**Cyngor Cymuned Amroth Community Council**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 23rd November 2023 in Amroth Parish Hall. (Note, there was no September meeting due to Clerks illness)

**Councillors present:**  T Baron; A Evans; M Harvey; R Lake; M Morris; S Phillips, R Tippet Maudsley; E Wyn Morgan.

**In attendance:** Mrs Kathryn Bradbury (Clerk),

**Apologies**: J James, A Cormack, F Evans.

There is a vacancy for a Community Councillor to represent the Amroth Ward. Applications are invited by anyone who is qualified by virtue of being a British citizen, Commonwealth citizen, citizen of the Republic of Ireland, a relevant citizen of the Union or a qualifying foreign citizen who has attained the age of 18 years and is:

·       Registered as a local government elector for the community; or who has been

·       During the whole of the twelve months preceding the appointment occupied as owner or tenant of the land or other premises in the community; or his/her

·       Principal or only place of work during those twelve months has been in the community; or has;

·       During those twelve months resided in the community or within 3 miles of it;

·       And is not disqualified from holding office by reason of any disqualification set out in section 80A of the Local Government Act 1972, or any decision made under section 79 of the Local Government Act 2000.

**Applications, to include a short CV and covering letter outlining your interest in becoming a Community Councillor, are to be sent to the Clerk at** **amrothclerk@outlook.com****. Please contact the Clerk if you have any queries on the role. Tel, 07972 911786**

**1.Chair’s Welcome**

Chairman Cllr. Baron welcomed all Councillors and observers to the meeting and asked for any apologies.

The **Minutes** of the meeting held on Thursday 19th October 2023 were agreed as a true record.

Proposed by Cllr. Morris Seconded by Cllr. Phillips

 Vote – unanimous so Cllr. Baron signed the October 23 Minutes.

**2.Matters Arising**

* PCSO Ffion Thomas held the first monthly drop-in surgery in Llanteg on Wednesday 15th November. Several residents dropped in to introduce themselves. If you have any concerns that you think Ffion can help with, she will be in the Regency Hall, Saundersfoot between 2.00-3.00pm, and in Llanteg Hall between 3.30pm and 4.30pm on Wednesday 20th December 2023.

**3.County Councillors Report**

No report this month as Cllr Cormack is in Cardiff regarding the PCC settlement for the next financial year.

**4.Planning**

**23/0555/PA. Cwtch Corner, Clos Yr Ysgol, Stepaside. SA67 8NZ**. **Proposal,** Single storey extension, rear dormer roof windows & insertion of roof lights as part of loft conversion. **This application was refused**

**23/0373/PA Plum Tree Hall, SA67 8JX. This application has been approved**

**23/0422/PA. Yard at Band of Hope, Stepaside. SA67 8JX. This application has been conditionally approved.**

**23/0454/PA. Blackhealth, Llanteg. SA67 8QF. This application has been conditionally approved.**

**23/0660/PA. Maes Yr Haf, Ludchurch. SA67 8PE. Proposal** Alterations and extension to dwelling. **Comments by 29th November 2023.**

**Cllrs have no objections to this application.**

**NP/23/ 0533/FUL. Mellieha, Amroth. SA67 8NA. Proposal,** Change of use of existing guest house (C1) to domestic dwelling (C3). **Comments by 28th November 2023.**

**Cllrs have queried this application, based on the work that is being carried out there. The query is whether its future use as a domestic dwelling is the proper description. Information suggests that it is to be used by a Charity. There is no objection to the plans themselves just trying to ascertain if it is to be a domestic dwelling.**

**It was noted that a Heritage Park Planning Application from 2020 was in the Public Notice section of the Western Telegraph this week.** **The Clerk was asked to contact PCC Panning department to query this as it was thought a vote had been taken previously.**

