

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the meeting in the Methodist Church, Saundersfoot on the 1st August 2013

1) CHAIRMANS REPORT

Chairman Cleevely had nothing to report.

2) MATTERS ARISING FROM THE MINUTES

Minutes of the 4th July 2013

a) Minutes 4(b) Dog fouling, Saundersfoot Beach

Councillor Brabon informed members that he had been informed by Mr Myrddin Dennis – Beach Office, Pembrokeshire County Council that the boundary line was by the path leading to the beach from the Strand.

Councillor Poole asked if the boundary line be extended to the stream and Councillor John agreed. Chairman Cleevely said that this request had been put forward previously but was refused. Councillor Baker agreed to speak to Mr Dennis on the matter.

b) Minute (4) Signage, Fan Road, Saundersfoot

Councillor John said that he had submitted the signed petition with three out of four names on to Pembrokeshire County Council and they are progressing with it, unfortunately he could not get the fourth signature as the property was being renovated and no one had picked up the note left there.

Councillor Poole said that Councillor John should be thanked for the hard work he had carried out on this survey.

c) Minute 4(d) Sensory Gardens, Saundersfoot

Councillor Pearson thanked everyone who had worked in the gardens prior to the Wales in Bloom judges arriving.

d) Minute 4(g) St Issell's Cemetery

The Clerk was instructed to arrange a meeting in the cemetery with Mr Rhys Thomas to discuss which graves need clearing. Chairman Cleevely, Vice Chairman Morris, Councillor Brabon and the Clerk would attend this meeting.

e) Minute 4(h) Crazy Golf Area, Saundersfoot

Councillor Brabon said that he was disappointed with the progress of the seeded areas and thanked Councillor Baker for donating a hose reel to the Council for the watering of this area, and the weather had not been favourable to carry out grass cutting. He said it would be doubtful if the putting area would be ready to open this season.

f) Minute 4(i) Defibrillator, Saundersfoot

Councillor McDermott thanked Councillors Baker and Morris for preparing the notices and then had been placed in 16 locations in the village and Tesco was delighted to house the equipment.

Councillor John also thanked both for their swift action in displaying the posters.

g) Minute 4(j) Sealed Knot

Councillor Pearson announced that the above event would not be held in

2014 due to tide times etc and would now be held in 2015.

h) Minute 4(l) Councillor Baker's Report

Councillor Hayes said that the lady who was jumped on in the tunnel was hurt and badly bruised, but had decided not to seek compensation.

The Clerk informed members that he had received a letter from a visitor to Saundersfoot from Loughborough who had slipped on a sloping wet pavement on High Street breaking her left ankle.

Members commented that this matter had been discussed on several occasions and Councillor Baker had reported it to Mr Glenville Codd, Pembrokeshire County Council without success.

The Clerk was instructed to write to the holidaymaker stating that the responsibility for this matter rests with Pembrokeshire County Council.

i) Minute 4(n) Grant from Community Fund for CCTV Camera

Councillor John said that he had spoken to Jim Moffatt PCSO and was told that the fund was 10 times oversubscribed, so it would be unlikely if Saundersfoot Community Council receives anything, but the results are due out shortly.

j) Minute 4(o) Extra Signage, Brooklands Lane, Saundersfoot

Councillor Baker informed members that he had spoken to Ben Blake, Pembrokeshire County Council and he was in the process of working out costing's to change the signage there, but any extra costs would have to be borne by Saundersfoot Community Council. Councillor Brabon said that visibility is poor when exiting the car park and all temporary signs should be removed. Councillor Baker said that if temporary signs are placed there, the public should ring Mr Marc Owen - Street Care Officer, Pembrokeshire County Council to have them removed.

k) Minute 4(q) Green Containers, Sensory Gardens, Saundersfoot

The Clerk informed members that the above had now been removed. Councillor Boughton Thomas proposed purchasing a litter bin to be placed near the two seats for the public to dispose of their cigarette ends and Councillor Poole seconded this proposed. All members agreed.

l) Minute 9(c) Storage, New Regency Hall, Saundersfoot

Councillor John informed members that he had received a catalogue for purchasing storage cupboards at reduced costs and wondered how many would be required for storage in the new hall.

