

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the meeting in the Methodist Church, Saundersfoot on the 4th July 2013

Firstly Chairman Cleevely welcomed Mr Kevin Stuart from Ironman Wales to the meeting.

Mr Stuart thanked the Council for inviting him to the meeting and informed members that the event this year would be held on the 8th September 2013 and 1800 entries had been received. He said the course would be similar to last year and he had met with Pembrokeshire County Council, the Police and all stakeholders today to finalise arrangements. Mr Stuart said that competitors had been training for some time. He went on to say that the support from volunteers had been tremendous, but they were still looking for more to help out on the day.

Mr Stuart said that a small shuttle bus would be in operation to transport the public to Saundersfoot possibly from New Hedges and Carew, but he had to liaise with the bus company to finalise plans.

Councillor Brabon asked what was the amount of money raised from the event? Mr Stuart said that approximately £100,000 was raised for nominated charities and much more was raised by competitors for their chosen charity.

Councillor Baker informed members that all flags would be in place prior to the bank holiday and Mr Stuart asked for feedback from the Council of any concerns they might have. He said that there had been a three year agreement for the event, but he could see no reason why this could not be extended.

Chairman Cleevely thanked Mr Stuart for attending and said that the event gets better each year and the organisers listened to the concerns raised and hoped it would be successful again this year.

Chairman Cleevely then welcomed Mr Dan John the Emergency Planning Officer to the meeting.

Mr John explained to members that the idea was first discussed at a PACT meeting and since then he had chosen Saundersfoot and Dale to implement the scheme. He said that the main concerns highlighted were flooding, severe weather conditions, pollution and gas explosion. He said the main aim of the scheme was to get organisations to work together in the unfortunate event of an emergency occurring in Saundersfoot.

All members present agreed it was a good idea and suggested contacting as many organisations as possible for input into the scheme.

Chairman Cleevely advised Mr John that the Council had already formed a subcommittee. It was decided to call a meeting as soon as possible for input into the scheme and invite as many organisations to this meeting. Mr John would email suitable dates to the Clerk for this meeting.

Chairman Cleevely thanked Mr John for attending and looked forward to meeting again to discuss progress.

The meeting proper then started.

1) **MATTERS ARISING FROM THE MINUTES**

Minutes of 4th April 2013

a) **Minute 10(e) Regency Hall Car Park Charges**

The Clerk informed members that he had received an email from Mr Alan Hare – National Parks, stating that the process to change the off street parking order was not proceeding as quickly as planned but he is pressing Pembrokeshire County Council to commence as soon as possible and it is still the intention to introduced the new charging period.

Minutes of 6th June 2013

b) **Minute 4(a) Dog Fouling, Beach, Saundersfoot**

Councillor Baker said that he had met with Mr Myrddin Dennis – Beach Officer, Pembrokeshire County Council, to establish exactly where the boundary line is and would report back the findings at the next meeting.

c) **Minute 4(b) Signage, Fan Road, Saundersfoot**

Councillor John said that this is different from the Back Lane, Sardis exercise. The Fan Road exists on all maps, so not a naming issue. However the properties use either a Valley Road (2) or a Ridgeway (2/3) postcode. The Valley Road ones are, because the land originally was one plot accessed from Valley Road, then new plots were sold but with access on the Fan Road. The Ridgeway properties were included with their neighbours.

After seeking clarification, there cannot be a Pembrokeshire County Council sign put up as the properties are not on the Fan Road on the Royal Mail database. Canvassing the area he has one in favour, one maybe – but postcode changes are annoying, one does not care and one absent.

He said that he will continue to produce the petition sheet, but due to the low numbers, to achieve over 2/3 rds we need unanimity from the residents.

Councillor John said that he would continue to canvas the residents on Fan Road.

d) **Minute 4(c) Sensory Gardens, Saundersfoot**

Councillor Poole informed members that he had filled up the fountain and no leak was detected and it was working fine.

Councillor Pearson was concerned that the plants in the gardens were not being watered on a regular basis.

Councillor Poole said that Mr Lewis should be working in the gardens much more than he is.