**5.Correspondence**

* A blunt anonymous letter was received regarding permanent residents at Heritage Park and asking for ACC to act. ACC does not normally respond to anonymous requests but point out the following.
1. Heritage Park is not within the ACC ward boundary but straddles Saundersfoot and Kilgetty/Begelly CC areas.
2. Amroth Community Council can report Planning infringements but have no powers of enforcement.
3. The issue of permanent residents at Heritage Park has been raised with the landlord and planning authority, both PCC, in the past by ACC.
4. Planning violation issues should be directed to the Local Planning Authority, PCC, copy to ACC. Please note, neither organisation will respond to anonymous letters, however anonymity will be respected.
* **Water quality concerns at Amroth and Wisemans Bridge**. A local businessman has written expressing concern about bathing water quality at Amroth and Wisemans Bridge, sending readings from NRW to highlight his concerns. The Clerk has written to NRW asking for a meeting with them. NRW has responded suggesting that Welsh Water and PCC Environmental Health are also invited. **Agreed.** It was agreed that a separate meeting would be held due to lack of time at monthly CC meetings. A date in mid-February will be advertised and the three organisations listed above will be invited to speak to help with the understanding of water testing, results and actions needed to improve water quality.
* **Mid and West Wales Fire and Rescue Service** is consulting on its Improvement and Well-being Objectives as part of its draft Community Risk Management Plan (CRMP) 2040.  The consultation is open from Monday, 06 November 2023 to Monday, 15 January 2024. To view our draft CRMP and to participate in our consultation, please complete the [online survey](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.mawwfire.gov.uk%2Feng%2Fnewsroom%2Fcurrent-campaigns-and-consultations%2Fdraft-crmp-2040-consultation%2F&data=05%7C01%7C%7C85a228bad2db492cee0808dbded98494%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638348798046142630%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=r87014sHrlNbA7dbvmj6%2F8iLrbnew0md7gDLvv7BJ%2Fw%3D&reserved=0) which can be found on the [website](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.mawwfire.gov.uk%2Feng%2Fabout-us%2Four-plans-and-performance%2Fdraft-community-risk-management-plan-2040%2F&data=05%7C01%7C%7C85a228bad2db492cee0808dbded98494%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638348798046142630%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Jh9C7zC%2Fm%2Flok3ouEUervxZgdBstHARG9O%2Bfa4hNqeU%3D&reserved=0)
* **Llanteg and Amroth Renaturing Group (LARC):  Winter talks**

Fri 8th Dec, 7pm, Llanteg Village Hall.

*Birds and their conservation in our corner of Pembrokeshire: Llanteg, Amroth and beyond.*Talk by Toby Phelps.

* Fri 16th Feb, 7pm, Llanteg Village Hall.

*Restoring nature on National Trust farms; three different approaches in Pembrokeshire.*

Talk by Mark Underhill.

The cost is £2 for existing LARC supporters and £3 for other guests. Hot beverages are offered after each talk and a raffle is held. (Become a LARC Supporter for just £5 per year starting from October.)

* **WG Road Safety Strategy**. The Welsh Government public consultation on a new Road Safety Strategy is now open until the end of 31st of January 2024. It can be accessed using this link [here](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.wales%2Froad-safety-strategy&data=05%7C01%7C%7Cec93e6ae4dd64f7ad15a08dbe134367b%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638351386589724987%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Bf11DojjjhGHl4ci6aIQk7DL7Z4Mj3fcB3OJIyhvxaY%3D&reserved=0).
* **Policing Budget Consultation**

 A short survey has been launched as part of the 2024-25 **Policing Budget Consultation**: To access it use this link. <https://bit.ly/DyfedPowysPrecept24-25>

* **Temporary Road Closure. For one day 30th November on behalf of Welsh Water**

The Class III (C3045) Llanteg to Amroth road, Llanteg – from its junction with the Unclassified (U6377) road, southeast to a point near the property known as The Hawthorns for water main repairs within the vicinity of property known as Long Lane. The alternative advised route is C3045 Amroth to Llanteg road, U6378 Chapel Lane, A477(T) St Clears to Pembroke Dock Road, C3185 road leading towards Stepaside, U6369 road leading towards Amroth and C3045.

* **Staying Well Together Event hosted by Hywell Dda Health Board.**
10am to 6pm, Wednesday 6 December 2023 at Cosheston Village Hall.

There will be lots of services represented on the day - ranging from Health Board clinics, third sectors and local authority services - all displaying what they can provide.

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**6.Finance as of 31st October 2023**

**a. Statement of accounts**

 Account 649 – £7852.44

 Account 856 – £4,817.13

 **b. Income sept 23**

 Allotment annual rent – £518

 Grant payment from PCC Film Club final payment – £59.38.

