

# SAUNDERSFOOT COMMUNITY COUNCIL



Dear Councillor

You are hereby summoned to attend the Annual Meeting followed by the General Meeting of The Saundersfoot Community Council, to be held on Thursday 5<sup>th</sup> October 2023 at the Regency Hall, Saundersfoot at 6.00pm, to transact the business stated below.

Yours faithfully

Clerk to the Council 28.09.2023

## Agenda – 5<sup>th</sup> October 2023

All Saundersfoot Community Council meetings are open for members of the public to either attend the meeting in person or via a live Zoom link. If you wish to join the meeting remotely, please contact the Clerk by 1pm on the day of the meeting Email: [Clerk@saundersfoot-cc.gov.wales](mailto:Clerk@saundersfoot-cc.gov.wales) and you will be provided with all relevant information to enable you to log into the meeting.

The Public Participation session **will commence at 6.00pm and will not normally exceed 10 minutes in length.** Members of the public are welcome make representation relating to items listed on the agenda only.

### *Model Standing Orders-*

*3e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda*

*3f. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.*

*3g. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes.*

*3h. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question.*

*3j. A person who speaks at a meeting shall direct their comments to the chairman of the meeting.*

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Saundersfoot Community Council meetings are regulated by its Standing Orders.

### **Agenda**

Time allocation for agenda items 125 - 134 = 30 minutes

**2023/10 125 Apologies for Absence**

To receive and record apologies for absence

**2023/10 126 To receive any Declaration of Interests.**

Councillors are asked to declare any pecuniary or personal interests they hold in items on the current agenda.

**2023/10 127 Chairman's Report**

**2023/10 128 To Receive the Minutes of the Meeting Held on the 7<sup>th</sup> September 2023**

**2023/10 129 Matters Arising from the Minutes – Information Only**

**2023/10 130 To very briefly and anonymously Minute any comments made during public participation**

This will not be a verbatim record. Libellous, offensive and discriminatory comments will not be minuted.

**2023/10 131 Invoices received – Payments to be acknowledge or approved**

**2023/10 132 To approve the bank/cash book reconciliation**

**2023/10 133 Planning Application(s) Received** *Time allocation 15 minutes*

<b>A</b>	NP/23/0461/S73	12, Whitlow, Saundersfoot, Pembrokeshire, SA69 9AE	Variation of condition 2 of NP/22/0288/FUL to allow for amended design
<b>B</b>	NP/23/0434/FUL	5 Guys Villas, Saundersfoot, Pembrokeshire, SA69 9LJ	Hobbies room in rear garden

**2023/10 134 To acknowledge any Licencing Applications received by the Pembrokeshire County Council.**

None received as of 28.09.2023

*Time allocation 2 minutes*

**2023/10 135 Consideration of Correspondence Received.**

*Time allocation 15 minutes*

**2023/10 136 To receive the County Councillors Reports**

*Time allocation 10 minutes*

County Councillor Alec Cormack- Saundersfoot North

County Councillor Chris Williams BEM- Saundersfoot South

**2023/10 137 To Receive Any Reports from Working Parties**

*Time allocation 15 minutes*

To include reports from the:

- Grounds Management Working Party – Cllr M Williams BEM To include the results of the Wales in Bloom competition.
- St Issells Cemetery – Cllr S Clarke
- Personnel Working Party – Cllr C Evans
- Community Events Working Party – Cllr M Williams BEM To include finalising the arrangements for the 2023 Christmas Luch at the Regency Hall
- Health and Safety Working Party

**2023/10 138 To Receive Reports from Council Representatives**

To include reports from:

Cllr Harper – Saundersfoot School Governor

*Time allocation 5 minutes*

**ACTION TRACKING** - To consider any updates regarding actions appertaining to the following ongoing matters:

*Time allocation 5 minutes*

a. **VEHICLES SPEEDING ON THE RIDGEWAY AND SANDYHILL ROAD**

- i. Enhancing Pembrokeshire Grant – An award has been made – The task and finish group to consider the conditions relating to the award.
- ii. The Clerk to collect any evidence of vehicles speeding or parking inappropriately in the areas, sent to the Council. A number of photographs and several Emails, raising concerns, have been received by the Clerk Email received raising concerns of vehicles speeding on the Ridgeway
- iii. To form a Task and Finish group to consider the conditions relating to the awarding of the Enhancing Pembrokeshire Grant and the installation of Electronic Speed Alerters within Saundersfoot. Group members – Cllrs Cormack, Cole, Ludlow, M Williams BEM, Knibbs and County Councillor C Williams BEM.

**2023/10 139 To consider and adopt the draft Health and Safety Policy**

The Saundersfoot Community Council recognises and accepts its responsibilities as an employer for providing a safe and healthy working environment for all its employees, contractors, voluntary helpers and others who may be affected by the activities of the Council.

Cllr Williams BEM *(5 Minutes)*

**2023/10 140 To consider any purchases required in relation to the maintenance/on-going up keep of land in the ownership of Saundersfoot Community Council.**

Cllr Williams BEM *(5 Minutes)*

**2023/10 141 To consider the prices received, by Cllr Cormack, relating to the purchase and installation of the proposed 4 electronic speed alerters (Final exact locations not yet confirmed)**

Cllr Cormack *(10 Minutes)*

**2023/10 142 To consider the Saundersfoot Community Council assessing the on going problem of dogs fouling within the Sensory Garden.**

Cllr Cleevely *(10 Minutes)*

**2023/10 143 To consider the recent actions regarding signage being installed advising no dogs allowed within the Sensory Garden (Now removed).**

*(10 Minutes)*

**2023/10 144 To consider the request made by Pembrokeshire County Council for Saundersfoot Community Council to confirm its agreement to either take over the public convenience facility, located in Wiseman's Bridge, by means of a Community Asset Transfer (CAT) or to fund the contact cost through its precept as part of a long term lease.**

Cllr Cormack *(10 Minutes)*

**2023/10 145 To receive an update regarding the information gathered relating to the possibility of Saundersfoot Community Council leasing land, adjacent to the Sports Field, enabling a 'land swap'. This would release land in the ownership of Saundersfoot Community Council from the constraints imposed by the Fields in Trust and the King George V Playing Fields.**

Cllr Cleevely *(10 Minutes)*

**2023/10 146 To discuss the process followed regarding recent works carried out on land in the ownership of the Saundersfoot Community Council.**

Cllr Williams BEM *(15 Minutes)*

**2023/10 147 To consider and adopt the amended Financial Risk Assessment.**

Cllr Cormack *(10 Minutes)*

**2023/10 148 To consider Christmas Lights**

Cllr Williams BEM *(10 Minutes)*