

# **MANORBIER COMMUNITY COUNCIL**

## **MINUTES**

### **6<sup>th</sup> November 2023 General Meeting of Manorbier Community Council**

Held at Emanuel Gospel Church Building, Jameston, Monday 6<sup>th</sup> November 2023

In accordance with s47 of the Local Government and Elections (Wales) 2021 Act, Manorbier Community Council will enable persons to join the meeting in person or via a live link (Zoom). If you require the information to join remotely, please message the Clerk by 1pm on the day of the meeting.

Please note that Audio or Video recording of Full Council meetings is not permitted.

#### **All Manorbier Community Council meetings are regulated by its Standing Orders**

Public Participation session commenced at 7.00pm.

Present: Cllrs R Hughes, (Chair), R Hall (Vice Chair), G Clark, J Miall, G Preece and N Lane

In attendance – County Councillor Phil Kidney, three Members of the Public and The Clerk

Meeting commenced at 7.08pm

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**2023/11 75 To receive any Apologies for Absence - Cllrs M Kidney and D Barry**

**2023/11 76 To receive any Personal and Prejudicial Declaration of Interests as per the Code of Conduct - None**

**2023/11 77 To Receive the Minutes of the Meeting Held on the 6<sup>th</sup> October 2023**

Cllr Clarke proposed that the Minutes be accepted as a true record of the meeting held on the 6<sup>th</sup> October 2023 and be signed as such; Cllr Lane seconded the proposal with all Cllrs eligible to vote in favour of such.

**2023/11 78 Matters Arising from the Minutes – Information Only**

**2023/09 71 Tree removal – Jameston Play Park**

The Clerk reported that the tree works have been carried out with several trees being removed due to Ash Die Back. An invoice in the sum of £800 is awaited.

**2023/11 79 To receive an update regarding the Co-option process**

The Clerk advised that there are five spaces currently within Manorbier Community Council. These are able to be filled via co-option. If any persons are interested in becoming a Councillor they should contact the Clerk – Clerk@manorbiercc.co.uk

**2023/11 80 To Minute any comments made by members of the public present at the meeting**

- It was brought to the Council attention that a member of the Pembrokeshire County Council street care team has been tending and sweeping the roads around Manorbier Newton, following recent tree works, sweeping the roads and ensuring that all debris are cleared up.
- It is noted that vehicles remain to park on/part on pavements around Jameston – Cllr P Kidney to discuss such with Pembrokeshire County Council Officers.
- It was confirmed that the Christmas trees will be delivered to the various locations on 30.11.2023

**2023/11 81 To consider the Financial Report**

Cash Flow		
14.08.20 - 12.10.23		
	38,109.43	B/F
Payments Made	1,279.55	
Payments Received	7,669.88	
	44,499.76	C/F

Cllr Miall proposed that the financial report be accepted as showing a true record of the Council's financial position to date; Cllr Hall seconded the proposal with all Cllrs in full agreement.

**2023/11 82 To approve and Acknowledge invoices for payment – As stated on the Financial Report**

06.11.23	101445	Lewis Lewis Office £23.59 M Priestley Salary £488.93	£	512.52
06.11.23	101446	Water Damaged	£	-
06.11.23	101447	Water Damaged	£	-
06.11.23	101448	S/Foot Printing and Broadband apportioned	£	235.92
06.11.23	101449	M Priestley Salare (October)	£	488.93
06.11.23	101450	British Legion - Wreaths (x3)	£	75.00
06.11.23	101451	Lewis Lewis Office (up to 31.12.23)	£	179.82

The above invoice are acknowledged and approved by the Full Council.

**2023/11 83 Planning Application(s) Received – None**

**2023/11 84 To Consider Any Planning Applications Received After This Agenda Was Published - None**

**2023/11 85 To consider any Licensing Applications Received – None**

**2023/11 86 To consider Correspondence Received**

- Letter received from Pembrokeshire County Council advising that Pembrokeshire Coast National Park have agreed to fund the public toilets, located at Manorbier Beach Car Park, for two years.
- Email received regarding the removal of mole hills on the football pitch – It was agreed that the contractor be contacted to remove the troublesome moles.
- The Clerk advised that an Email has been sent to the installers of the play park advising that there are still several matters outstanding, following the installation of the new play equipment, and that a site visit has been requested.
- Email forwarded to all Cllrs advising of the trainings being offered by One Voice Wales.

**2023/11 87 To receive County Councillors Report**

Cllr Phil Kidney advised that -

- Pembrokeshire County Council are facing further budget cuts – these will be considered in the upcoming Budget review.
- Age Concern are offering assistance with the Warm Space initiative.
- Pembrokeshire County Council will be conducting a survey to establish how tenants can be assisted by Officers.

**2023/11 88 Action Tracking-** to receive any updates on the following matters, not covered elsewhere in the agenda.

- a) Jameston Play Park – Enhancing Pembrokeshire Grant Application has been approved in the sum of £14,097 – Play equipment chosen – Installation completed – site meeting requested
- b) Improvements to footpath in Manorbier (Vicarage Fields to Post Office) (County Cllr Kidney) – No further information at this time.

**2023/11 89 To consider Manorbier Community Council creating a Facebook page for the distribution of information only – No further action at this time.**

**2023/11 90 To consider the request made for access to be approved for crossing of land in the ownership of Manorbier Community Council for the laying of water pipes.**

Following a discussion it was proposed and seconded that Manorbier Community Council contact the Council's Solicitor to go through the Contract and ascertain if any consideration is due to be paid to the Community Council. All Cllrs in full agreement. The connection is to benefit a business and not residential dwellings nor community buildings.

**2021/11 90 To consider the actions to be taken by the Manorbier Community Council regarding a gate which has been installed between a private dwelling and the public play park.** – Following a recent inspection of the play park it is noted that a gateway has been installed, without the knowledge of the Council, between a private dwelling and the public play park.

Following a lengthy discussion and consideration as to the Safeguarding responsibilities of Manorbier Community Council a plan of action was proposed and seconded with all Cllrs in full agreement.

**2023/11 91 To consider any items not on the Agenda** – Information only

- Progress as to the re-building of Manorbier School – No further information at this point in time.
- Defibrillator training – The Clerk to arrange such
- One Voice Wales – possible funding relating to a digital Town. The Clerk to make further enquiries.
- A request for a donation towards the Community Bonfire event – The Council await to receive a Donations Request Application.

Date of next meeting – 4<sup>th</sup> December 2023

Meeting closed 19.50.

Melanie Priestley – Clerk to Manorbier Community Council  
Email: [clerk@manorbiercc.co.uk](mailto:clerk@manorbiercc.co.uk) Website: [www.pembstcc.co.uk](http://www.pembstcc.co.uk)