It was proposed by Councillor le and seconded by Councillor Baker that the Clerk and Councillor John meet to discuss storage requirements for the Councils correspondence in the new hall. All members agreed.

m) Minute 10(b) Funding for Community Warden, Saundersfoot

The Clerk informed members that he had spoken to Mr Glenville Codd on the

above and was told that any grants would have to be match funded by the Council. Councillor Baker said that Mr Codd suggested meeting to discuss Saundersfoot's needs prior to going ahead with the application.

- n) Minute 10(c) Phrase “to be confirmed” in Planning Application
Councillor Baker said that he had spoken to the Planning Department and they were not aware of the above phrase.
- o) Minute 10(a) HPMCZ Issue
Councillor McDermott informed members that a range of marine habitats are currently protected by 125 MPA's (Marine Protected Areas) these cover approximately 75% of the Welsh Coast and 36% of Welsh Seas.

The MACAA (Marine & Coastal Access Act) 2009 gave Welsh Government Ministers powers to designate a possible new type of MPA known as HPMCZ (Highly Protected Marine Conservation Zone).

The Welsh Government is obliged to contribute to a coherent and well managed network of MPA's by 2016 to comply with the MSFD (Marine Strategy Framework Directive) and the requirements of the MACAA.

2012 MCZ Consultation

The Welsh Government indicated 10 potential sites between the Llyn Peninsula and Dale and if any were designated by HPMCZ, then those sites would be protected from all extractive, depositional damaging or disturbing activities.

The Welsh Government set up a Task & Finish Team who together with a Stakeholders Focus Group were to examine all aspects of the proposed MCZ Sites and the highly controversial nature of these proposed areas.

Conclusion

Further to a meeting with the Minister on Thursday 11th July to receive the report of the Task & Finish Team the S.F.G. the Minister subsequently decided. To avoid continued uncertainty amongst coastal communities, all the site options presented in the 2012 Consultation would be formally withdrawn.

Finally

If a new approach to MCZ selection designation in Wales is proposed by Welsh Government then the Task & Finish Team propose a revised method of MCZ selection and designation in Wales with a nine step approach which will need to be completed by 2016.

- p) Minute 10(i) Old School, Ridgeway, Saundersfoot
The Clerk read out a letter from Owen & Owen stating that this area would be tidied up in due course, and also asked by the building has become a danger to the public?

Councillor Baker said that he would take photographs of the building and send them to Owen & Owen as proof of the danger.

3) AGENDA

a) Approval & Acceptance of Conclusion of Audit 2012/13

The Clerk informed members that auditors report had now been received and no matters had come to their attention giving cause for concern and asked for a minute reference to show that the Annual Return had been approved and accepted by the Council.

It was proposed by Councillor Brabon and seconded by Councillor Boughton Thomas that the Annual Return be approved and accepted by the Council. All members agreed.

The Clerk was thanked by members for, once again, completing the return successfully.

b) Lease/Saundersfoot Bowling Club and electricity & water Supply Following rebuild of new hall.

Chairman Cleevely read out the clause from the above lease stating that after the first three years the amount paid should be reviewed every three years thereafter either by the open market ground rental value or reserved as in sub clause (1).

The Clerk informed members that for the first three years of the lease the amount payable remained as £500 per annum and was increased every three years afterwards by the rate of inflation.

Members decided that clarification of this clause of the lease be obtained from the Council's Solicitors and could the Council legally opt out of increasing the amount paid by the Bowling Club. Councillor Morris also suggested finding out the current market value of the property.

With regard to the electricity supply to the ticket office following the completion of the Regency Hall, the Clerk, along with Chairman Cleevely, had met with Mr Paul Blayney and Mr George Cavell from the Bowling Club to discuss these arrangements.