 **c. Payments**

 Clerk wages & expenses inc new printer £119.99. + SLCC event £72.00 = £191.99

 Free Wi-Fi £67.20

 Filmbank Distribution November payment of £164.40

 Amroth Hall hire, Nov Council meeting-£10

 Llanteg Hall Hire 2nd November- £10

 Cllr. Harvey expenses – Film Club -£21.98

 Cllr. Cormack expenses – Remembrance Day Wreath- £30

 **d Donation Request**– Wales Air Ambulance. Propose £200

**Proposed by Cllr Phillips seconded by Cllr. Wyn Morgan. Vote Unanimous.**

 Urdd Eisteddfod- The Clerk will politely decline.

 **All Payments were agreed.**

Proposed Cllr Morris, Seconded, Cllr. Phillips Cllrs voted unanimously.

 **e. Budget discussion –** Amendments were made to the budget sheet, and it will be discussed again at the December Meeting

 **f. Section 137.** The Appropriate Sum under Section 137(4)(a) of the Local Government Act 1972 - Section 137 Expenditure Limit for 2024-25 **is £10.81.**

**7.To discuss and resolve asset and ward maintenance issues and transport**

* **Village Gates/signs for Llanteg-** prices had been researched. It was agreed these may only be effective on the stretch of road through Llanteglos, although other speed restriction devices such as SIDS and priority bollards were thought to be more effective. **Agreed.** Residents need to be consulted regarding other possible speed areas in the village and what type of speed device they think will be most effective. The Clerk will email the Pembrokeshire Road Safety partnership again to ask if they will attend a public meeting to discuss vehicle speed through the wards.
* **Bus Timetable Board**. A new board is needed in Summerhill bus stop. The Clerk has messaged PCC.
* **Proposed bus stop improvement for Summerhill**.

Workmen are aiming to be onsite for around 3-4 weeks from Mid-December. This is dependent on workforce leave over the Christmas period. As part of the traffic management plan there will be 2-way traffic lights, and a temporary bus stop but the location of this has yet to be agreed. The post box is to remain operational during this period and the litter bin & notice board will be remain open for 70% of the works. Some elements of the construction and the buffer zone required will put these temporarily out of action.

**8. To Receive Feedback from Sustainable Communities Meeting**

Cllrs agreed that residents may engage better if the presentation focused on the next 5-10 years and the issue with maintaining the road between Mole End and the New Inn as this is very vulnerable. While it is understood that there is no money to install hard engineering sea defences and that the plan is to eventually remove the road and the sea wall as part of the managed retreat, there has been no discussion about relocating the main sewage pipe for the Amroth Ward that runs along the front or the electric transformer located nearby. A meeting is planned for mid-January which will be open to all. Date to be confirmed. The Clerk will report to the Coastal Engineer.

**9. To Discuss and Resolve the proposal to shut Amroth East Toilets** –

From research carried out by Cllr Harvey, the Pembrokeshire Destination Management plan to 2025 includes the provision of toilets. This was agreed by PCC and PCNPA. The Plan states that

“They do not in themselves drive visits but can strongly influence reputation, visitor spend and dwell-time”.

**Agreed.** It was agreed to carry out another survey of residents asking if they still wish to keep the Amroth East toilets open while making it clear that the burden of cost to keep Amroth East toilets will fall on local council taxpayers who contribute to the Community Council precept if other maintenance ideas prove unsustainable.

**ACC are still keen to keep the toilets open and will.**

-Appeal to PCC and PCNPA for financial support

- Research exemption status – see Carew

-speak to other Councils about the running of toilets they own – Mathry.

-source quotes for maintenance (find out about the current cost of repairs)

-The Clerk will write to PCC Chief Executive Will Bramble pointing out that these toilets are essential for Amroth’s tourist attraction, preserving the Blue flag status and are needed by the RNLI Lifeguards. PCC have committed to maintaining toilets in its Destination Management Plan until 2025 and so this should be honoured as a minimum. ACC request a stay of execution until another resident survey has been completed and all ideas to maintain the toilets considered.

-Find out when Tourist tax will be decided?

**10 Allotments – Update**

The Clerk has written to the NT land agent and the head ranger regarding beehives on Cwmrath Farm (not on the allotments) and is still waiting a reply.

