

WISTON COMMUNITY COUNCIL

Minutes for the Community Council meeting held on Monday 19th June 2023 at the Memorial Hall, Clarbeston Road.

Present:

Thomas Bevan (Chair)

Yvette Bevan

Peter Lewis

David Evans

Alan Vaughan

Robert Voyle

Samantha Philipps-Harries (Clerk)

1. Chairman's Remarks

The chairman welcomed everyone to the meeting.

2. Apologies for Absence

Apologies for absence were received from Marilyn Bevan and David Howlett (County Councillor).

3. Confirmation of Minutes of the Last Meeting – 15th May 2023.

Minutes of the meeting held on 15th May 2023 were confirmed as a true record. Proposed by Alan and seconded by David.

4. Matters Arising There From

- a. Broadband Project Update: Broadway Broadband have gone into administration. For those already connected it is business as usual and employees have been kept on maintaining the service. The administrators have been quoted as saying they have had a lot of interest in other businesses wanting to buy Broadway and I have seen a timescale of a sale within 6 to 8 weeks. The work already carried out to connect more properties is an asset and hopefully new connections can continue quickly.
- b. Defibrillators: no update for Walton East at present. The defibrillator for Clarbeston had been purchased by Thomas (from the monies raised from the December 2022 Tractor Run). Robert had kindly suggested that the defibrillator could be placed on his garage in Clarbeston, however it was felt that this would benefit from the streetlight being replaced.
- c. Streetlights in Clarbeston update from Pembrokeshire County Council (PCC): Queried and response back from department saying the two lights in bad state and in accordance with policy as low trafficked they have been removed. It was hoped that David Howlett would raise this issue again in light of the siting of the defibrillator.
- d. Highways: the following had been reported by David Howlett via my account and relevant department in Pembrokeshire County Council (PCC):
 - Road dipping outside West Dairy, Wiston.
 - Junction sign missing on the road to Duckspool.
 - Potholes by Oak Cottage.
 - Orange bag between Lower Hill & Hares Head.
 - Sign damaged close to Stepside on junction back to Clarbeston Road – Emailed sign department.
- e. Excessive lights being seen in Wiston from the Slebech area. David Howlett has spoken to a business owner who said the only change he had made was to reduce wattage of lights. However, he was going to check again and if it was possible to move lights this would happen.

Signed: *7 J Bevan*

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5. Finance

- a. Estimated Barclays Bank Account Balance as at 19th June 2023:

Current Account		Savings Account	£3121.18
Opening Balance	£5411.91		
Sub Total	£5411.91		
Cheques to be presented			
100827 Zurich Insurance	£387.91		
Sub Total	£387.91		
<u>Est Closing Balance May 2023</u>	<u>£5024.00</u>		
<u>Current Account Statement 31/05/2023</u>	<u>£5461.91</u>		
<u>Diff between Estimated and Actual Bal</u>	<u>(£437.91)</u>		
100823 Urdd	£50.00		
100827 Zurich	£387.91		
<u>Total Unpresented Cheques</u>	<u>£437.91</u>		

- b. Financial Audit 2022/2023: The Internal Audit had been completed and the clerk shared the following with the meeting:

- Annual Return for the Year Ended 31/03/2023, including internal auditors report.
- Bank Reconciliation for year ending 31/03/2023.
- Explanations of significant variances on the accounting statements year ending 31/03/2023.
- Cashbook 2022/2023.
- Statement of Accounts for year ending 31/03/2023.
- Comparison of statement of accounts 31/03/2022 to 31/03/2023.
- Earmarked reserves.
- Asset Register.
- Risk Assessment and Management year ending 31/03/2023.

There were no queries raised in following the Internal Audit and it was agreed by all present for the Annual return to be signed by both the Chairman (Mr Thomas Bevan) and the Clerk (Samantha Philipps-Harries) and minuted.

6. Correspondence

- a. The county of Pembroke (various roads) (speed limits) amalgamation order 2023 – noted.
- b. 20s Plenty Campaign – noted.
- c. Proposal to establish a Federation between Mary Immaculate Catholic School and St Teilo's Catholic School. You may be aware of the fact that the Council is undertaking statutory consultation in relation to the proposal to federate Mary Immaculate and St Teilo's Catholic schools – noted.
- d. PCC Clarbeston Road Playground Inspection Annual Report – noted.
- e. Clarbeston Road Playground - PCC Service Level Agreement 2022/2023 Invoice totalling £628. It was agreed to pay the amount of £628.00 – proposed by Peter and seconded by David.
- f. Playground Clarbeston Road – grass cutting invoice totalling £225.00 for 3 grass cuts, from Rees Garden Service. It was agreed to pay the invoice, proposed by Yvette and seconded by Alan.
- g. PCC – appointment of community council member of the standards committee. Applications required by 23rd June – noted.

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- h.** Paul Sartori donation request – it was agreed to donate £100. Proposed by Robert and seconded by David.

7. Planning

- a. Fenton Home Farm, Crundale: Farm diversification to create two additional holiday cottages (Four holiday units already in operation) with replacement pigsty & caravan for new holiday unit and conversion & alterations of lean-to store for new holiday unit (partly in retrospect) – (23/0118/PA) – no known objections.

8. Highways

- a. The junction in Wiston where the water pump is located, needs the grass cutting. The length of the grass is now a safety issue for drivers.
- b. Robert reported that the fencing of the railway line in Clarbeston, had been actioned however, the quality of the work is very poor.

9. Any Other Business

- a. David Howlett is planning to pressure wash the railway bridge in Clarbeston Road, with the assistance of another PCC councillor Mark Carter. on Sunday 9th July 2023 at approximately 15:00 hrs. To ensure safety on the bridge and to control traffic if necessary and additional volunteer is required, David Evans agreed to volunteer on this occasion.

10. Next Meeting

The next meeting is on Monday 17th July 2023 at 20:00hrs, at the Memorial Hall, Clarbeston Road.

As there was no further business the meeting was closed at 21:30 hrs.

Signed: *7 J Bevan*

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