

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the Meeting held in the Methodist Church, Saundersfoot on 6th June 2013

Chairman Cleevely welcomed Mr Michael Davies, Harbour Manager, to the meeting who was in attendance to address members.

Mr Davies thanked the Council for inviting him to the meeting. He said that he commenced duties on the 8th April 2013 and his first aim was to get to know as many people in the village as possible. From 2000 he was employed by the Cardiff Harbour Authority and remained there for 11 years. Mr Davies said that he lives in Llangwm at present and was delighted to be appointed to this post and Saundersfoot is such a lovely place to work, he went on to say that he would try and work closely with other organisations, such as the Festivities Committee and the Chamber for Tourism. He said the Harbour is a focal point of the village, and he, for the first year, would listen to the staff and harbour users, but for the last few weeks he had been involved in setting up a new computer system. He said that he had visited Saundersfoot for many years, and loved the village and would concentrate on promoting the leisure side of the harbour, such as sailing, surfing which would attract more visitors to Saundersfoot.

Councillor Brabon asked when would the toilets open on the harbour?

Mr Davies advised Councillor Brabon that they would open on 28th June 2013 and would be free and would include a small changing and shower room.

Mr Davies advised members that the planting had commenced on the harbour which should improve the area greatly and also a waiting list of moorings would be published on their website and the public would know exactly where they were on the list.

Councillor Brabon asked if extra litter bins be placed in the Regency Hall?

Mr Davies said that he would look into this request.

Chairman Cleevely thanked Mr Davies for attending the meeting and hoped he would attend again at a later date to update members.

The meeting proper then commenced.

1. CHAIRMAN'S REPORT

- Chairman Cleevely reported that he had attended a presentation evening at St Brides Hotel for the New Year's Day Swim where many awards were presented. He said that special thanks should go to Martin & Carol Williams and their children and his small team which carries out a tremendous amount of work to put our village on the national and international map every year. Well done to all of them.
- He said that he had attended a meeting called by the Tenby Town Council to continue discussions on the hospital plans. Two representative of the Tenby surgery and a representative from the hospital were present. There

was an interesting discussion but little can be done until the Health Minister makes his comments.

- Chairman Clevely said that he had had a personal viewing of the Regency Hall as he was unable to attend with other members and he was very impressed with what he saw.

2. MATTERS ARISING FROM THE MINUTES

Minutes of the 2nd May 2013

a) Minute 4(b) Dog Fouling

Councillor Poole said that he was unsure where the dog ban boundary was on the beach. Councillor Baker said that he would investigate exactly where the boundary line is.

b) Minute 4(e) Signage, Fan Road, Saundersfoot

Councillor Hayes said that she had spoken to a resident on Fan Road and was told that she would be delighted to have a 'Fan Road' sign erected. Councillor John said that he would canvass the residents on Fan Road, but this would involve a change in the post code and Royal Mail would have to be involved.

c) Minute 4(g) Sensory Gardens, Saundersfoot

Councillor Brabon informed members that the fountain was now working but it still was to be filled up occasionally. Councillor Poole said that he would investigate.

Councillor Pearson said that she, along with Councillor Boughton Thomas had carried out various jobs in the garden and suggested advertising for volunteers to help out with various tasks in the gardens.

Councillor Boughton Thomas asked if the drainage pipes in the gardens be removed. Councillor Baker said that he would organise the removal of these pipes.

Councillor Pearson said that Mr Alwyn Lewis was now watering the new shrubs and bedding plants daily. She suggested that a work schedule be drawn up for Mr Lewis for his tasks to be carried out daily, weekly and monthly. Councillor Brabon said that he draw up this schedule and implement it as soon as possible.

d) Minute 4(i) Branches, Westfield Road, Saundersfoot

Councillor Morris produced photographs of the offending branches and Councillor Baker said that he would investigate the removal of them.

e) Minute 4(j) Parking by Tennis Courts, Saundersfoot

Councillor Baker informed members that he had acquired gabion baskets and would obtain further costings.

f) Minute 4(k) Cemetery, St Issell's Church

Members decided to convene a Grounds Committee meeting to discuss the clearance of graves and examine the removal of the building soil in the cemetery and also discuss creating a Green area next to the barbecue.

g) Minute 4(h) Crazy Golf area, Saundersfoot

Councillor Brabon informed members that the crazy golf area was looking great and had dried out and suggested creating a putting green there as the Council

had the flags and clubs available and Mr Lewis was prepared to create 9 holes to play the game on this area. Councillor Brabon added that the areas where the crazy golf stood would be grassed. All members agreed and Councillor Brabon said that he would liaise with Mr Lewis with the preparations.

