

# MINUTES

## Letterston Community Council Meeting

**7:30pm Monday 17<sup>th</sup> July 2023 at Letterston Memorial Hall, with a remote Zoom link available**

**Present:** Cllrs H Johnson (HJ)(Chair), R Davies (RD), P West (PW), A Sharp (AS), B Morgan (BM), B Homer (BH), G Thomas (GT), G Humphrey (GH), S Millichip (SM), Cllr M Bateman (MB), S Jones (Clerk) (SJ)

### Apologies:

### 23/15 Minutes

The minutes of the previous meeting - 19<sup>th</sup> June 2023 were read and accepted as a true record. Subject to amending HM references **P** - RD, **S** - AS.

### Matters Arising

- **19/06 Play Park Equipment:** RD reported that on 2nd July, a 12 year old from the village had set fire and damaged the tunnel in the multiplay installation. The police have been involved and the outcome is unknown. The park is currently closed off. The cost of a replacement part including delivery is £783.81 + VAT. An insurance claim cannot be made as the policy is currently lapsed due to finances. P BH, S HJ: Present the bill to the guardian of the and seek for the cost to be paid, failing which, a contribution.
- **20/29 Storyboard:** In hand with HJ. [ONGOING]
- **21/04 Football Club Lease:** AS & GT declared an interest and left the discussion. PW went through some of the finer points and received a clarification as to ownership. P RD, S BM that annual rent be set at £100, payable from 1st September. P SM, S RD that the length of lease be amended from 25 years to 99. PW was thanked by all for the huge amount of work that had been done in revamping the lease. PW will prepare amendments and arrange for a date for signature by all parties. [ONGOING]
- **21/49 Draft Standing Orders:** AP AS, S BH that the draft Standing Orders be formally adopted. All in favour/ [CLOSE]
- **21/72 Road Safety Issues:** No further developments. [ONGOING]
- **21/88 Community Garden:** A funding request had been received for 910 towards equipment, also to be allowed to use the old toilet for storage. RD commented that stakes and protective tubes normally come with saplings. To be discussed further at September meeting. PW also commented that a small group were still interested in a small wildflower plot at the Square. [ONGOING]
- **22/08 Playpark Wall:** Some of the work has commenced. [ONGOING]
- **22/15 Picnic Benches:** On hold at present [ON HOLD]
- **22/29 Tennis Courts:** SJ confirmed that the whole of the Memorial Hall grounds, including the tennis courts are registered to the Memorial Hall. [ONGOING]
- **22/41 Defibrillators:** SJ will attempt to source some appropriate foam inserts for the unit at the Commons. [ONGOING]
- **22/47 Playground gates** RD reported that David Hasslegrove had fitted the gate and invoiced for the cost of materials only. A clasp is needed for the gate. [ONGOING]
- **22/60 Council Membership:** Poster advertising vacancy has been displayed on the Noticeboard and in the Hall. [ONGOING].

- **23/06 Ground Haverfordwest Road:** SJ to enquire with Land Registry regarding ownership of land [ONGOING]
- **23/07 Small Playground:** Contractor has strimmed the grass, RD asked if the equipment providers could be asked if a coat of varnish could be applied to cracked timbers and paint to bare metal without invalidating warranty. [ONGOING]
- **23/13 Fireworks:** Agreed time and date as 7pm on Sunday 5th November. The costs will be the same as last year. Posters to encourage donations. [ONGOING]
- **23/14 Overgrown hedge:** SJ has passed this to PCC Streetcare. [CLOSE]

## **23/16 Planning**

No new items received

## **23/17 Finance**

- D Hasslegrove - materials for playpark gate - £53.52
- Grasscutting
- Zurich Insurance £783.81 - HJ will pay this & will be refunded when precept received in August.
- Public Works Loan Board £1,829.56.
- Memorial Hall - Coronation Hall hire £150. Marquee - £400 (HJ will pay)
- Coronation printing £70.48

17/07/2023 - *Treasurer's Account:* £610, *Savings:* £107

Next precept payment of £8,333 due in August.

SJ to bring a complete breakdown of bills, anticipated costs and income to next meeting.

## **23/18 Correspondence**

- A letter from Tenovus requesting support for a concert at the Hall on 15/09/2023 - to be discussed at the September meeting.

## **23/19 PCC Report**

MB reported that the Boundary Commission had made recommendations for a minimum size for a community council and representation, Letterston would not be affected, but Hayscastle and Wolfscastle may not meet these requirements, which may involve some amalgamations. PCC are holding a member's seminar on the changes on 5th September and had formed a working group.

MB also encouraged participation in a consultation regarding second and holiday home premium increases, which are currently 100%. Most responses are from second home owners and responses from locals would help to provide a balance.

MB noted that no further planned meetings concerning the proposed Trecwn Eco-Park had been circulated from Statkraft.

## **New Items**

**23/20 Loose manhole covers:** BH noted that two lids were 'flapping' when vehicles went across by the Square. BM noted that PCC are already aware.

**23/21 Allotments Min y Llan:** AS noted that PCC were encouraging the re-use of land behind Min y Llan as allotments and were considering a Community Asset Transfer. Residents have concerns about possible extra traffic and parking pressures. MB noted that places are going onto waiting lists and concerns expressed that not many knew that these lists existed and locals need to be made aware. [ONGOING]

**23/22 School Prize:** HJ has asked for a nomination for the School Prize but has not had a reply. GT offered to pursue. [ONGOING]

**23/23 Sheep on Commons:** SM noted that sheep on land alongside the Commons had strayed out onto the Commons. PW noted that he was aware that this is not a regular occurrence.

**23/24 Memorial Hall Sign:** HJ noted that the Memorial Hall sign had disappeared from the Square, should anyone know of its' whereabouts.

### **Date of Next Meeting:**

Monday 18<sup>th</sup> September, 7:30pm at Memorial Hall, with Zoom option. (now 11<sup>th</sup> September)

### **Items for the next Agenda:**

**19/06** Playpark Equipment

**21/88** Community Garden

**22/47** Playground gates

**23/06** Haverfordwest Road

**23/14** Hedge St Davids Rd

**21/04** Football Clubhouse

**22/08** Playpark Wall

**22/54** Coronation

**23/07** Small Playground

**23/21** Allotments

**21/72** Road Safety issues

**22/29** Tennis Courts

**22/60** Council Membership

**23/13** Fireworks

**23/22** School Prize