

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the meeting in the Regency Hall, Saundersfoot on the 12th September 2013

1) CHAIRMANS REPORT

Chairman Cleevely reported as follows:-

- On 6th August at the St Brides Spa Hotel he was invited to present awards for the Saundersfoot in Bloom organisation. It was a very well attended evening with many smiling faces. They should be encouraged by this Council to continue with their very good work.
- On 13th August he attended the County Agricultural Show in Haverfordwest. The invitation came from the Pembrokeshire Coast National Park.
- On 28th August he was invited to attend the Christ Methodist Church in Milford Haven. It was a meal followed by a service of welcome for Rev. Hugh-John Wilson as Superintendent Minister and Rev. Lorette Henson as Probationer Minister serving within the Circuit. It was a very large gathering and an excellent evening.

2) MATTERS ARISING FROM THE MINUTES

Minutes of the 1st August 2013

- a) Minute 4(a) Dog Fouling, Saundersfoot Beach
Councillor Baker said that he had passed the request for the boundary line to be moved onto the beach team from Pembrokeshire County Council and they would report back to him.
- b) Minute 4(b) Signage, Fan Road, Saundersfoot
Councillor John said that he had received a letter regarding the above matter from Pembrokeshire County Council which stated that the above street name had been approved and all residents were in agreement. The new post code would be SA69 9LZ and would take effect from 1st October 2013. Street nameplates have been ordered and would be erected either end of Fan Road. Members extended thanks to Councillor John for this successful outcome.
- c) Minute 4(d) St Issell's Cemetery, Saundersfoot
Councillor Hayes asked if the laurel branches be cut back in the old cemetery along the wall near the main entrance. The Clerk was instructed to ask Mr Rhys Thomas to carry out this work.

Chairman Cleevely said that he, along with Councillor Brabon, Morris and the Clerk had met with Mr Rhys Thomas in the cemetery on 12th August 2013 to discuss clearing the offending graves of shrubs etc and he agreed to commence this work towards the end of September.

Chairman Cleevely reported to members that a grave in the new cemetery had been filled with stones and he was unable to find out who had done this. He said that he, along with Councillor Poole had cleared them and disposed of them near the hedge in the cemetery.

The Clerk informed members that he had spoken to Mr Darryl Lewis, from the Old Mill Caravan Park who said that he could dispose of the pile of rubble in the cemetery as he had a use for it in his caravan site. It was proposed by Councillor Poole and seconded by Councillor John that Mr Lewis is given

permission to remove the soil. All members agreed.

d) Minute 4(f) Defibrillator, Saundersfoot

Councillor John informed members that the Spar Shop in Saundersfoot still had the old poster on display. Councillor Cavell asked if a sign could be put in the Bowling Club and Councillor McDermott said that he would arrange this to be done.

e) Minute 4(h) Councillor Baker's Report

Councillor Brabon asked if Pembrokeshire County Council had replied to the holidaymaker who had broken her ankle on High Street due to the slippery surface. Councillor Baker said that he had passed the letter to the relevant officers of Pembrokeshire County Council and some improvement work would be carried out in this area to try and alleviate the problem, but they could not guarantee a successful conclusion.

f) Minute 4(i) Grant for CCTV Camera

Councillor John said that as Saundersfoot was unsuccessful in obtaining a grant for the CCTV camera in Saundersfoot, was it worth carrying on paying the £2,000 maintenance per year. He said that Fishguard had terminated their contract and had switched theirs off.

g) Minute 4(j) Brooklands Place, Signage

Councillor Baker said that Mr Ben Blake, Pembrokeshire County Council had not investigated the above matter and Councillor John said that this island was never free of large signs being placed there. The Clerk was instructed to write to Mr Ben Blake, Pembrokeshire County Council regarding the signage problem in Saundersfoot.

h) Minute 4(k) Sensory Gardens, Saundersfoot

The Clerk was instructed to order a new litter bin for the Sensory Gardens to be placed near the two seats.

i) Minute 4(l) Storage, New Regency Hall, Saundersfoot

Councillor John informed members that two filing cabinets and suspension files had been ordered and delivered and proposed purchasing a further cabinet if needed and Councillor Poole seconded this proposal. All members agreed.

j) Minute 4(p) Old School, Ridgeway Saundersfoot

Councillor Baker said that he had forwarded photographs of the building to Owen & Owen regarding its poor condition and hopefully improvements would take place. He said the police were monitoring the building as youngsters were reported to be meeting there for drinking sessions.