Councillor Brabon then produced a working schedule he had prepared for Mr Lewis and all members agreed that it was too vague and should contain the number of hours worked on each task. Councillor Baker said that he would rewrite it to contain exact hours Mr Lewis should be working.

Chairman Cleevely suggested that, as a way forward, Councillor Brabon along with Councillors Pearson, Boughton Thomas and John meets with Mr Lewis to discuss his working arrangements.

e) Minute 4(d) Branches, Westfield Road, Saundersfoot

Councillor Baker said that he had contacted Mr Glenville Codd, Pembrokeshire County Council to remove the offending branches.

f) Minute 4(e) Parking by Tennis Courts, Saundersfoot

Councillor Baker said that he had obtained 15 gabion baskets free of charge for the above parking area.

g) Minute 4(f) St Issell's Cemetery

The Clerk informed members that he had contacted various contractors to clear the offending graves in the cemetery and had received only one quote, and this quote was £10 per grave.

It was proposed by Councillor Brabon and seconded by Councillor Cavell that this quote is accepted. All members agreed. It was also agreed to meet the contractor in the Cemetery prior to work commencing.

h) Minute 4(g) Crazy Golf Area, Saundersfoot

Councillor Brabon reported that the grass had been cut to its lowest level and looked good. He said that the slabs around the holes had been removed and grass seed planted there, but suggested leaving some slabs there near the seats. Chairman Cleevely asked if the area be prepared as soon as possible to open the putting green in time for the summer holidays.

i) Minute 4(i) Defibrillator, Saundersfoot

Councillor McDermott thanked Councillor Baker for producing notices for the defibrillator and these will be in place next week indicating that the defibrillator is now housed in Tesco.

j) Minute 5(b) Sealed Knot

Councillor Baker informed members that the Fish Week 2014 commences on 28th June 2014 and suggested combining the above event with the Fish Week final event on Saundersfoot Harbour 5th July 2014.

k) Minute 5(d) Car Parking Sign, near Police Station

Councillor John advised members that there is a sign outside the Police Station indicating parking at Coppet Hall. Councillor Baker said he would contact Pembrokeshire County Council regarding this sign.

l) Minute 9(a) Councillor Baker's Report

Councillor Hayes informed members that youngsters had jumped out at a lady in the long tunnel causing her to fall over.

Councillor John reminded members that twelve months ago concerns were raised at the slippery surface outside the Hean Castle Public House and still

nothing has been done. Councillor Baker said that he would contact the relevant officer for progress.

m) Minute 9(b) Councillor Brabon's Report – Purchase of Mower

The Clerk informed members that it had been brought to his notice that Mr Alwyn Lewis had only used Councillor Brabon's mower once and he had been using the strimmer to cut the areas concerned and asked members should the Council purchase the mower?

Chairman Cleevely said that if the Council decided not to go ahead with this purchase the minute would have to be rescinded.

A Notice of Motion to rescind this minute was then put forward by Councillor Baker and seconded by Councillor Poole and was unanimously carried. Councillor Brabon abstained from voting.

n) Minute 9(h) Grant from Community Fund for CCTV Camera

Councillor John informed members that an application form for the above had been submitted to Dyfed Powys Police.

o) Minute 10(d) Extra signage by Brooklands Lane, Saundersfoot

Councillor John asked if a larger sign be erected by Brooklands Lane, informing the public of the facilities available in Saundersfoot and also erect a display board in that area so that the public are aware of temporary events being held in Saundersfoot.

Councillor Baker said that he would investigate this requested.

p) Minute 10(h) Overhanging branches by sign on Sandyhill Road

Councillor Baker said that he would contact Mr Glenville Codd, Pembrokeshire County Council to request that they are cut back.

q) Minute 10(j) Green Containers, Sensory Gardens, Saundersfoot

Councillor Pearson informed members that the above containers had still not been removed and Councillor Brabon said that he would ask Mr Alwyn Lewis to remove them.

2) AGENDA

a) Post Audit Approval of Accounts for 2012/2013

The Clerk informed members that there were no issues which the Council should consider prior to the Council's approval of the Accounts and now required certification of Section 3 of the Annual Return.

