

## NEW MOAT COMMUNITY COUNCIL

**MINUTES** of the **ANNUAL COUNCIL MEETING** held of Wednesday, the 24th day of May 2023 at 20:00 in New Moat Church.

**MEMBERS PRESENT:** Cllr D Howells (Vice Chair), Cllr E Davies, Cllr M Himsworth and Sue Harding (Clerk).  
Also present Cllr D Howlett (Pembrokeshire County Council)

1. **APOLOGIES FOR ABSENCE:** Cllr R Williams; Cllr H Warlow, Cllr J Bushell
2. **APPOINTMENT OF ROLES** - Cllr H Warlow as Chair for a further year; Cllr D Howells as Vice Chair which was a unanimous vote of approval
3. **DECLARATION OF KNOWN INTERESTS** - None
4. **APPROVAL OF PREVIOUS MEETING MINUTES** dated 29th March 2023– Decision Approved
5. **ANNUAL REPORT ON ACTIVITIES UNDERTAKEN IN PREVIOUS 12 MONTHS** - 1. There had been 5 meetings (May, August, Nov, Jan and March); 2. Purchases - the Council had bought three notice boards to be installed in New Moat, Llys-y-fran, Penffordd. 3. The Council had arranged a Community Christmas Meal held at Maencloghog Hall on the 7th January and attended by 52 guests 4. The Council considered 8 planning applications; 6. Considered 5 requests for funding from various charities/organisations; 7. Gave a £50 donation to the Llys-y-Fran Queens Jubilee Celebrations; and 8. The members had Co-opted a new member to fill the vacant position - Cllr R Williams. 9. There had been two Community de-fib training sessions arranged with St John's Ambulance. **DECISION** - Agreed
6. **FINANCIAL REPORT** - Sue reported that the bank balance remains healthy with a £3155.33 credit balance as at 31st March 22 but taking into account uncashed cheques the available spend was £3052.33. The precept remained at £1000 per year. Sue circulated a detail spreadsheet of spending which showed a receipt of £2125.00 and a Spend of £2541.66 which was a difference of £416.66 reduction during the year.

**Receipt was as follows:-**

- a) Precept - £1000
- b) Reimbursement for Community Christmas Meal from Broadway Partners £750
- c) HMRC VAT return £95 for VAT paid on defib cabinet
- d) Christmas meal tickets £280

**Spending during 2022/23 was as follows:-**

- a) Room Booking fees - £115 (which includes the use of Llys-y-fran hall for defib training)
- b) Community Christmas meal - Caterer charged £750 which was reimbursed by Broadway Partners. £280 was collected (£5 per attendee) towards raffle prizes and venue expenses. £238 was spent on raffle prizes and £68 for the use of the village hall. Therefore the balance came to -£26 which the Community Council covered.
- c) Three Notice Boards - £676.80
- d) Insurance - £183.86
- e) Fitting of electric and installation of defib in Penffordd - £215.50

f) Election charges contribution to PCC - £250

e) other - Donation for Llys-y-fran Queens Jubilee party (£50) and defib electricity £20.

#### **Future Spend in 2023/24**

a) Insurance - £233.14

b) New defib pads and electric- £150

c) Room Charges - £120

d) Community events - £250

e) Donations - £100

f) Expenses £220

Audit - The Audit from 22/23 was still with the Audit Office. A general email to all Councils had indicated a backlog and requested no enquiries but to be patient. Sue informed members that a full audit was due this year that required more information. Sue circulated copies of this years completed full audit. Once approved it would be submitted to the Audit Commission and made available to the public to view by appointment between 3 July - 28 July.

**DECISION - Approved. Cllr Howell as Chair of the meeting to sign the Accounting statement.**

7. **ASSETS REPORT** - Sue circulated a copy of the Asset register and highlighted the inclusion of the three notice boards - **Decision Approved**
8. Update on Broadband - Cllr Howlett and Sue continue to have dialogue with Broadway Partners and have continued to put pressure on for a completion in June. It was noted that there was a lot of social media comments which highlighted local frustration. Many of the members had seen work being undertaken in the area which was a welcome sign. **Decision - Cllr Howlett and Sue to continue with meetings.**
9. Update on Community 'Royal Knees up' event - The event was attended by approximately 30 adults and 10 children. Llys-Y-Fran Lake donated the use of their function room and made drinks available to purchase. A donation of £50 was received from Cllr Howlett towards the event. Spending:-
  - a. Purchase of Tableware, banners, bunting and party crowns - £75.53
  - b. Craft area - £10
  - c. Printing - £6

Total - £91.53 less £50 donation = a balance of £41.53 which Sue had covered.

**Decision** - The members thanked Sue for her organisation of the event and approved Sue claiming the £41.53 expenses.

#### **10. Correspondence received since last meeting -**

- a. **Insurance Renewal due 1/6/23** - Two quotes had been received. **Decision - Remain with existing provider.**
- b. **Appointment of a new Standards Committee member - circulated 23/5 closing date 23/6 - Noted**
- c. **Building back better high streets forum on 6/7/23 - circulated 23/5 - Noted**

- d. **Charity request from Paul Sartori** - members are aware of the good works this charity performs but as with other requests from large Charities, the Members choose to support local less known activities therefore **Decision - no donation**
- e. **Blood donations sessions at Narberth Queens Hall Narberth 24/5 - Noted**
- f. **Welsh Government Survey on Twinning - circulated 16/5 - Noted**
- g. **Emergency road closure - water leek circulated 15/5 - Noted**
- h. **River Stakeholder Event 31st May Halliwell Centre, Carmarthen - Noted**
- i. **Planning App 23/0012/pa - Ffynnongain Farm , Earth Banked Nutrient Storage Lagoon - Noted**

**11. Notification of any other business for discussion at future meetings:-**

- a. **None**

**12. Next Meeting Date - 30th August 2023 at 8pm in Llys-y-Fran**

**Meeting Closed at 21:10**