Councillor John suggested that a 215 notice is issued on the building and Councillor McDermott said that he would investigate this option. Councillor Baker said that he would inform Owen & Owen of this action.

k) Minute 5(b) Lease, Electricity and Water Supply Regency Hall

Councillor Baker informed members that he had received drawings and they indicated that only the Regency Hall would have their own meter supply.

At this point Councillors Cavell and Poole left the meeting and took no part in the following debate.

The Clerk informed members that he had met with Mr Harvey Thomas, Price & Kelway to discuss the Council's lease with the Bowling Club. He said a valuation should have taken place every three years and suggested carrying out one now and then consult with the Bowling Club on the outcome and if the Bowling Club could have a further independent valuation carried out, but this could prove to be very expensive.

The Clerk said that he had arranged for this valuation to be carried out by Mr Charles Hopkinson and in his opinion the open market rental value would be £800 compared with the District Valuers £500 in 1994. The Clerk informed members that an invoice for £566.50 had been sent to the Bowling Club for 2013. Members decided to inform the Bowling Club of the latest valuation and carry out further discussions prior to assessing next year's payment.

l) Minute 8(c) Water Quality, Wiseman's Bridge

Councillor John informed members of a proposed housing development for Pleasant Valley which could make the above issue much worse and advised that Saundersfoot Community Council liaises with Amroth Community Council on the impact this could have on the water quality. Members decided to contact Amroth Community Council with a possibility of setting up a meeting to discuss the matter.

m) Minute 9(a) County Councillors Report (Page 1831)

Councillor John advised members that the cockling issue in North Wales was discussed by the Welsh Government and possibly the problems being experience in Saundersfoot could be highlighted also.

Councillor Hayes said that there is a review of illegal cockling already being undertaken in Wales at the moment, and continued to say that cockling is still being carried out at Glen Beach in the middle of the night.

n) Minute 9(b) Councillor Brabon's Report

Councillor John said that the shower tray was still in the container and Chairman Cleevely agreed that he would remove it in his vehicle with Councillor John.

o) Minute 9(f) Harbour Commissioners Report

Chairman Cleevely said that shopkeepers in Saundersfoot were being harassed for change prior to motorists parking in the harbour car park and asked if a change machine could be installed there. Councillor Hayes agreed and Councillor Morris said that he would raise the matter at the next Harbour Commissioners meeting.

p) Minute 10(g) Slipway, Wiseman's Bridge

The Clerk said that he had spoken to Mr Emyr Williams, Pembrokeshire County Council regarding the ownership of the above slipway and he thought it was owned by the County Council, but he would have it confirmed.

q) Minute 10(i) Toilets Saundersfoot

Councillor Baker confirmed that the toilet in the Regency Hall Car Park did

close early one evening due to lock problems and also was closed early on Saturday 7th September due to fire damage.

3) AGENDA

a) Discuss Arrangements for Community Council Car Park

The Clerk reminded members that when previously discussed in April 2012 it was decided not to implement any changes to the car park until the completion of the rebuild. At this meeting it was minuted that the Council restricts parking to residents with a SA69 post code only who are of pensionable age and also to essential users of the hall and Sports Club members decided that this arrangement would be very difficult to control.

Chairman Cleevely said that this issue had been discussed many times previously and the proposed options had never been successful and the perception of people who park in this car park is that if they are members of the Sports Club or Bowling Club they have a right to park there which is completely untrue.

