

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes – 5th October 2023

Minutes of the General Meeting of The Saundersfoot Community Council, held on Thursday 5th October 2023 at the Regency Hall, Saundersfoot at 6.00 pm.

All Saundersfoot Community Council meetings are open for members of the public to either attend the meeting in person or via a live Zoom link. If you wish to join the meeting remotely, please contact the Clerk by 1 pm on the day of the meeting Email: Clerk@saundersfootcc.gov.wales and you will be provided with all relevant information to enable you to log into the meeting.

All Saundersfoot Community Council meetings are regulated by its Standing Orders.

Present in person: Cllrs. D Ludlow (Chair of this meeting), A Cormack, N Cleevely, S Cole, S Clarke, L James, J Bishop, L Harper, R Hayes M.B.E, four members of the public, County Councillor C Williams BEM and the Clerk.

Apologies: Cllr. C Evans

The Public Participation session commenced at 6.00 pm. Members of the Public were afforded the opportunity to speak on any agenda item. – Four members of the public were present.

The meeting commenced at 6.14 pm.

2023/10 125 To accept Cllrs. M Williams BEM and M Knibbs resignations and commence the Co-option process

Cllr Ludlow advised the Council that Martyn Williams had, via email, advised the Clerk of his resignation as both Chair and Community Councillor. He also advised that Mike Knibbs had resigned as a Community Councillor. Cllr Ludlow requested that the Clerk thank both Martyn and Mike, on behalf of the Council, for their dedication and contribution to the Council and Saundersfoot.

2023/10 126 To receive any Declaration of Interests.

It was agreed that councillors would declare an interest as and when.

It was proposed and seconded that agenda items 142 and 143 would be brought forward.

The members of the public left the meeting after the above agenda items.

2023/10 127 Chairman's Report – No report was received

2023/10 128 To Receive the Minutes of the Meeting Held on the 7th September 2023

It was proposed and seconded that the Minutes, as presented, be accepted as a true record of the meeting held on 7th September 2023 and be signed by the Chair as a true record of the meeting. Vote taken. All Cllrs in full agreement.

2023/10 129 Matters Arising from the Minutes – none

2023/10 130 To very briefly and anonymously Minute any comments made during public participation

Representation was made by members of the public regarding the issue of dogs in the Sensory Gardens. Views supporting both sides of the argument were put forward by all four members of the public. The Sensory Garden was acknowledged by all to be a valuable green resource in the heart of the village.

2023/10 131 Invoices received – Payments to be acknowledged or approved

Request from Cllr Cleevly to purchase an amplifier for use by SCC.

All in agreement for a purchase to be made up to £250. Clerk to arrange.

Invoice of 16th October from Mr N Smith. Proposed that this is paid via Mr S Balding. All in agreement.

Invoice from Saundersfoot Sports and Social Club for electricity. All in agreement.