It was proposed by Councillor John and seconded by Councillor Boughton Thomas that the accounts be approved by the Council and all members agreed.

3) PLANNING APPLICATIONS

- NP/13/0238 - Elevation to Planning Consent, 11 The Strand Saundersfoot
- NP/13/0253 - Improved Access Tracks, Woodlands, Wiseman's Bridge
- NP/13/0272 - Bungalow, Rai Tor, Ragged Staff, Saundersfoot

Councillor John declared an interest in NP/13/0238 and NP/13/0253 and Councillor Baker in NP/13/0253 and they took no part in these debates.

Members raised no objections to the above applications.

4) CORRESPONDENCE RECEIVED

- a) Letters of thanks for donations were received from the Regency Hall, Tenby Talking Newspaper, 2nd St Issell's Brownies, Saundersfoot Guild of Friendship and Saundersfoot Footlights.
- b) Newsletters were received from One Voice Wales for member's perusal.
- c) The first Annual Report was received from Mr Chris Salmon, Police Commissioner for Dyfed Powys Police.

5) REPORTS FROM VARIOUS COMMITTEES INCLUDING THE COUNTY COUNCILLORS REPORT

- a) Councillor Hayes reported that she had attended a SEPCHN meeting on 18th June 2013 and the following was discussed:-
 - A letter signed by everyone present had been sent to the Health Minister reiterating past concerns.
 - A letter was sent to CHC regarding using the hospital as a Community Resource Centre.
 - Letter sent to Mark Drakeford, Health Minister expressing concerns about the CHC agreeing to the transfer of the MIU to the GP's.
 - A reply stated that the matter was now in the hands of the LHB and the CHC.
 - Questions were asked about the Red Cross being asked to deliver the MIU service. In an update Mr Tony Wales reported that the Red Cross had tendered for an 8 week service.
 - Questions were also asked if the cost of closing the MIU and then providing alternative services had been assessed.
 - The Health Minister had agreed to cooperate with the LHB in restructuring the MIU provisions and discussions were still ongoing, but the CHC had still had no contact with the GP's.
 - It was decided that all future letters be sent to the LHB and not the Minister.
 - Questions were asked as to why only Tenby GP's were permitted to attend to patients at Park House.
 - Appointments with Consultants at Withybush Hospital can now be made at weekends.
 - Following this meeting, Councillor Hayes said that she had received an update on the situation with regard to the Red Cross taking over the MIU during the Summer months:-
 - ◆ The LHB are piloting alternative provision for the MIU Services in Tenby over an 8 week summer period. The provision was tendered for and awarded to the Red Cross who will provide MIU cover from 10.00am to 6.00pm at Tenby MIU on weekends and Bank Holidays and the trial will commence on 14th July 2013.

- ◆ The Emergency Nurse Practitioners at Tenby will remain in site for the first four weeks of the trial in the first instance to analysis the type of emergency presented and the provide back up to the Red Cross if they are unable to deal with the type of emergency presented and if it is found that the Red Cross can deal with all types of emergencies the ENP's **MAY** be withdrawn for the final 4 weeks of the trial.
- ◆ A longer term solution to the MIU provision in Tenby is still part of the implementation process and “further conversations are to be had with the CHC and GP's to reach an accommodation”.

b) Councillor Cavell reported to members as follows:-

Saundersfoot CP School

- On 18th and 20th June 2013 Councillor Brabon and myself attended the early years and year 1-6 Annual Sports Day, and many budding athletes took part! Monkstone House were the overall winners and cups were presented by Councillor Brabon.
- Good luck is extended to the FOSS team and staff who are taking part in the Tenby 10k run on 28th July 2013.
- Pupils took part in the Saundersfoot in Bloom poster competition and the winners will be announced at the presentation evening on 16th July 2013.

