the profile of the school in the community. Of particular note were the infant sports team who scooped the trophy at the area sports. Congratulations to all.
- Last month Councillor Cavell was invited to a special school assembly to celebrate the Tenby FOSS Tenby 10k run. 42 parents and friends entered, over £3,000 sponsorship money was raised which will go toward the proposed Multi Use Games area. Well done to everyone.

c) Councillor Pearson reported to members as follows:-

Saundersfoot-in-Bloom

- Saundersfoot in Bloom held their first meeting in the new hall and was pleased to welcome Mr Brian Harries to this meeting. It was decided to hold the Flower Festival in August next year.
- Comments by the Wales in Bloom judge were read out at the meeting and discussed, and those present were pleased with the report.
- Members decided to provide plants etc for the area around the new Regency Hall next year, and a location is needed to display the Wales in Bloom Certificates.

d) Councillor John reported to members as follows:-

Saundersfoot Forum – 25th September 2013

There was a very well attended meeting in the new Regency Hall where the chairman Mr Neil Sefton went through the latest version of the Saundersfoot Development Plan and it was amended in line with the thoughts and ideas of those present.

e) Councillor John reported to members as follows:-

Regency Hall Committee meeting 2nd October 2013

- There was a reduction in numbers at this meeting due to the St Issell's Harvest Festival, so the Chairman read out six apologies.
- The minutes of 24th September were approved and under Matters Arising the committee were informed that the curtains were in place and the winding mechanism will be fitted on the 3rd along with the larger Multimedia system in the main hall.
- The Chairman's report mainly centred on a very successful Grand Opening of the hall on Friday 27th September where Mr Mick Booth took 300+ photos to add to the historical archive of the hall. The Chairman thanked all the helpers who organised the event, with special mention for the ladies in the kitchen who kept everyone refreshed with teas and coffees.
- He then read out a letter from the Hon Robin Lewis, the Lord Lieutenant of Dyfed, saying that he was very pleased for being invited to open the hall and for being shown around, he thought it was an impressive building and one that would be good for the village.
- During the whole day, over 350 people visited the hall and many expressed interest in the activities and some new bookings were taken as a result.
- The treasurer reported that the final bill was slightly less than the estimate with the builder reducing it by £16,000 and also providing £5,000 worth of work for free. There was an extra £5,500 of architect's fees payable due to the problems encountered with National Parks planning officer.
- There was a discussion on the hall managers pay as it was cited that the cleaner is currently paid more per hour, it was agreed to increase the pay of the manager.
- The forthcoming Tenby Male Choir and Goodwick Brass Band concert was discussed with tickets selling well and seating expected to be 230 maximum, the bar through in the Sports and Social Club will be available after the performances.
- The volunteer rotas were discussed to cover some extra events.

f) Councillor McDermott reported to members as follows:-

One Voice Wales

Councillor McDermott said that he had attended a One Voice Wales meeting on 25th September 2013 and the main topic discussed was the Training Sessions for Councils. He highlighted two sessions, in particular, Understanding the Law and the Code of Practice and if the Welsh Government develops their 2009 strategy for Town & Community Councils in the near future, then the powers of these Councils could increase as a consequence as would our responsibility including legal responsibilities and we would not assume that the Clerk would keep the members up to date with new legislation. Councillor McDermott said that at the next meeting on 18th February 2014 there would be a brief presentation of certain modules prior to attending the full module session.

The Clerk informed members of the sessions available in Pembrokeshire as follows:-

- Understanding the Law – 9th October 2013, Picton Centre, Haverfordwest
- Code of Conduct – 11th December 2013, Picton Centre, Haverfordwest

Very little interest was shown by members to attend these sessions and suggested that One Voice Wales holds these sessions in the new Regency Hall when more interest might be shown.