After a lengthy discussion, it was proposed by Councillor Cavell and seconded by Councillor Baker to rescind the minute of 5(a) at the meeting of the 5th August 2012 and all members agreed. It was then proposed by Councillor Allsop and seconded by Councillor Morris to leave the arrangement as it is at present and all members agreed. Members also agreed to meet with members of the Sports Club to discuss the future arrangements of the usage of the car park in relation to Car Boot Sales etc in future. Chairman Cleevely and Councillors Morris and Baker would attend the meeting. Members also decided to erect a new sign at the entrance to the car park to read simply "Saundersfoot Community Council, Private Car Park".

b) Senior Citizens Dinner 2013

Chairman Cleevely enquired if this year's Senior Citizens Dinner could be held in the new hall using outside caterers.

Councillor Boughton Thomas said that if outside caterers were involved the food would have to be precooked as cooking the meals in the new hall of 60-80 people would not be possible.

It was decided that a sub committee consisting of Councillors Boughton Thomas, Pearson and Cavell be set up to obtain costings from various outside caterers for the event.

c) Payment of Police Meetings in Regency Hall

Chairman Cleevely informed members that the Community Council had agreed to pay for the first police meeting in the new hall, but asked who would pay for future meetings.

All members agreed that these meetings are important to Saundersfoot and are very well attended. Councillor Baker proposed that Saundersfoot Community Council contributes 50% towards these meetings and Councillor John seconded this proposal. A second proposal was made by Councillor McDermott that the Community Council pays for these meetings in full and this proposal was seconded by Councillor Allsop.

A vote was taken and the second proposal (to pay in full) was carried by 7 votes to 5.

d) Christmas Lighting

Councillor McDermott informed members that a meeting had taken place with Councillor Poole and Morris to discuss lighting for Christmas 2013.

Councillor McDermott said that he had spoken to Lumalite and MK Lighting and there are many LED lights on offer at reasonable prices.

It was proposed by Councillor Baker and seconded by Councillor Brabon that Councillors McDermott, Poole and Morris are given plenary powers to go ahead with purchasing the required lights. Councillor McDermott said the testing of the lights would take place soon and hoped the power supply would be reinstated to the Ticket Office to carry out this testing.

e) Purchasing of Flag Pole for Regency Hall

Councillor Baker asked if Saundersfoot Community Council could donate a flag pole for installation outside the new Regency Hall. Members all thought this would be a good idea and asked Councillor Baker to obtain costings for the flag pole and report his findings back to the next meeting.

4) PLANNING APPLICATIONS

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|------------|---------------------------------------------------------------|
| NP/13/0351 | - Retaining Walls, Lanes End, Stammers Road, Saundersfoot |
| NP/13/0340 | - Garage, Coppet Hall Cottages, Saundersfoot |
| NP/13/0355 | - Demolition of Bungalow, Little Court, Saundersfoot |
| NP/13/0406 | - 2 Separate Dwellings, Sunnysdene, Valley Road, Saundersfoot |
| NP/13/0358 | - House, Holly Tree Cottage, Saundersfoot |
| NP/13/0388 | - Extension, 1 Guys Villas, Saundersfoot |

Councillors John and Baker declared an interest in NP/13/0340 and took no part in this debate.

Members raised no objections to the above applications.

5) CORRESPONDENCE RECEIVED

a) A letter was received from Saundersfoot Playgroup requesting that a donation be made to their organisation. It was proposed by Chairman Cleevely and seconded by Councillor Poole that a donation of £100 be made and all members agreed.

b) A Business Review for 2013 was received from Milford Haven Port Authority.

6) REPORTS FROM VARIOUS COMMITTEES INCLUDING THE COUNTY COUNCILLORS REPORT

a) Councillor John reported to members as follows:-

Police Forum Meeting 5th August 2013

- There is a new PCSO, Matthew Davies currently working with PCSO Jim Moffat, but he will move shortly to Tenby, there will be another PCSO Graham Kendall who will be replacing PCSO Hannah Frances when she moves to Narberth.
- The next meeting will be at the Regency Hall and the funding will be discussed then.