c) Councillor McDermott reported to members as follows:-

Regency Hall

- The “Rock Stewart Tribute Concert” was a great success and raised £1,135 which together with the NYDS which Councillor Baker, myself and my son Julian and two Croatians took part as a “Buy a Brick” for the Regency Hall raised £770 making a total of £1905 for the new hall.
- The new hall is progressing well with the scaffolding now removed and still on for completion by the end of July early August.
- The Treasurer reported donations from Inner Wheel and South Pembrokeshire Young Performers, and the committee is grateful to them for these donations.
- A meeting has been arranged on 8th July 2013 with the Architects and the next full meeting is on 18th July 2013.
- The Open Day has now provisionally changed to Friday 27th September 2013.
- More information can be found on the website www.regencyhall.org.uk

d) The Cambrian Hotel

- The project is now being handled by Mr Matt Bryant.
- Mr Bryant would like to attend the August meeting of the Council.
- JEHU will be moving to the Cambrian Hotel site following the Regency Hall development.
- JEHU will be responsible for the first phase of the development and demolition should commence on 20th August 2013.
- A large amount of asbestos has been discovered at the site which could delay progress.

e) County Councillor Baker reported to members as follows:-

- **County Council issues** – Recent newspaper interviews by the Leader of the Council have highlighted challenges ahead, savings approaching £8 million will be required over the next years coupled with additional savings required by Welsh Government. All departments are under review and headlines recently focused on the function of Pembrokeshire Coast National Park Authority functions. Councillor Baker stressed his support for PCNP especially in relation to planning but he is aware that discussions are always on-going with regard to sharing some services.
 - **Civic Amity Site** – Councillor Baker had spoken to Senior Officers who confirmed that PCC are reviewing the PCNPA report and their position or future action is undecided. The application was withdrawn at 7pm the day before the Committee meeting. Councillor Baker had received a call from a PCNPA Officer and asked to contact as many of the interested parties as possible, he then attended the Planning meeting where a letter was read out from the County Consultant. Some Members of the Committee were concerned at the late withdrawal of the application and the inconvenience and expense that had resulted.
 - **Area Maintenance** – Glen Codd has inspected the access ramp handrail from the harbour to back beach, the rail is rusting but is serviceable, and this has been passed to Mr Emyr Williams at PCC who monitors the Coastal infrastructure.
 - The hand rail at the end of the short tunnel on The Strand will be replaced by a bollard by the end of the week and the drainage in the tunnel investigated by the end of July.
 - **Lights in the long tunnel** –The batteries have been taken away for checking and charging, there is possibly a lack of available light especially bearing in mind the winter and spring weather.
 - **Bevelin Lane** – The resurfacing of the lane is now complete and includes a ramp into Scandinavia Heights providing access for mobility scooters, wheelchairs and prams.
 - **New Cycle Rack** – This will be installed in front of the TIC by the end of the week.
 - Two new style recycling bins are available for the village, one will be sited at Saundersfoot School and as others are placed around the County the bins being replaced have been promised for Saundersfoot to replace the old rust hanging bag type, Saundersfoot Community Council are asked to suggest a priority list.
 - The slippery paving blocks near the main beach slipway will be painted with non-slip paint as a trial when the village is less busy.
 - The signage alterations and new bollards have been installed at the War Memorial.
 - **Tenby MIU** – Hywel Dda Health Board have now revealed their proposals for an alternative service at the MIU, the unit will be staffed as usual between Monday and Friday with the Red Cross providing cover on Saturday, Sunday and Bank holidays.
- f) Councillor Brabon reported to members as follows:-
- The winding mechanism on the net of one of the tennis courts was broken. The Clerk was instructed to contact Pembrokeshire Engineering to get it repaired.

- Councillor Brabon reported that the income for the tennis was very poor and asked if the Council should allow the public to play tennis free of charge so that Mr Lewis could spend more time working in the Sensory Gardens. Members decided in the short term, not to charge for playing tennis and hoped the putting area would be open in time for the summer period.
- Councillor Brabon thanked Councillors Pearson, Boughton Thomas, Morris and the Clerk for all the work carried out in the Sensory Gardens.
- Councillor Brabon said that he had been approached by the Bowling Club with regard to sharing the skip they have for disposing of their grass cuttings, the cost of which is £636 per season. Members decided not to go ahead with this proposal, because the amount of grass collected by the Council would not warrant this expenditure.