g) Councillor Morris reported to members as follows:-

One Voice Wales meeting 25th September 2013

- The withdrawal of the application for the establishment of MCZ's was underlined by the Chairman and appreciated by those present.
- It was noted that letters have been sent out to Councils' Clerks offering a one off grant of £500 to enhance their WEB presence. It was the feeling of the meeting that being part of the Pembrokeshire County Council website would not be efficient as there would be potential problems with navigating around the site. A company called Vision ICT is prepared to build a website from scratch for £500 and service it for around £200 per annum.
- We need to contact Del Morgan OVW to gain information concerning finance that is available to assist Councils with the management of Local Gardens.
- Clerks will be contacted and asked if OVW courses could feature as an Agenda item in a future meeting. It is hoped that members of each Council will indicate which courses they would consider attending. If sufficient interest would be shown for certain courses, they could not only be presented but also repeated at favourable venues.
- The positive points of sharing information via a Best Practice System were again emphasised.
- The next Area meeting of OVW will be held on 18th February 2014.

h) Councillor McDermott reported to members as follows:-

Cambrian Development

The main Cambrian Hotel building has been scaffolded at the front and rear. Internally, a great deal of work has taken place to support the rear and front facades. This has been achieved by fabricating a temporary steel frame throughout the whole of the internal building, this is then tied into the external walls by steel framework at the window openings which you will be able to see on the front facade. This structured supporting work has now been

completed. The roof of the Cambrian Hotel, all the internal walls and floors will be removed this month leaving a shell ready for the rebuilding process to take place.

7) ANY OTHER BUSINESS

- a) Councillor Baker informed members that a meeting should be held soon with the New Year's Day Swim Committee to discuss arrangements for this year's event. Members asked if Councillor Baker would liaise with Mr Martin Williams for suitable dates and the Council would commence a special meeting discuss the swim.
- b) Councillor Baker asked if a letter be sent to Mr Glen Codd, Pembrokeshire County Council thanking him for tidying up the Regency Hall car park prior to the opening ceremony of the new hall.
- c) Councillor McDermott informed members that he was unable to attend the AGM of One Voice Wales on 5th October 2013 and Councillor Morris who was also due to attend was also doubtful due to illness. Chairman Cleevely said that he would attend on the day.
- d) Councillor Boughton Thomas said that she would like to thank Councillor Brabon for his cheque towards the buffet prepared for the opening of the Regency Hall.
- e) Councillor Boughton Thomas said that she had expressed her concern to Arwyn Williams, Chairman, Pembrokeshire County Council and Elwyn Morse, Cabinet Member, Pembrokeshire County Council with regard to the closure of the Regeneration Unit of Pembrokeshire County Council.
- f) Councillor Boughton Thomas said that a meeting had been arranged with Mr Mike Cavanagh for the 22nd October 2013 to discuss the use of the hall by the TIC and how certain problems can be resolved.
- g) Councillor John reminded members that Station Road would be closed to traffic from 21st October 2013 for four days from 10.00pm to 6.00am for essential work to be carried out on the railway bridge.
- h) Councillor John informed members of an article in the local press of Haverfordwest Town Council requesting to Pembrokeshire County Council that the area around Haverfordwest Castle be retained as a village green area and the cost to the Council for this request was £20,000 as Pembrokeshire County Council own this parcel of land.
- i) Councillor John said that he was approached by a resident asking where the nearest public phone was and realised that there was not one in Saundersfoot.
- j) Councillor Pearson expressed her concern that, during recent torrential rain, serious flooding occurred in Valley Road. Councillor Baker said that he would investigate if any work could be carried out there to alleviate this problem.

- k)** Councillor Cavell informed members that the surface of the road at the lower end of the Incline needed attention and Councillor Baker said that he would investigate the possibility of getting it repaired.
- l)** Councillor Allsop informed members of a organisation called “Vocal Eyes” which is a Community decision making process of engagement and learning that turns ideas into action and the outcome is a stronger organisation which is more effective and more resilient. The process would include:-
- Suggest ideas
 - Debate and rate ideas
 - Vote on best ideas
 - Act on the results.

The meeting closed at 8.40pm.

The next meeting of the Council will be held in the Regency Hall, Saundersfoot on Thursday 7th November 2013 at 6.30pm.