- h)** Minute 9(a) Parking on Pavement, The Ridgeway, Saundersfoot
Chairman Cleevely informed members that if there is sufficient space available for a pedestrian with a pushchair to pass a car parked on a pavement the law has not been broken.
- i)** Minute 9(c) Defibrillator, Saundersfoot
Councillor McDermott informed members that he had spoken to the Manager of Tesco, Saundersfoot and he had agreed to house the defibrillator which as present was in the Harbour office. He said laminated signs would be located in the village informing the public of this.
- j)** Minute 9(h) Sunken Drains, Saundersfoot
Councillor Baker informed members that he had walked the Ridgeway and found no gullies that needed raising. Councillor Brabon was asked to provide Councillor Baker with a list of gullies which he thought needed lifting.

3. AGENDA

- a)** Emergency Plans for Saundersfoot
This item would be covered in Councillor Baker's report.
- b)** Sealed Knot Event 2014
Councillor Pearson said that she had spoken to Mr Terry John, organiser of the event, and he asked if Saundersfoot wanted to stage the event next year. She said that the cost of the event could be shared equally between the Community Council and the Chamber for Tourism. Councillor Baker said that the event would benefit the tourism trade in Saundersfoot and suggested June would be the best month providing it does not clash with the Fish Week.

It was proposed by Councillor Pearson and seconded by Councillor John that Saundersfoot Community Council assists funding the event in 2014. All members agreed. Members decided to discuss the funding at their precept meeting in January 2014. Members also agreed to form an events sub/cttee to discuss various events that take place in Saundersfoot, and the following members would serve on that sub/cttee:- Councillors Pearson, Hayes, Cavell, Baker and John.
- c)** Rail on Slipway, Wiseman's Bridge
Chairman Cleevely asked if the Council, as we are responsible for this slipway, could put a handrail there as pedestrians are finding it difficult to exit the beach from this slipway. Councillor Baker said that he would obtain costings for this work.
- d)** Car Parking signage near Police Station
Chairman Cleevely asked if signs could be erected near the Police Station informing the public of extra parking at Coppet Hall, once the other car parks in Saundersfoot are full.

Councillor Baker informed members that Mr Ben Blake, Pembrokeshire County Council is looking into new signage in Saundersfoot at the moment and he would contact him with regard to this request.

4. PLANNING APPLICATIONS

- NP/13/0228 - Proposed pitches, Moreton Farm Leisure Park, Saundersfoot
- NP/13/0180 - Alterations, 1 High Street, Saundersfoot
- NP/13/0193 - House, Holly Tree Cottage, Saundersfoot

Members fully supported NP/13/0180 and thought it would improve the area immensely.

Members raised no objections to the remaining applications.

5. CORRESPONDENCE RECEIVED

- a) A letter of thanks was received from Mrs Hazel Wadey whose mother Mrs Jean Hooper had been presented with a plate and flowers by Councillor John on the occasion of her 100th birthday.
- b) Letters of thanks for donations were received from:-
 - Department of Haematology, Withybush Hospital, Haverfordwest
 - Saundersfoot Caring Association
 - Saundersfoot in Bloom
 - Pembrokeshire South East Energy Group
 - Saundersfoot C P School
 - Urdd Gobaith Cymru
 - Cruse Bereavement Care
 - Saundersfoot Historical Society
- c) Further requests for donations were received from Tenby Talking Newspaper, 2nd St Issell's Brownies, Saundersfoot Guild of Friendships and Saundersfoot Footlights. Members decided to make donations as follows:-

Tenby Talking Newspaper	- £150.00
2 nd St Issell's Brownies	- £150.00
Saundersfoot Guild of Friendship	- £150.00
Saundersfoot Footlights	- £150.00
- d) A letter was received from the Regency Hall Committee listing the regular users of the hall from the 1st March 2012 to the closure on the 31st August 2012.