- Marc Owen from Pembrokeshire County Council, who is the TEO supervisor will be at the next meeting to discuss how the seasons parking enforcement has gone.
- The application for funding from the P & CC fund was unsuccessful, but there could be another chance later in the year.
- The cockle pickers were discussed at length, but the Police appear powerless and the Fisheries authority are not interested.
- HGV's in the village will be spoken too by PCSO Jim Moffatt as they are flouting the 11am-4pm exclusion.
- A discussion took place with regard to HGV lorries entering Saundersfoot between 11.00am-4.00pm and members asked if there was any point in having signage to this effect when the police are not enforcing the law. After further discussion it was proposed by Councillor Poole and seconded by Councillor Boughton Thomas that this signage be removed and all members agreed. Councillor Baker said that he would initiate the removal of the signs by consulting with Mr Ben Blake, Pembrokeshire County Council.

b) Chairman Cleevly reported to members as follows:-

Police Forum Meeting 2nd September 2013

- Chairman Cleevly said that 14 members of the public were in attendance.
- Mr Marc Owen, Pembrokeshire County Council was present and he was responsible for the County's involvement in the Ironman Event and he has 25 staff currently working on this event.
- A lengthy discussion took place regarding Civil Enforcement Officers again which was one of Mr Marc Owen's responsibility. The figures for car parking offences were looked at and the huge difference between Saundersfoot and Tenby were explained. The Tenby figures include all cars booked in the car parks and Saundersfoot is 9th in the league table!
- The Police have continued to monitor and speak to individuals in relation to the collection of cockles, speeding in the village, mobility scooters on the pavement and HGV's entering the village between 11.00am-4.00pm.
- Dog fouling near Hebron Church, youngsters jumping out at elderly people in the tunnels and a lorry driving around the one way system were reported at the meeting.
- Crime figures for August were very low, 14 in total.
- There were reports of drug and drinking groups meeting in the Old School, Westfield Road which the police were monitoring.

c) Councillor Baker reported to members as follows:-

- Pembrokeshire County Council have confirmed the start of the fortnightly black bag and glass collection. Saundersfoot will commence on 14th October, orange bags and food waste will remain a weekly collection. Councillor Baker has continued to voice his concerns with regard to weekly let holiday properties as currently there are issues with bags being left out on a Saturday for a Monday collection and this new measure could lead to bags being left for an extended number of days. Councillor Baker has been advised by officers that properties that let are considered a business and should have a commercial agreement which would remain a weekly service. Officers further commented that domestic council tax payers are in effect subsidising a commercial enterprise.

- The Pembrokeshire County Council proposal to move the Tourist Information Centre to the library is now open to public consultation, currently the proposal could see the TIC close in October, the staff retrained and the combined library and TIC service be available in Spring 2014 in the new Regency Hall facility. The combined service could see the library open from the current 14 hours to a new 40 hour week, during these times of budget cuts combining the service will lead to an improved service for Saundersfoot.
- Area maintenance meetings had taken place with Mr Glen Codd and Mr Will Lloyd in advance of the Ironman weekend and Regency Hall opening.
- The stream banks have been cut and the stream cleared to the culvert grille
- Councillor Baker also met with Glen Codd and Huw Marriot to once again review the slippery paviers at various locations in the village. Mr Marriot was off the opinion that the as the brown blocks are clay any attempt to roughen them would lead to them breaking up. He further considered hat they have always been smooth, Councillor Baker asking were they the best choice of material from day one, it was obviously too late to question the original design and specification. Glen and Huw agreed that a trial would be carried out to roughen the surface and if successful this could be extended to the areas where slips have occurred.
- Councillor Baker has received the 40mph details for Sandy Hill Road which he has signed off and returned to Mr John Price, the Traffic Order will now be advertised and sanctioned by the Director.
- Councillor Baker has been liaising with Owen and Owen with regard to the sorry condition of the Old School, on investigation he had recorded the state of the slate roof and a neighbour had voiced his concerned at the inappropriate use of the shelter by youngsters. Councillor Baker had photographed the areas and forwarded to the agent, in addition the local police have been informed of the issues. Councillor Baker has also made follow up phone calls to the agent expressing his and the communities concerns.
- Councillor Baker had invited Mr Barry Cook newly appointed Head of Property at Pembrokeshire County Council to visit Saundersfoot to advise him of possible village ambitions for Pembrokeshire County Council properties in the village, in particular the Old Coal Office (BBQ building)
- Councillor Baker had also convened a meeting with the Regency Hall Chairman and Architect to agree the final planning conditions with Ms Vicki Hirst of PCNPA, the meeting was extremely constructive and the way forward to completion agreed.
- Councillor Baker was also invited to a meeting at Tenby Town Council regarding the Tenby MIU with Mr William Powell AM Chair of the Petitions Committee in attendance. Mr Powell listened to the discussion and suggested that additional information be sent to the Committee for their consideration. Councillor Baker repeated his concerns that the Hywel Dda Health Board do not understand the area and the exceptional levels of demand during the extended summer period, the area is also renowned for its large events which encourage many visitors to visit.
- The lights in the long tunnel continue to cause concern, as the original 'design and build' contractor is refusing to return phone calls, Pembrokeshire County Council have investigated the existing system and consider the solar panels used probably would not be sufficient to keep the batteries topped up. As a mains power supply is out of the question