Mr Blayney said that since the commencement of the rebuild the Club has been supplying the ticket office with electricity as a goodwill gesture and suggested three options for this supply following the completion of the rebuild as follows:-

- (i) Connect ticket office supply to Bowling Club wiring and install a meter on this line so that a reading could be taken of the usage by the ticket office, and a bill be sent to the Council for this usage.
- (ii) A separate fused line could be fitted via cabling allowing a separate meter to be installed in the ticket office so that accurate readings could be taken of electricity used, and this could be carried out completely free of charge.
- (iii) A completely new supply could be connected to the distribution cables in the ground outside and brought to the ticket office and the estimated cost of this option would be £1,300 + vat.

After a lengthy discussion it was proposed by Councillor Brabon and

seconded by Councillor Baker that the Council adopts the second option as this would be the most accurate way of recording the amount of electricity used. All members agreed.

With regard to the water supply, some confusion was raised as to the system in place following the rebuild.

Councillor Brabon said that he had spoken to Brian James – Site Manager, and was told that a separate meter would be installed for the Regency Hall, Sports Club, Bowling Club and the Ticket Office so that accurate readings could be taken for each organisation, but Councillor Boughton Thomas thought that only the Regency Hall would have their own meter supply. Councillor Baker said that he would speak to Brian James and Welsh Water to establish exactly what the new arrangements would be following the completion of the rebuild.

Councillors Cavell and Poole declared an interest in this debate and left the room whilst this was discussed.

4) PLANNING APPLICATIONS

- NP/13/0304 - Residential Plot, Oaktree Cottage, Saundersfoot
- NP/13/0302 - Extension, Lanes End, Stammers Road, Saundersfoot
- Ref 13/0313/PA - New Road Access, Forest Grove, Stepside

With regard to the Pembrokeshire County Council application (13/0313/PA) members expressed their concern that the site plan does not show the planned access road.

Councillors Brabon declared an interest in NP/13/0302 and Councillors Baker and John declared an interest in 13/0313/PA and they took no part in these debates.

Members raised no objections to the above applications.

5) CORRESPONDENCE RECEIVED

- a) A letter was received from Mr Steve Allsop with regard to a proposed planning application for development on the land near the Saundersfoot Railway Station. Mr Allsop said that originally he had been advised that this development would not be entertained by National Parks and he would be wasting his time in submitting an application, but recently he had found out from a planning officer, who is supportive of his ideas, he should re submit his application and requested support from the Community Council for this application. The application included siting a number of historic wagons, some converted to holiday accommodation and a replica of the old station building to house a museum of the Pembroke & Tenby Railway as well as parking improvements. Mr Allsop said that he had already received letters of support from various individuals and organisations.

In principle members supported the application, as this would improve this area greatly, but firstly the Clerk was instructed to find out from Lawrence Harding, Monitoring Officer, Pembrokeshire County Council if the Council

was legally allowed to support this application due to the fact that Mr Allsop's wife is a Community Councillor.

Councillor Allsop declared an interest in this debate and left the room whilst this matter was discussed.

- b) An email was received from National Parks inviting members to attend a reception at the Pembrokeshire County Show on 13th August 2013 at 3.00pm at their stand. Chairman Cleevely said that he would attend on behalf of the Council.
- c) A letter was received from Amroth Community Council informing members that tests on the water quality at Wiseman's Bridge detected contamination with both animal and humans faecal matter and this was significant enough to fail the bathing water quality standard at this present time, which would prove devastating for the area and could have implications for beaches on either side of Wiseman's Bridge.

The letter goes on to say that the Community Council is currently working closely with Welsh Water and NRW whilst further investigations are going on, and one of the main issues is the lack of a mains sewer for the villages of Pleasant Valley/Wiseman's Bridge and Stepside which the Council has been striving to obtain for many years. The letter concludes by asking Saundersfoot Community Council to support their endeavours to get Welsh Water to progress on this matter.