As this period was for 6 months only, members decided to make a prorata payment of £500.00.
- e) A request for access to the Sports Field was received from Saundersfoot Sports Club to hold their Car boot Sales in July and August. It was proposed by Councillor Poole and seconded by Councillor McDermott that the request be granted. All members agreed.
- f) A letter was received from the Regency Hall Committee asking if the Community Council would be using the new hall for their meetings when it opens on the 1st September 2013. The Clerk was instructed to complete the form indicating that the council would be using the hall's facilities for their

monthly meetings.

- g) A letter was received from a resident expressing their concern of Japanese Knotweed growing opposite the Old Mill Caravan Site and on the Fan Road. The Clerk was instructed to write to Mr Glen Codd, Pembrokeshire County Council asking if it be treated.
- h) A notice of the One Voice Wales AGM was received and would be held on the 5th October 2013 at the Royal Welsh Showground, Llanelwedd, Builth Wells. Councillor McDermott and Morris said that they would attend.

6. REPORTS FROM VARIOUS COMMITTEE'S INCLUDING THE COUNTY COUNCILLORS REPORT

a) County Councillor Baker reported as follows:-

- **Temporary Road Closures**

Carmarthenshire County Council has requested the temporary closure of Valley Road, Saundersfoot, from its junction with the access to the property known as Culver House.

The closure is necessary to replace a manhole cover in the carriageway and is proposed to commence on Wednesday 3rd July and completed within the day. Pedestrian access will be maintained.

Welsh Water has requested the temporary closure of Church Terrace, Saundersfoot from its junction with High Street, north to its junction with Frances Lane. The closure is necessary so that work to repair a water main in the vicinity of no. 1 Church Terrace. To minimise disruption, the closure is proposed to be undertaken on Tuesday 2nd July between 6.00pm and 10.00pm. Pedestrian access will be maintained.

- **Coastal path short tunnel**

The existing orange bulbs have been replaced with white.

The existing drainage channel is to be cleaned out and a new perforated pipe and clean stone replaced.

The existing barrier rail at the end of the tunnel is to be replaced by a single bollard following issues raised when mobility scooters have had difficulty manoeuvring through to Coppet Hall

- **Kerbs, Brewery Terrace** - to be replaced as soon as possible
- **Entrance to Swallowdale** – surfacing to be undertaken following the recent installation of the drop kerb crossing.
- **Civic Amenity site** – The Planning Committee meeting will be held on 19th June and will be held at The Cleddau Bridge Hotel. The Committee site visit was undertaken on Monday 3rd June. Members visited the application site with Vicki Hirst and Liam Jones, a number of the members then visited Brooklands. Councillor Baker confirmed that he had submitted his application to speak at the meeting and had also requested that two further places be available for the objectors, Saundersfoot Community Council have an opportunity to speak as a consultee.
Post meeting – The PCNPA Officer has recommended refusal of the application on a number of grounds.
- **Ironman** – 8th September – Following a recent meeting at County Hall Councillor Baker has invited Kevin Stuart and his team to the July meeting.

- **Emergency Planning** – Councillor Baker has invited Dan John, Emergency Projects Officer to the July meeting.
- **Vineyard Vale pumping station** – Councillor Baker extended a huge thanks to John Murphy and Steve Mobey of Pembrokeshire County Council along with Welsh Water for working hard over the bank holiday weekend to protect the local environment and our blue flag beach from a potential pollution event following the abandonment of the pumping station. Both parties are now moving forward to Welsh Water adopting the asset as soon as possible.
- **Brown signs**– Ben Blake is undertaking a review of the Saundersfoot area and will make recommendations in the near future.
- **Bevelin Lane** – The resurfacing and accessibility ramp work commenced on 28th May this is a joint project funded by the residents, PCNPA and Pembrokeshire County Council.
- **TIC** – The door painting request has been forwarded to the building maintenance department.
- **Toilet Signage** – Temporary signs have been ordered and will be erected as soon as possible.
- **Coastal path long tunnel** – A further inspection of the lighting system has been carried out, the lights have not functioned for a number of months and it is believed that the long winter and lack of sunshine has led to the batteries not holding sufficient charge.
- **Sunken area on the lower Ridgeway** – Following a call to Pembrokeshire County Council Streetcare a repair to the 75mm depression was repaired over the weekend.