2023/10 132 To approve the bank/cash book reconciliation

PAYMENTS MADE

01/09/2023	GOCARDLESS	£	4.20	REG
01/09/2023	Simon E Fussell Building Works 2	£	5,000.00	Emails - 31.08.2021
02/09/2023	Simon E Fussell Building Works 3	£	5,000.00	Emails - 31.08.2021
03/09/2023	Simon E Fussell Building Works 4	£	5,000.00	Emails - 31.08.2021
04/09/2023	BANKING ERROR	£	165.00	
04/09/2023	MR CHRIS VIGGARS behind tree line	£	165.00	REG
04/09/2023	Simon E Fussell Building Works 5	£	4,000.00	Emails - 31.08.2021
06/09/2023	Amazon - Key Box	£	24.22	Minuted Sept 2023
06/09/2023	Simon E Fussell Building Works 6	£	4,000.00	Emails - 31.08.2021
07/09/2023	Simon E Fussell Building Works 7	£	5,000.00	Emails - 31.08.2021
08/09/2023	Simon E Fussell Building Works 8	£	2,857.75	Emails - 31.08.2021
11/09/2023	FROSTS HARDWEAR SAUCC1	£	103.89	Maintenance
11/09/2023	Jewson Maintenance	£	59.26	Maintenance
11/09/2023	Sharp printing Est April 2023 - Sept 2023	£	675.05	Printing Costs
11/09/2023	Siemens Printer Contract	£	118.52	Contract for Printer
11/09/2023	Stephen Baldings Petrol	£	13.00	Clerk
11/09/2023	Pembs Asbestos Asbestos Testing	£	142.00	Safety
11/09/2023	ERS Safety LTD Fire safety Assess	£	100.00	Safety
11/09/2023	Eagle Signs 5 MPH Stencil	£	72.00	Chair
11/09/2023	Jones Engineering Church Gates	£	969.60	Minuted May 2023
11/09/2023	EON NEXTENERGY LTD Nov 22 - Sept 2023	£	627.53	Contract
11/09/2023	ED LEWIS - OFFICE	£	423.38	Contract
12/09/2023	M Priestley Reimburse key lock	£	14.99	Minuted Sept 2023
14/09/2023	MR CHRIS VIGGARS Cuts two invoices	£	795.00	Contract
18/09/2023	VODAFONE LTD	£	39.46	Contract
19/09/2023	ONE VOICE WALES S/FOOT 7153C	£	1,092.00	Minuted Sept 2023
21/09/2023	TOTAL CHARGES TO 30AUG2023	£	5.40	
25/09/2023	Mrs M Priestley Clerks Wages	£	1,292.91	Contract
25/09/2023	MR CHRIS VIGGARS Contact cut	£	370.00	Contract
25/09/2023	HMRC PAYE/NIC CUMB	£	774.58	
25/09/2023	David Cox Garden Works 329	£	480.00	Contract
		£	<u>39,384.74</u>	

INCOME

30/09/2023	GROSS INTEREST TO 29SEP2023	£ 55.78
04/09/2023	BANKING ERROR	£ 165.00
22/09/2023	THE REGENCY HALL SFOOT	£ 20.00

2023/10 133 Planning Application(s) Received

A	NP/23/0461/S73	12, Whitlow, Saundersfoot, Pembrokeshire, SA69 9AE	Variation of condition 2 of NP/22/0288/FUL to allow for amended design
----------	----------------	---	--

Cllr. C Williams BEM declared a personal interest and took no further part in the debate. There were concerns that works not depicted on the plans, which were passed, have been carried out. Retrospective planning permission. The ridge is higher than the plans. The community council does not support this application.

B	NP/23/0434/FUL	5 Guys Villas, Saundersfoot, Pembrokeshire, SA69 9LJ	Hobbies room in rear garden
----------	----------------	--	-----------------------------

No concerns were raised.

2023/10 134 To acknowledge any Licencing Applications received by the Pembrokeshire County Council.

None received

2023/10 135 Consideration of Correspondence Received.

The details of the correspondence received are not available at present.

2023/10 136 To receive the County Councillors Reports

County Councillor Alec Cormack- Saundersfoot North [received by email] - noted
County Councillor Chris Williams BEM- Saundersfoot South [received by email] - noted

2023/10 137 To Receive Any Reports from Working Parties include reports from the:

- **Grounds Management Working Party** Cllr. R Hayes MBE. Saundersfoot received a Wales in Bloom Gold Award for 2023. Saundersfoot has been invited to host the 2026 Wales in Bloom ceremony. Wales in Bloom has offered Saundersfoot the opportunity to represent Wales in the 2024 Britain in Bloom competition.
- **St Issells Cemetery** – Cllr S Clarke. Several graves need cleaning. Proposed: Overtime for the Clerk requested. The agreed response was to email Cllr. Evans as he has been looking at this.
- **Personnel Working Party** Cllr James has been in contact with Lanes Employment Specialist Solutions Ltd who have previously looked at job evaluations for SCC. Proposed and seconded that they are re-engaged to complete work previously started at the originally agreed fee of £950. All in agreement.
- **Community Events Working Party** –
Remembrance Service. Mr Knibbs will attend and support on the day.
Senior Citizens Christmas Dinner. Agreed that guests must live within the welcome to Saundersfoot signs.