Councillor Baker said that Councillor Brindston had been complaining for a mains sewer for this area for many years and fully supported their cause, and Councillor John agreed and the Clerk was instructed to write to Welsh Water and the NRW supporting this request.

- d) Application for Tree Works at the Plantation, Saundersfoot was received from National Parks.
- e) A Review of the Electoral Arrangements Draft Proposals for the County of Pembrokeshire was received from Boundary Commission.

It was proposed that the Community of Saundersfoot and the Community of St Mary Out Liberty (currently part of the Penally Electoral Division) be combined in a single electoral division. This electoral division would have 2,582 electors (2,640 projected) which, if represented by **two** Councillors is 18% below the proposed County average of 1,581 electors per Councillor.

The report considers that this improves the level of electoral parity in the area and it puts this forward as a proposal and the proposed electoral division is given a working name of "Saundersfoot with St Mary Out Liberty" and welcomed any comments.

Members agreed with two Councillors being represented in this new division but preferred that it be split into two wards, possible North and South.

- f) A letter from the Congregational Church Federation requested that the correspondence stored by the Community Council be removed by the 16th August 2013, so that the property be marketed and disposed of.

Chairman Cleevely suggested that Pembrokeshire County Council purchase the property for conversion into housing needs.

- g) The Annual Report 2013/2013 for Pembrokeshire Housing was received.

6) REPORTS FROM VARIOUS COMMITTEES INCLUDING THE COUNTY COUNCILLORS REPORT

- a) Councillor Baker reported to members as follows:

- **County News**

Savings - A target of £8.6m worth of savings has been identified to be delivered over the next three years. This would mean Members having to make a number of difficult decisions. Welsh Government has recently indicated that it intends to increase the pressure on local government spending. The Local Government Minister has suggested that Welsh local authorities should prepare for “English-style” cuts in the future. Quite what this means is not entirely clear at the moment. However, it is certainly the case that English local authorities have faced more drastic reductions in the money they receive from central government over the course of the last three years (though they have also been given greater flexibility in determining how best to reduce their spending). In reality, we won't really know the exact extent of the challenge we will face until Welsh Government announces the settlement we are to receive for next year in the Autumn.

That said, it looks increasingly likely that, over the next three years, we will need to deliver greater savings than the £8.6m to which we are already committed. The decisions that have been taken to date, as well as the other matters that are in the process of being debated by Members (public conveniences, fortnightly waste collections and the like), represent the minimum of what we can expect. The challenge for us now will be to identify additional areas where savings can be made. In some departments this may require a fundamental review of the way in which we currently organise services – simply shaving a few percent here and there is unlikely to be enough. It is important that we all recognise the scale of what lies ahead, not least so that the decisions we will put before Members in the coming months do not prejudice our ability to become more efficient in the future.

- **Education Recovery Board** - Following the identification in the Post Inspection Action Plan that a Recovery Board was required. Betsan O' Connor - Estyn Inspector seconded to Welsh Government is the chair- person
Professor Ian Roffe – former Director of the Centre for Enterprise, European and Extension Services, University of Wales.
David Williams – former Director of Children's Services at Durham.
Karen Evans – Chief Education Officer at Denbighshire Council.
Jessica Crowe- Representative of the Centre for Public Scrutiny

They will be meeting on a 6 weekly basis and will be setting future areas they wish to consider over the coming months.

- **Boundary Review** – Further to the submission of the PCC recommendation for a reduction in PCC Councillors from 60 to 55, the Boundary Commission has now published its draft proposals. The current Saundersfoot County Ward has 2082 voters, which is 28% above the target of 1750. Therefore the proposal is to combine Saundersfoot and St Mary Out Liberty to create one ward and have two County Councillors, the Community Council arrangements remain unchanged.