Councillor Baker updated the meeting with regard to Envirocrime and the new initiative being rolled out by Pembrokeshire County Council. Currently the dog wardens, officers and police are targeting hotspot areas over a three week period targeting dog mess littering etc. Areas already identified are Tenby, St David's, Haverfordwest and Milford Haven. Councillor Baker suggested that Saundersfoot be included as soon as possible and this could be as early as August.

b) Councillor Brabon reported to members as follows:-

- The grass is being cut regularly in the Sensory Gardens and weeding is also taking place there. He thanked Councillors Pearson and Boughton Thomas for all their hard work in the gardens.
- Councillor Brabon asked if the Council could purchase a new litter bin to replace the one by the entrance to the Regency Hall. Members agreed that the existing bin there was dangerous and agreed that the Council purchase a new one for this area.
- Councillor Brabon said that during the bank holiday weekend, cars were parking on the roadside near the new Coppet Hall car park and asked if double yellow lines be placed there to prevent this from happening. Councillor Baker said that he would investigate.
- Councillor Brabon said that Mr Lewis had borrowed his mower to cut the grass in the Sensory Gardens which he finds much lighter to use and asked if the Council would like to purchase the mower for £30. It was proposed by Councillor Poole and seconded by Councillor Baker that the

council goes ahead and purchases the mower. All members agreed.

- c) Councillor Morris gave a comprehensive report to members on the Harbour Commissioners meetings for April and May 2013. He said the main topics discussed included the mooring waiting list going on the website in June. Harbour toilets would reopen in June 2013, possible uniforms for the staff, borders around the harbour would be planted with multi-coloured plants.

- d) Councillor Cavell reported to members as follows:-

Saundersfoot C P School

- It had been a very busy month with a variety of events taking place.
- Year 6 pupils, as part of their World War II project enjoyed a fantastic day at Carew Control Tower.
- The School held a Super Hero Week when Staff and pupils were suitable dressed in their favourite hero costume. Many activities were held during the week and monies raised were donated to Ty Hafren.
- Councillor Cavell attended Morning Assembly on May 17th when Mrs Priscilla Bowden, representing Ty Hafren was presented with a cheque. She explained the donation would be used as a contribution to Ty Hafren projects.
- On 22nd May 2013 the Summer Fete was organised by FOSS in the school grounds. The weather was perfect and the afternoon, once again, was a outstanding success. She helped judge and taste favourite food dishes. The school are creating their very own School cookbook once all recipes are received and the book will be available to purchase.

- e) Councillor Pearson reported to members as follows:-

Saundersfoot in Bloom

- The Saundersfoot in Bloom AGM was held on 16th May 2013.
- The judging of the gardens will take place on 17th July 2013.
- Saundersfoot in Bloom would be entering the Wales in Bloom competition this year at a cost of £100.
- The Flower Festival at St Issell's Church will take place from 20th – 24th August 2013.
- Discussions took place to attract more people to enter Saundersfoot in Bloom. A new category will be included this year 'Best Child Friendly Garden'.

- f) Councillor John reported to members as follows:-

Saundersfoot Forum

Another joint meeting of Saundersfoot and Amroth Forums with regard to the 'Hub'. Unfortunately the application for funding from the Coastal Communities Fund was unsuccessful, as there was no evidence of job creation and some other criteria.

- It was agreed to put some 'Did you know?' posters in vacant shop windows illustrating some of the local history and places of interest, with a pointer back to the tourist Information Centre.
- There was discussion on creating a new event in the shoulder period relating to the Saundersfoot Bay area, such as boat building in Saundersfoot, blacksmith in Stepside and weaving in Amroth.
- Local history groups to collaborate and produce some ideas.

