

# **CYNGOR CYMUNED MANORDEIFI COMMUNITY COUNCIL**

Minutes of the meeting held on Tuesday 11<sup>th</sup> July 2023  
at Newchapel Reading Room

Present: Cllrs Pamela Parsons (Chair), Aled Lewis, Suzanne Burley  
County Cllr Iwan Ward  
Judith Kings (Clerk)  
Potential co-optees: Susan Murphy, Natalie Revett

## **1. To accept and approve apologies for absence**

Apologies received from Cllr Williams.

## **2. Declarations of interest on matters arising from the agenda**

None

## **3. Approval of Minutes of last meeting 13/6/23**

**RESOLVED** to approve the minutes as an accurate record of the meeting.

## **4. Consideration of Co-option of Councillors**

### **a) Presentation from the candidates**

Natalie Revett and Susan Murphy provided the council with brief information about themselves and their particular interests for working as a councillor. Natalie has a focus on children and young people in the community, as well as the development of events in the area. Susan is concerned about littering and dog waste, which is a problem in the area.

### **b) Decision to co-opt**

**RESOLVED** to co-opt Natalie Revett and Susan Murphy on to Manordeifi Community Council.

### **c) Signing of the declaration of acceptance of office**

Both new councillors signed their declarations of acceptance of office.

## **5. County Councillor report**

County Cllr Ward is currently in conversation with the relevant department in Pembrokeshire County Council regarding bus routes. New route maps have been published, but no routes are provided for this area. Discussions are underway with the bus companies. Llechryd cricket club, which lies within the Manordeifi area, has secured funding for a new football pitch. The club will be applying for planning permission to develop multi-use sports facilities. The Speed Watch initiative is awaiting a new lead from the police to be appointed.

## **6. Matters Arising (not on the agenda)**

### **a) Update on road safety signs**

The signs have been completed and were shown to councillors. Brackets are on order, and once they have arrived the signs will be put up and pictures taken with the children who provided the art work. A press release can then be sent to the local papers.

**ACTION:** Clerk to provide consent forms for parents to agree to photographs of their children being used in publicity.

### **b) Update on Millennium Garden contract**

The contractor has agreed to undertake the stage 1 work. A risk assessment has been sent to the contractor. Nothing has been heard about the start date as yet.

**ACTION:** Clerk to provide a 'No Entry' sign for the garden for safety reasons.

## **7. Correspondence**

None to discuss

## **8. Council Matters**

To consider appointing a representative to the Pembrokeshire area committee of One Voice Wales.

**RESOLVED** to defer the decision to the next meeting

## **9. Planning Applications (for comment or information)**

None

## **10. Financial Matters**

- a) Bank balance at 23<sup>rd</sup> June 2023: £7,543.41. Paul Sartori donation, Trefhedyn Garden centre and clerk's salary have been paid since the date of the bank statement. Remaining balance £6,943.81. Bank reconciliation signed by the chair.
- b) Noted that Cllr Burley has been reimbursed for the purchase of gift cards as approved at the May meeting (minute ordinary meeting 9/5/23 7b).
- c) Noted that a donation of £50 to Paul Sartori has been processed as approved at the June meeting (minute 13/6/23 6)
- d) Noted that a payment of £56 to Zurich insurance has been made as approved at the June meeting (minute 13/6/23 7d)

## **11. Information sharing/matters for the next meeting**

The pothole at end the end of the lane leading to Cllr Burley's home has not been filled. County Cllr Ward will arrange for it to be made safe.

A date needs to be arranged for the Councillor audit group to meet. Cllr Revett to be added to group, which will be confirmed at the next meeting.

Abercych is becoming very untidy. County Cllr Ward will put a post on social media regarding rubbish collection, which can be shared by councillors on other Facebook pages. It was noted that some residents may need support with putting their rubbish out on the correct days.

Abercych Village Hall needs a new roof and are looking for support. The council could make a donation. There is a consultation meeting there on 2<sup>nd</sup> August to publicise what the hall has to offer and discuss the hall's future.

## **12. Date of Next Meeting**

Tuesday 12<sup>th</sup> September 2023, Abercych.

Agenda items to the clerk by Monday 4<sup>th</sup> September.

# MANORDEIFI COMMUNITY COUNCIL - PEMBROKESHIRE

Bank Reconciliation as at 4th July 2023		
Balance per bank statement 23rd June 2023		
Treasurers account	£7,543.41	
		£7,543.41
Less: Unpresented cheques/online payments made after the statement date		
Paul Sartori donation (online)	-£50.00	
Trefhedyn Garden Centre (online)	-£317.00	
Standing Order Clerk Salary	-£232.60	
		£6,943.81
Add: Uncredited deposits at 5th June 2023		
	£0.00	
		£0.00
Total cash & bank balance		£6,943.81
<b>Cashbook</b>		
Opening balance as at 5th June 2023		£7,568.41
Add: receipts		
Less: payments		-£624.60
Closing balance per Cashbook 4th July 2023		£6,943.81

Date

Prepared by:	
Checked by:	



## TREASURERS ACCOUNT

MANORDEIFI COMMUNITY COUNCIL

### Account summary

<b>Balance On 23 May 2023</b>	<b>£7,801.01</b>
Total Paid In	£0.00
Total Paid Out	£257.60
<b>Balance On 19 Jun 2023</b>	<b>£7,543.41</b>

### Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>23 May 23</b>		<b>STATEMENT OPENING BALANCE</b>			<b>7,801.01</b>
30 May 23	SO	JUDITH ANNE KINGS <i>SALARY</i>		232.60	7,568.41
19 Jun 23	FPO	MRS SUZANNE BURLEY 300000001155546142 GIFT CARDS 404334 10 19JUN23 20:21		25.00	7,543.41
<b>19 Jun 23</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>0.00</b>	<b>257.60</b>	<b>7,543.41</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

#### Payment types:

SO - Standing Order

FPO - Faster Payment

PLFO0GC3100000

M31DB0013ND D31DB0013ND

## RECEIPTS & PAYMENT LOG

			balance b/f			£6,602.05
12.4.23	Online P1	/	Clerk reimbursement: Defibrillator pads PHA 1936 s234**		£100.10	£6,501.95
12.4.23	Online P2	/	Zurich Insurance s111*		£535.34	£5,966.61
12.4.23	Online P3	/	One Voice Wales membership s143*		£101.00	£5,865.61
28.4.23	Standing Order	/	Clerk salary s112*		£232.60	£5,633.01
24.4.23	Pembrokeshire CC	/	Precept	£2,168.00		£7,801.01
28.5.23	Standing Order	/	Clerk salary s112*		£232.60	£7,568.41
20.6.23	Online P4	/	Cllr Burley Reimbursement: gift card competition prizes s137*		£25.00	£7,543.41
27.6.23	Online P5		Paul Sartori donation s137*		£50.00	£7,493.41
27.6.23	Online P6		Trefhedyn Garden Centre s144*		£317.00	£7,176.41
28.6.23	Standing Order		Clerk salary s112*		£232.60	£6,943.81