**Cyngor Cymuned Clunderwen**

**Clynderwen Community Council**

Draft Minutes of meeting held by Clynderwen Community Council on Thursday 14th September 2023 in Clynderwen Community Hall.

**Present**: Dewi Williams, Sue Richards, Les Owen, Parry Lloyd, Simon Wright, Parry John, Stephen James

Observers: Charli Jones & Mari Roberts YFC, Bradley Challinor

C Robinson (Clerk)

Cllr Williams welcomed everyone to the meeting.

**1. Declaration of Interest – PFA/toilets: Simon Wright/ Parry Lloyd, Terry Morris**

**2. Apologies:**  N\A

**3. Confirm minutes of previous meeting**

The Minutes of 20th July were confirmed. Proposed: Simon Wright, Seconded: Parry John

**4. Matters arising from the minutes –** amendments to be recorded

**5. Chairmans Discretion** –

**6. Recruitment Community Clerk – Chairman welcomed Bradley Challinor appointed new clerk wef October**

**7. Correspondence (letters and emails received during the month)**

1. Clunderwen Community Hall – Request for donation with supporting documents

2. OWV training dates for remainder of Sept. Clerk made new list available and has copies  
3. YFC provided supporting documents to their request for a donation as requested in last meeting

5. PFA/Toilets provided supporting documents to their request for a donation as requested in last meeting

**8. Biodiversity Action Plan** – The Plan was adopted as amended. Approved by Terry Morris & Stephen James. All in agreement.

**9. Request for Donations** –

Clunderwen Community Hall

PFA / toilet block

YFC

**10. Toilet Block –** The PFA incorporating toilet block propose to close toilets in October and will update the CCC at the October meeting

**11. Planning** -

23/0043/PA - Ffynnon Brodyr, Clunderwen – Conditionally approved

23/0249/PA – Nant Y Ffin – CCC submitted letter of observation & Concerns from residents. Awaiting determination. Very detailed response from CCC to Planning dept.

23/0437/PA – The Quay, Rhydwilym – No objection

23/0542/PA - Gower Villa, Clunderwen - Conditionally approved

23/0517/PA - Rhydwen Farm – Erection of steel agricultural building - No objection

**12. Community Maintenance inc Highways** –**1.** B4313 signage re bends. Cllr James reported several accidents by Gelli Olau/Penlan. Especially m’cycles. Clerk to write to Highways suggesting signage such as chevrons. Police records should show numbers of incidents.

Clerk has reported both issues: Give way sign from Bethesda bottom of Clunderwen rusted/dangerous. And Flashing 30mph entering village from the south is broken and not flashing.

**2.** Memorial bench – plans to install. Chairman & Simon Wright & Terry Morris to liaise with YFC to arrange clearance of area and installation of the bench. Activity & Progress to be recorded by photographs/dates. Cllrs to meet following YFC clearance on 1st October.

**13.** **Memorial Tea** – tbd - Nov 12th Cllr Wright suggested and CCC to lead a tea following Remembrance service and commemorate the new bench. Service is held by Clunderwen Cenotaph this year. Both Clunderwen and Llandissilio celebrate 100 years of their cenotaphs.

**14. Review Governing Documents-**

Standing Orders -Revised model provided by OVW to be reviewed (previously sent to Councillors) and CCC Standing Orders to be subsequently confirmed

Financial Risk Assessment REVIEWED AND CONFIRMED AGM 2023

General Risk Assessment REVIEWED AND CONFIRMED AGM 2023

**15.** **Finance –**

**Invoices to pay** –

Hall rent: £50 Includes August as room was used for clerk interviews process. August not usually charged as no meeting scheduled

Clerk’s net wages Aug £170.10 - HMRC £42.40 – remitted internally at HMRC

Clerk’s net wages Sept £169.90 – HMRC £42.60 – remitted internally at HMRC

Payments - **Proposed**: Terry Morris **Seconded**: Simon Wright **All agreed**

Income Precept 2,588.00

Accounts:

Balance at bank 30 Aug – £8401.44

Bank Reconciliation (30 Sept 23) provided to councillors

Before the meeting closed Cllr James acknowledged the success of the YFC Clunderwen Show following a couple of setbacks over the preceding couple of years.

The date of the next meeting is Thursday 12th October @ 7:30pm in Clynderwen Community Hall

**The meeting closed at 21.42pm**

Working documents including Minutes and Meeting Agendas can be found on [www.pembstcc.co.uk](http://www.pembstcc.co.uk).

Future Agenda