financially the only option could be a small wind turbine which will require further consultation with PCNPA.

- Pembrokeshire County Council reported to Councillor Baker that vandalism continues in the toilet block at the Regency car-park with a fire recently causing smoke damage

d) Councillor McDermott reported to members as follows:-

Regency Hall

- The first meeting in the superb new Regency Hall was opened by the Chairman who proposed a toast to the new hall.
- The proposed meeting with Landsker was unfortunately cancelled.
- Discussions took place with regard to key holders and the official opening on the 27th September 2013.
- Quotes would be obtained from two manufacturers for signage.
- The Tenby Observer would be contacting local traders in support of an advertisement to be published in this paper.
- The next meeting will be held on Tuesday 24th September 2013 at 6.30pm.

e) Councillor McDermott reported to members as follows:-

Cambrian Development

- Demolition works have commenced in relation to the former hotel site. The first stage of the demolition process is the removal of the buildings at the rear of the hotel. This work has been completed with the exception of the demolition of the rear part of the Argosy fish and chip shop which they are carrying out on behalf of the owner. The Argosy rear section demolition will take place in October. The hotel has been stripped of asbestos, the external walls are being supported and the internal floors of the main Cambrian Hotel structure are now being removed. It is anticipated that the demolition process will be completed by mid October. The redevelopment of the site will commence immediately thereafter. The first phase will be the renovation of the main building fronting Cambrian Terrace which will be converted into four flats, two shops/restaurants with a courtyard at the rear and garages for the flats with a studio apartment above the garages. The total build time for this phase is in the region of 11 months. Also starting in October, they will commence phase 2 which is the development of the eight townhouses fronting on to Milford Terrace. The anticipated build time for the houses is between 8 to 10 months depending on the plot. The majority of the physical works to phases 1 and 2 should be completed by early summer 2014 when they anticipate commencing with phase 3 which comprises the shops and flats fronting onto Milford Street.

f) Councillor Hayes reported to members as follows:-

Wales-in-Bloom

- Councillor Hayes gave members a comprehensive report on the Wales-in-Bloom judges comments following their visit to Saundersfoot on 26th July 2013. The marking for each category was as follows:-
 - ◆ Horticultural Achievement – 71 out of 100
 - ◆ Environmental Responsibility – 30 out of 50
 - ◆ Community Participation – 33 out of 50

Resulting in a grand total of 134 out of 200. Councillor Hayes was pleased to report that Saundersfoot was awarded a Silver Merit Award