- **Clam collecting – The Glen beach**

Following our earlier conversation I can confirm that we have investigated the gathering of shellfish, specifically Sand Gaper Clams and Razor-clams on Saundersfoot beach this week. Officers from PCC were in attendance on Monday and Wednesday in order to ascertain whether any gathering taking place was for commercial purposes. The gathering of shellfish for personal use is not restricted. In order to gather commercially for human consumption areas where live bivalve molluscs (clams, oysters, mussels, cockles etc.) are harvested must be classified by the Food Standards Agency. Saundersfoot beach is not currently classified for commercial gathering for any species of bivalve molluscs. Although the numbers of people gathering shellfish was quite high (100+), particularly on Monday, there was no evidence to suggest that they were gathering shellfish for anything other than their own personal use.

As part of the investigation Pembrokeshire County Council have informed various Local Authority Food Departments in South Wales, where the people reside, in order that their officers may undertake checks during routine inspections of food outlets to ensure that clams are not being sold for human consumption. The Local Authority areas were: Cardiff, Bridgend, Merthyr and Rhondda Cynon Taff.

Also, owing to their remit of fisheries management, we have informed Welsh Government Fisheries Enforcement Officers based in Milford Haven. They will consider the above information in order to determine whether any restrictions are appropriate in future.

Discussions have also taken place with colleagues in Swansea, where a similar issue takes place at Oxwich Bay from time to time. Their investigations have also concluded that the clams being gathered are for personal use only.

Contact - Carwyn Thomas, Port Health Team Leader, Pembrokeshire County Council
In addition Dyfed Powys Police visited The Glen following complaints regarding anti-social parking which blocked side roads and private drives, the collectors were instructed to move on.

- **Recycling bins** – two new ones have been installed one at the CP School and one at Bedoes Court corner.
- **Brooklands Place sign** - Ben Blake has investigated the possibility of moving the sign in the splitter island and is currently working on a cost to the Community Council to move, make good and erect a directional sign on the island. Alternatively if the sign stays as it is then Glen Codd should be contacted to have the offending signs removed which are obstructing driver visibility.
- **Saundersfoot low bridge signs** – Ben Blake's review is now complete and on his return from leave the proposals reviewed.

- **Brown sign review** – Ben Blake has now reviewed the possible locations for brown signs on the main approaches to Saundersfoot. Currently there are already many signs directional, weight limit restrictions and adding more could prove to be difficult but Ben would welcome any suggestions.
 - **Lights in the long tunnel** – Pembrokeshire County Council are still investigating the problem; there has been damage to the protective cover over the panels. The original installation company are proving difficult to contact with regard to the original design and installation.
 - **Verge cutting** –
 - The Strand
 - The Incline
 - Path to The Glen
 - **Overgrown stream at Brooklands Place** – A contractor is to be appointed
 - Saundersfoot in Bloom
 - War memorial
 - Tom Cordons slipway
- b) Councillor Brabon reported to members as follows:-
- All rubbish around the container had been bagged and was ready for removal.
 - Councillor Brabon telephoned Pembrokeshire County Council regarding rubbish collecting outside Bethany Flats in Saundersfoot and it was removed immediately. Councillor Brabon said that Pembrokeshire County Council was arranging for a wheelie bin to be placed there where the black bags could be deposited. Councillor Brabon expressed his concern at the dreadful mess outside these flats and he had received several complaints from nearby residents on the matter. Finally, Councillor Brabon complimented Pembrokeshire County Council on the wonderful job carried out by their workforce in painting these flats.
 - Councillor Brabon thanked all those who had helped in enhancing the Sensory Gardens recently prior to the Wales in Bloom judges arriving and to Pembrokeshire County Council in supplying baskets and planters in the village. Councillor Brabon also thanked the Harbour Commission for their work on the harbour which looked colourful and attractive.
- c) Councillor McDermott reported to members as follows:-
- Regency Hall**
- Meeting on the 18th July 2013 was opened by the Chairman Neville Boughton Thomas.
 - A report on the site meeting with the Architects and builders took place with a completion date of approximately week commencing the 12th August 2013.
 - A request for volunteers to assist with various duties in the new hall. Everyone expressed willingness to assist subject to availability.
 - A discussion took place with regard to storage allocation.
 - A marketing and development plan is to be discussed with Landsker Business Solutions in Whitland on the 2nd August 2013.
 - A discussion on the external signage of the new hall took place and a decision was made to invite tenders from two local sign writers.