g) Chairman Cleevly reported to members as follows:-

Police Forum

- Only 13 crimes had been reported of which three had been detected.
- Problems reported were cars parking on the Whitlow Estate during school times, speeding on Stammers Road, and issues regarding the loading bay outside Tesco.
- Councillor Baker said that Mr Mark Owen Pembrokeshire County Council was reviewing the situation with regard to the presence of Civil Parking Enforcement Officers in Saundersfoot.

h) Councillor John reported to members as follows:-

Saundersfoot Forum 2nd July 2013

- 14 representations from both Saundersfoot and Amroth were present, previous minutes were agreed.
- There was no update on the possibility of Big Lottery bids due to PLANED meetings happening after this meet.
- There then followed a lively discussion on the proposed constitution, which will be discussed further and possible approved at the Inaugural Meeting of the Saundersfoot Bay Heritage Regeneration Trust – which will be 10pm 11th July in Summerhill.

i) Councillor Morris reported to members as follows:-

One Voice Wales – Hywel Dda Stakeholders Group 11th June 2013

- A Good Practice Guide was presented in draft to the meeting and was deemed as extremely useful. It was also agreed that there was a need for a report summary that members could take back to their own stakeholder bodies.
- The training of unpaid carers is now likely to be handled at a national level and there are moves afoot to introduce a new qualification for such carers. Currently the process of training is overseen by the Care Council for Wales. The programme is now delivered by both paid and unpaid carers. Much concern was shown for the impact of caring on the carers themselves. In Pembrokeshire alone, there are over 15,000 carers. Young carers are classified as those carers who are up to the age of 18 years. Young adult carers are in the age bracket from 18 to 25. Adult carers are over 25.

- The WRVS are now coming more into play with their contribution to the transport of patients for treatment. This is particularly useful within Pembrokeshire, where the cancellation of appointments is now down to 14%.
- The condition of patients at the time of their discharge from hospital was raised as a major concern, with respect to the number of such patients who experience post treatment traumas. This will feature as a point on the agenda for the next meeting.

6) ANY OTHER BUSINESS

- a) Councillor Brabon reported that the signpost near the Arcade had been vandalised by youngsters swinging on it. Councillor Baker said that he would contact the relevant officer in Pembrokeshire County Council to get it repaired.
- b) Councillor Baker suggested writing to Mr Ian Westley, Director of Highways, Pembrokeshire County Council with regard to possible funding for a Community Warden in Saundersfoot.
- c) Councillor John said that whilst looking at the Pembrokeshire County Council website with regard to the planning applications procedure the phrase “to be confirmed” was mentioned and asked what this meant? Councillor Baker said that he would find out.
- d) Councillor McDermott informed members that he was to visit the Minister at the Welsh Government on Thursday 11th July 2013 to discuss the Marine Conservation Zones issue and would report back to Council at the next meeting.
- e) Councillor Boughton Thomas said that whilst work is carried out by the contractors to tarmac the car park by the new hall, pedestrian access will be maintained during the 2-3 days this work will take to complete. She went on to say that the Hall Committee was working closely with the Sports Club with regard to deliveries etc.
- f) Councillor Boughton Thomas expressed her concern at the amount of weeds on the path towards Wiseman’s Bridge. Councillor Baker said that he would arrange to get them removed.
- g) Councillor Cavell asked if the grass be cut back on the footway at the top of the Incline again. Councillor Baker said that he would arrange for this to be done.
- h) Councillor Cavell expressed her concern at the amount of rubbish which had collected near the container by the golf course. Councillor Brabon would arrange for this area to be cleared.
- i) Councillor Hayes informed members that the coal shed in the Old School had become dangerous and also the yard was in a disgusting state. The Clerk was instructed to write to Owen & Owen, Pembroke regarding both issues.
- j) Councillor Hayes also reported that the hedge on the Strand needed cutting back badly. Councillor Baker said that he would contact Pembrokeshire County Council on the matter.
- k) Councillor Hayes informed members that she had received a personal letter from Simon Hart MP congratulating her on 30 years services as a Harbour Commissioner.

The next meeting of the Council will be held in the Methodist Church, Saundersfoot on Thursday 1st August 2013 at 6.30pm.