g) Councillor Brabon reported to members as follows:-

- The top tennis court has been sprayed with weed killer.
- Problems have arisen with the strimmer and Mr Lewis is having difficulty hiring one.
- The Sensory Gardens is still looking colourful despite Autumn approaching. The Pampas grass has been removed and also a wasps nest in the gardens has been removed. Councillor Brabon thanked all who had been working hard in the gardens recently. Councillor Pearson informed members that a lot of clearing needs to be done in the gardens and it was agreed that a working party meets in the gardens on Wednesday 18th September 2013 at 9.30am to carry out work there.
- Some turfing has been carried out on the Putting Green area but no seeding has been carried out.
- The Cenotaph area has been sprayed, weeded and tidied up.
- The emptying of the litter bins in the cemetery now takes place on Thursdays. Councillor Brabon thanked Chairman Cleevly and Councillor Poole for clearing the graves in the cemetery.
- The loose coping stones in the Community Council car park have been made safe prior to tarmacking the area.
- Councillor Brabon asked who was responsible for cutting the grass around the new hall. The Clerk read out a minute from 1st July 2010 which stated that the Council would cut this area and invoice the Hall Committee every three months which would equate to the hire of hall.
- Councillor Brabon asked if two new litter bins be ordered to be placed outside the gates to replace the old ones and also asked the waste paper container be removed prior to the opening of the hall.
- Councillor Brabon informed members that Mr Lewis would be on leave from the 16th September 2013 to the 29th September 2013.

h) Councillor John reported to members as follows:-

Saundersfoot Forum meeting 6th August 2013

- This is now the 'Saundersfoot Bay Heritage Regeneration Trust' and the initial meeting considered and approved the constitution and discussed the possibility of organising a study visit to Copper Kingdom, Anglesey on Friday 20th September 2013.
- This has now been organised and there are still a few places left for interested parties.

i) Councillor Morris reported to members as follows:-

Harbour Commissioners meeting 8th August 2013

- The CCTV system will be updated by Powersafe, who put in the best tender.
- A remote monitoring system for the ticket machines will be installed, so that both it and the CCTV system can be monitored by both the Harbour Manager and Harbour Master.
- Both marker buoys are in place on either side of the channel and have already has the effect of reducing the speed of vessels both entering and leaving the harbour.

- The sluice gates have been both repaired and improved by Rotork. The regular use of the sluice system is expected to reduce the sand build up at the entrance to the harbour. Water quality is already monitored at regular intervals.
- Youths jumping off the harbour walls is still a concern. The Police are working with the Harbour Manager on this matter. Temporary fences have been erected to limit access to certain area.
- The locks to the new toilets have been changed in order to improve access to the area in general. The Harbour website will shortly be brought up to speed with modern developments and plans for the harbour area.
- BBC Wales are keen to make a film about the Whelk Fishermen in the harbour. Efforts will be made to encourage BBC Wales to include more content about the general running of the harbour and its future developments.
- Concern was expressed about the build-up of sand on the slipway. Pembrokeshire County Council will be contacted to see if they can help to keep the surface free of sand.
- It was reported that the Advisory Group are happy with the extent of the reporting system and the sharing of information.
- The Port Waste Management Plan was reviewed and a meeting with Natural Resource Wales was arranged.
- A new inclusive sign will be designed and erected on the side of the tower at the end of the harbour wall, to warn visitors of the potential dangers in that area.
- The tour of the harbour with the Wales in Bloom judge went very well.

7) ANY OTHER BUSINESS

- a) Councillor John expressed his concern at the condition of the footway leading to the beach from the Strand and asked who was responsible for maintaining it. He said it had been cleaned by Pembrokeshire County Council in the past. Councillor Baker said that he would investigate who was responsible for maintaining it.
- b) Councillor Brabon again raised the issue of the repair to the pavement outside Mr John Joseph's house on the Ridgeway which he had raised some months ago. Councillor Baker said that he would investigate.
- c) Councillor Hayes advised members that the Kiosk in Sardis has now been opened as an information outlet and looks great.
- d) Councillor Hayes said that she had received correspondence from Mr Tilbury, from Rock Bottom, Moreton Lane, Saundersfoot who was experiencing difficulty in having his rubbish being collected from his property when other nearby properties were having their waste collected and asked for the Council's support in his quest.

The Clerk was instructed to write to Pembrokeshire County Council supporting Mr Tilbury's problem.

- e) Councillor McDermott said that defibrillator notices would be placed in the Spar and Bowling Club and asked for suggestions of any other possible

locations for the posters.

The next meeting of the Council will be held in the Regency Hall, Saundersfoot on 3rd October 2013 at 6.30pm.