- The opening date for the new hall is still scheduled for 27th September 2013 at 12.00 noon.

d) Councillor John reported to members as follows:-

Saundersfoot Forum 11th July 2013

- A Joint meeting of Saundersfoot and Amroth Forums with regard to progressing the “Saundersfoot Bay Heritage Regeneration Trust”. There were nine people present along with two representatives from PLANED. Apologies were received from four people.
- Mr Neil Sefton opened the meeting and the previous minutes were agreed. It was proposed and seconded that the group continue to form the trust with the initial honorary officers being Mr Neil Sefton as chair and Mrs Pauline Davies as Vice Chair.
- There followed some discussion on the constitution with some minor amendments being made to the 3rd draft. These will be written up and recirculated before the AGM.
- The next meeting will be on 6th August 2013 at 5pm in Summerhill.

e) Councillor Cavell reported members as follows:-

Saundersfoot C P School

- Year 6 pupils were presented with awards of their Presentation afternoon, also pupils were presented with dictionaries by Saundersfoot Rotary Club for their contribution in the Shoe Box Scheme.
- Presentation of prizes to the winners of the 2013 Saundersfoot in Bloom posters took place recently. Chairman Keith Williams thanked Miss Lester, Staff and pupils for being so supportive to Saundersfoot in Bloom. Also present from the Committee were Secretary Councillor R Hayes MBE and Vice Chair Mrs Joan Allen.
- The new school ambassadors for 2013/2014 will be:- Joseph Hurlow and Phoebe Swales. Head boy – Joshue Done, Head girl – Florence Thompstone, Deputy Head Boy – James Moffatt and Head Girl – Yvonna Garcia.
- FOSS10, the running team started by Saundersfoot School last April managed to get an incredible 42 runners to enter the 10k run on the 29th July 2013. Their goal was to finish the race to raise funds to purchase Sports equipment for the school, as well as to set an example for the children on the value of perseverance and hard work as they trained for the event. Many of the runners had no experience of running or racing before April and everyone on the team who started crossed the finishing line, which made the achievement all the more impressive. Their success did not stop there though; the FOSS10 team was the Novice Team Trophy, which came as a complete surprise to everyone and made the day all the more special.

f) Councillor Morris reported to members as follows:-

One Voice Wales 11th July 2013

- A talk was given by Mr Tim Lewis of Commercial Christmas, who supplies Christmas Lighting to local councils. He reported that their prices are generally 50% cheaper than their competitors and that they are currently offering councils a further 25% reduction on those prices.

- **AGM** – Mr David McDermott was elected as Chairman, Mr Huw Morris was elected as Vice Chairman. It was agreed that the second NEC Rep will be appointed at a later date. Other significant posts include:-
Planned Rep - Sue Boughton Thomas
Hywel Dda Health Board Rep – Huw Morris
- Future meetings
- Wednesday 25th September, Tuesday 21st January, Tuesday 15th April, Wednesday 16th July (AGM)
- **Ordinary Meeting** – The availability of a £500 grant for web presence was again discussed and it was pointed out that OVW are prepared to do the webhosting. It needs to be appreciated that the £500 is a one-off payment. A report on the Hywel Dda Health Board was delivered by Huw Morris, Members were reminded that a programme of training is offered by OVW and that several councils can book the training sessions collectively. Membership of OVW continues to increase. Members were encouraged to share examples of Good Practice.