2023/10 138 To Receive Reports from Council Representatives

To include reports from:

Cllr Harper – Saundersfoot School Governor - Report to follow

ACTION TRACKING - To consider any updates regarding actions appertaining to the following ongoing matters: *Time allocation 5 minutes*

a. VEHICLES SPEEDING ON THE RIDGEWAY AND SANDYHILL ROAD

- i. Enhancing Pembrokeshire Grant – An award has been made – The task and finish group to consider the conditions relating to the award.
- ii. The Clerk to collect any evidence of vehicles speeding or parking inappropriately in the areas, sent to the Council. A number of photographs and several Emails, raising concerns, have been received by the Clerk Email received raising concerns of vehicles speeding on the Ridgeway
- iii. To form a Task and Finish group to consider the conditions relating to the awarding of the Enhancing Pembrokeshire Grant and the installation of Electronic Speed Alerters within Saundersfoot. Group members – Cllrs Cormack, Cole, Ludlow, M Williams BEM, Knibbs and County Councillor C Williams BEM.

The opinion seems to be that the new 20 mph has had no effect on speeding on The Ridgeway.

2023/10 139 To consider and adopt the draft Health and Safety Policy

The Saundersfoot Community Council recognises and accepts its responsibilities as an employer for providing a safe and healthy working environment for all its employees, contractors, voluntary helpers and others who may be affected by the activities of the Council. Carried forward to November 2023

2023/10 140 To consider any purchases required in relation to the maintenance/on-going upkeep of land in the ownership of Saundersfoot Community Council. None

2023/10 141 To consider the prices received, by Cllr Cormack, relating to the purchase and installation of the proposed 4 electronic speed alerters Cllr. Cormack

Carried Forward until November 2023 or when further information is received.

2023/10 142 To consider the Saundersfoot Community Council assessing the ongoing problem of dogs fouling within the Sensory Garden. Cllr Cleevely

Cllr. Cleevely pointed out that dog fouling is near the top of many communities' list of concerns. Although there have been numerous campaigns and media coverage on the issue, no consensus as to how best to tackle the problem of dog fouling has been identified and as such it remains a challenge for local government. She proposed that a community engagement working group be formed. The views of the community will be sought not only on this matter but on the future strategic direction. Vote – all in favour.

2023/10 143 To consider the recent actions regarding signage being installed advising no dogs allowed within the Sensory Garden. Cllr. Ludlow

Cllr. Ludlow apologised to the community for any stress caused by the unsanctioned signs. They have now been removed and the status quo restored.

2023/10 144 To consider the request made by Pembrokeshire County Council for Saundersfoot Community Council to confirm its agreement to either take over the public convenience facility, located in Wiseman's Bridge, by means of a Community Asset Transfer (CAT) or to fund the contract cost through its precept as part of a long term lease. Cllr Cormack

Cllr. Cormack declared an interest as he is a Councillor for Amroth ward.

Advised that a 12-month service contract will be circa £14,000 for 2024/2025 and will be included in the precept

Proposal to accept the costs of the Service Contract. Proposed and seconded. All in agreement.

2023/10 145 To receive an update regarding the information gathered relating to the possibility of Saundersfoot Community Council leasing land, adjacent to the Sports Field, enabling a 'land swap'. This would release land in the ownership of Saundersfoot Community Council from the constraints imposed by the Fields in Trust and the King George V Playing Fields. Cllr. Clevely

The 'land swap' application form was submitted in February 2023, followed by many meetings and onsite visits. In April 2023 it was agreed that the Council were happy for PCC to look at the feasibility of leasing the land for the development of parking if the land swap was successful, which they would then manage. A lease of 99 years was needed; however, this lease was not forthcoming. Thank you to those who contributed to the application and especially to County Cllr. C Williams BEM who worked tirelessly on this for a significant length of time. The Grounds Working Party will consider possible uses of the land that are within our 'Gift'. Other funding streams will be investigated. User views will be sought.

2023/10 146 To discuss the process followed regarding recent works carried out on land in the ownership of the Saundersfoot Community Council.

Action: Cllr. Cormack and Cllr. C Williams to speak to the Bowling Club regarding the works which have been carried out.

2023/10 147 To consider and adopt the amended Financial Risk Assessment. Cllr Cormack
Proposed and seconded – all in agreement.

2023/10 148 To consider Christmas Lights

Arrangements are to be made for the lights in the Sensory Garden to be put up.