A meeting has been arranged between Plot holders and ACC on Thursday 30th November at 7.00pm to action work that Plot holders have requested.

**11.Report By Amroth and District Community Association**

The usual activities Church Group; Kick Boxing; Table Tennis and the Sewing group continue to attract good numbers.

There is a Christmas Fayre on Saturday 2 December 10- 1pm in aid of Stepaside Methodist Church. There will craft items for sale, turkey rolls, bacon butties and mince pies. Your support would be welcome.

There is free defibrillator training on 7th December, and Film club is on 8th December.

The craft group has restarted and is now every Tuesday 1-4 and there will a Mother and Toddler Group starting in January 2024.

The hall continues to be used for Children’s parties, band and dance practices.

Following on from the success of our Coronation party, we are holding a New Year’s Eve party. There is a buffet and Entertainment by Billy Cole. Tickets are £15 and there are only a few left.

**12. Report by Llanteg Village Hall Committee**

Committee

The last Committee meeting took place on 4th October. The next planned meeting will be the AGM in January 2024 as much of the grant-funded capital works have now been completed, reducing the need for committee decision making. A new draft constitution is under development and will be put forward for adoption at the AGM to replace the existing Trust Deed which is now accepted by fewer and fewer institutions (especially banks).

Events

The last Coffee Morning took place on Friday 27th October however the turnout was once again a little disappointing. The next Coffee Morning is Saturday 25th November where we are also providing free breakfast food and beverages so we hope to see a better turnout!

The various Community Groups, Art, Craft, Book, etc all held their regular sessions. The short mat bowls season is now in full swing with up to four evenings per week between the two resident teams who are now in the local league.

We have continued to have a small number of commercial bookings in the period.

The second games evening took place on Friday 17th November. We attracted 5 children and then 20 adults, an improvement on the first session, including some new faces.

Grants

**Supporting Communities Action Fund Round 7 from PCC** – this will be used from October to March 2024. As well as supporting existing groups, the plans include 3 additional themed quiz evenings, 2 Saturday breakfast mornings and the new monthly indoor table games evening. The first quiz evening takes place on Saturday 16th December.

**Local giving/National Grid** – we have applied for grant funding to carry out further external insulation/render on the north gable. We should hear the outcome in the next few days.

Separately, we have accepted a quotation to paint the remainder of the external elevations and these works will now proceed subject to suitable weather.

**13. Report by Play area representatives**.

Cllr Harvey is chasing minor equipment repairs to the Apple in play area. The rubber matting is going green and needs proper cleaning. Check suitability of products such as Moss away.

**14.Project ideas and Updates**

1. **Opening up paths between other CC areas - such as the Knights way**- Martletwy CC, Templeton and Lampeter Velfrey have expressed interest. Llawhaden were also contacted but the route has been updated there is recent years and is in good repair. Proposal to survey the route prior to a meeting to ascertain work needed and costings. No progress to report.

1. **Open up the Old Sea Wall path below Mole End in Amroth-** No progress to report.

1. **Befriending scheme**. PAVS Community Coordinator has forwarded several useful contacts on setting up a befriending scheme. A plan on how to take this forwarded is needed – No progress to report.
2. **Film night continuation** – The Film club is funded up until end of the year. ACC and ADCA are looking at other funding sources to keep the film club going.

**15.Community matters –**

### **Defamatory content on social media.**

It was disappointing to read untrue and defamatory content on ACC’s Facebook site recently. When someone posts false or derogatory information on social media, it can be considered defamation. Victims of online defamation may be able to take legal action. Defamation is a false statement that harms reputation. Defamatory content on social media can take many forms, from false statements about a person or organization to private information being made public without consent.

* Motorhomes have been seen parking up overnight on a piece of land at the side of the road up towards Telpyn, and this is eroding the ground. The land is just off the road by where the first cliff fall was. A barrier is needed. **Agreed.** The Clerk will report this to Highways as a Health and Safety issue.

**16.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday December 14th, 2023.
* Budget and Precept request.

**17. The date of the next meeting is Thursday 21st December 2023 in Llanteg Village Hall.**

Anyone wishing to observe please contact the Clerk amrothclerk@outlook.com . Virtual attendance will also be possible via zoom, if required.

**The meeting closed at 9.57 pm.**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**