Harbour Commissioners June & July 2013

- Commissioners were informed that Commissioner Huw Morris will now be responsible for the Physical & Human Environment of the Harbour.
- The Harbour toilets and showering facilities block is now open. A new low-light CCTV camera has now been installed within, to ensure that any vandals can be easily identified. An additional CCTV camera will be located outside the toilet block. The facility is proving to be very popular.
- Several relocations of boats within the Harbour were discussed and as a result the new layout will be far more purposeful. Some extra mooring might become available within the Harbour shortly and the provision of external visitors' moorings will also be improved.
- Marker Buoys have been purchased, so that they can be used to define the desired entrance and exit gate to and from the Harbour.
- Concern was shown over the number of youths who are jumping off the harbour wall. Police have been involved in moving the youths on. In future, the police will be alerted about every incident.
- The need for a credit card payment system for parking will be assessed, based on the usage of the appropriate machines throughout the season.
- The Festival of the Sea went very well on 30th June 2013. Improvements for next year will be considered.
- The new notices concerning the movement of the Defibrillator from the Ticket Office to Tesco have now been printed, laminated and placed in shop front windows at convenient intervals around the village.
- The provision of a floating pontoon to assist access to vessels for both able-bodied and, in particular, disabled boat users will be considered in the near future.
- The Harbour was included in the recent inspection of Saundersfoot by the Judge for the Wales in Bloom competition. Much work has been done in preparation for this, including the extremely colourful displays along the front of the Car Park and the use of chipped bark for presentation and as a deterrent to weeds.

7) ANY OTHER BUSINESS

- a) Councillor Morris said that once the bank at the stream had been cut back the water would be monitored for quality.
- b) Councillor Morris reported that the dangerous branches had still not been removed from Hopshill Lane. Councillor Baker said that he would arrange for this to be done.
- c) Councillor Hayes reported that last Monday, 60 cockle pickers were seen on the Glen Beach. She said she made various telephone calls and finally found out that the Welsh Government were running a consultation on cockle picking. She said that no legislation is in place to prevent these incidents occurring on the beach. She said she was told by Port Health that there is no proof that the shell fish are being used on a commercial basis. Councillor Hayes said that the pickers were using salt to collect the razor fish and were leaving the empty salt containers on the beach, and urged anyone who sees cockle pickers on this beach to email Port Health on porthealth@pembrokeshire.gov.uk.
- d) Councillor Boughton Thomas asked what would be the parking arrangements for the Council car park once the tarmacking had taken place there. Councillor Baker advised Councillor Boughton Thomas that he would draw up plans for the layout of spaces for the car park.
- e) Councillor Boughton Thomas advised members that the tarmacking would be carried out next week and no money was available for the drainage from this area. Councillors Poole and Baker said that they would commence a meeting with Mr Brian James – Site Manager, to discuss the matter.
- f) Councillor Baker said that he, along with Councillor Poole and John had met at the Memorial at St Issell's to discuss what improvements could take place there under the "Grants for Memorials" Scheme. He produced photographs to members of how improvements to the path could be carried out.
- g) Councillor Baker said that he had visited the slipway at Wiseman's Bridge and questioned whose responsibility it was to maintain it. The Clerk was instructed to contact Emyr Williams Pembrokeshire County Council to ascertain who is responsibility it is to maintain this slipway.
- h) Councillor Brabon congratulated the Harbour Commission on the wonderful job they had done in renovating the toilets on the harbour.
- i) Councillor Poole said that he had observed that the Regency Hall toilets had closed at 9.00pm and Councillor Baker said they should remain open until 10.00pm and he would contact Glenville Codd Pembrokeshire County Council regarding this.
- j) Chairman Cleevely reported horses galloping on Saundersfoot Beach and asked what the bye law states regarding horses on the beach.

Councillor Hayes informed Chairman Cleevely that the bye law states that horses are allowed on the beach up to 11.00am and after 7.00pm and a sign is located on the slipway stating these times. She said this restriction is in

force from the 1st June to the 30th September.

The next meeting of the Council will be held in the **Regency Hall** (hopefully) on the **12th September 2013** at 6.30pm.