- The next meeting will be on 2nd July 2013 at 5pm in Summerhill.

g) Councillor McDermott reported to members as follows:-

Regency Hall

- The new hall is progressing well and is looking superb..
- Members of Regency Hall committee met the Chairman Mr Neville Boughton Thomas for a conducted tour of the new hall.
- The Committee cannot stress the amount of work carried out by our Treasurer Sue Boughton Thomas who has acquired extra funding from Pembrokeshire Coast National Park and to date she has applied for grants from 22 sources being successful on 10 occasions with two new ones in the pipeline.
- Mrs Mary Howells requested the address of the new hall revert to King George V Playing fields which was agreed.
- Mr Andrew Evans, St Brides Hotel, has kindly offered assistance in respect of the new kitchen.
- The next meeting of the Committee will be held on 3rd July 2013 at 7.00pm.

Cambrian Hotel

- Councillor McDermott said that he had spoken to Mr Will Lloyd Davies who confirmed that they expect to commence demolition in two weeks time. Mr Sharmn Taverner from JEHU and his team will move from the Regency Hall to the Cambrian as the new wall is completed.

h) Chairman Cleevely reported to members as follows:-

Police Forum

- Meeting held on 3rd June 2013 in the Bowling Club, Saundersfoot.
- Police Authority will not purchase CCTV camera in Saundersfoot.
- Crime figures for May in Saundersfoot:- No Assaults, no public order offences, no criminal damage, 1 theft of car, 1 drugs charge. Considering this covered two bank holidays these figures were very encouraging.
- Priorities from May meeting included a reduction in youngsters sleeping rough in the village, and the number of people playing football outside the arcade.
- PCSO Moffatt informed those present that there is now a Community Project (obtained by selling the proceeds of crime) which the police will administer and a sum of £5,000 is available. It was suggested that some of this money could be used towards the running of the CCTV camera in Saundersfoot. A letter supporting this should be sent from Saundersfoot Community Council to the Police.
- A serious fire occurred to a barbecue being held for a local charity and the Fire Service were called, cause being a fault in the equipment used.

7. ANY OTHER BUSINESS

- a)** Councillor Brabon said that he had spoken to Mr David Lloyd, Hean Castle public house who had allowed his toilet to be used for public use and when he applied for payment from the Welsh government he was refused.
- b)** Councillor Baker said that at the Chamber for Tourism meeting it was announced that they would be providing free WIFI linked to the Harbour and

Saundersfoot Community Council – 6th June 2013

perhaps this could be linked to the new Regency Hall building when completed.

- c)** Councillor John asked if the grass be cut back at the Fan Road junction with Station Road as the visibility there was very restricted. Councillor Baker would arranged for this to be done.
- d)** Councillor John asked if a brown sign supplied by Pembrokeshire County Council could be erected by Brooklands informing the public of the facilities available in Saundersfoot.
- e)** Councillor John requested that a letter be sent to Mr Lawrence Harding, Monitoring Officer, Pembrokeshire County Council indicating that the Community Council is interested in future meetings to discuss websites for Community Councils.
- f)** Councillor Boughton Thomas reminded members of an tribute concert 'Rock Stewart' which would be held in RAOB Club, Kilgetty on 14th June 2013, all funds to go to the Regency Hall, and tickets are £10 per head.
- g)** Councillor Cavell asked if a new sign be placed in the ticket office window indicating the charges for playing tennis.
- h)** Councillor Poole informed members that a sign on Sandyhill Road was hidden by overhanging branches and asked if they be cut back. Councillor Baker said that he would arrange this.
- i)** Councillor Morris produced photographs of the litter which had collected in the stream which he hoped could be cleared by the offenders under the probation service.
- j)** Councillor Pearson asked if the green containers in the Sensory Gardens be removed as they had become an eyesore. Councillor Brabon said that he would arrange for them to be removed.

The next meeting of the Council will be held in the Methodist Church, Saundersfoot on Thursday 4th July 2013 at 6.30pm.